

LAKELAND CENTRAL SCHOOL DISTRICT  
SHRUB OAK, NEW YORK

CHARGE TO THE DISTRICT PARENTS' COUNCIL

I. Purpose

The District Parents' Council of the Lakeland Central School District provides a vital link between the Board of Education, the Superintendent of Schools, the individual schools themselves, and the parents of the Lakeland community. The purpose of the Council is to establish and maintain direct, open, objective communication among the parents, school, district office, and Board of Education to provide a forum for the exchange of information, ideas and concerns among the parent organizations, the schools, the district office and the Board of Education among the parent organizations themselves; to create and continue cooperative efforts for a quality education in the Lakeland Central School District.

II. Membership

The Council shall include the president (or the president's designee) of each official parent organization in the Lakeland Central School District. Each president-member (or designee) will represent only one PTA at a time. The membership will also include the Superintendent of Schools, (or his/her designee) and the president of the Board of Education. The Council shall also include three community members at large to be appointed by the Board of Education president. The past president of the District Parents' Council shall serve as a member for one additional year.

III. Governance

The president of the Council shall be selected by majority vote from the Parent Club/PTA Presidents and community members appointed to the Council at the meeting. Nominations should be submitted between thirty days and forty-eight hours before the scheduled October meeting. The Board of Education president will host the September meeting and conduct the vote for Council president by ballot at the October meeting. A secretary shall also be selected by majority vote by the Council at the October meeting.

IV. Duration

Council members shall serve through their tenure at their respective schools and shall be representative of one school only.

## V. Meetings

The Council shall meet monthly at a time and place designated by its members.

## VI. Responsibility

The Council shall:

- a) Establish a format for monthly meetings to provide the opportunity for an open exchange of opinions, information, and ideas among the parent organizations, Board of Education, superintendent of schools, district administrators and chairpersons of departments.
- b) Serve as liaison between the parent organizations and the Board of Education; share with the parents discussions held and proposals and decisions made at Board of Education meetings; and bring to the Board of Education the responses of the parent organizations to those ideas, proposals and decisions.
- c) Appoint representatives to attend Board of Education meetings, and work with the parent organizations to appoint representatives to attend Board of Education budget work sessions to insure that input from the parent organizations on district budget planning is shared with the Board of Education and district administrations.
- d) District Parents' Council Secretary shall be responsible for providing information to be included in PTA/Parent Club and district newsletters on a monthly basis.

## VII. Authority

The Council is a standing committee and shall serve in an advisory capacity to the Board of Education. Proposals shall be submitted in writing to the Board of Education. Minutes taken at the meetings shall also be provided on a monthly basis to the Board of Education

August 27, 2003