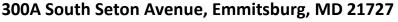
## **ZONING PERMIT APPLICATION**

Property Address:		Proposed Use:			
Tax Map / Parcel No:			Residential		
Applicant:			Non-Residential		
Mailing Address:			New Construction		
Phone:			☐ Single-Family Dwelling		
Email:			☐ Multi-Family Dwelling units		
Owner is the same as the Applicant Owner:			□ Non-Residential		
Mailing Address:			Replacement (no change in size or location)		
Phone:			Addition to Principle Structure		
Email:			Renovation		
			Garage (detached)		
Project Cost: \$			Shed		
Zoning Permit Fee: \$			Fence □ 4' (height) □ 6' (height) □ other:		
			Pool		
□ Change of Use = \$50			Change of Use / Use & Occupancy		
☐ Sign Permit = \$50 per sign  Additions, Fences, Pools, Accessory Structures, Alterations, Etc.			Sign Permit (permanent) #Signs		
Residential	Non-Residential	□ Solar Panel Installation			
□ \$5,000 or less = \$40	□ \$50,000 or less = \$95				
□ \$5,001 - \$15,000 = \$45					
□ \$15,001 - \$30,000 <b>=</b> \$50	□ \$75,001 - \$100,000 = \$105		Other:		
□ \$30,001 - \$50,000 <b>=</b> \$55	□ \$100,001 - \$150,000 = \$110		other.		
□ \$50,001 - \$75,000 = \$60	□ \$150,001 - \$175,000 = \$120	_			
☐ \$75,001 and over = \$65	☐ \$175,001 and over = \$125	_	Town Use Only		
New Construction		·			
☐ Single-Family Dwelling = \$200 + impact & tap fees		Zoning			
☐ Multi-Family Dwelling = \$200 per unit + impact & tap fees		Date			
☐ Non-Residential		□ Approved			
☐ \$200,000 or less = \$1,000 + tap fees		☐ Denied			
□ \$200,001 - \$1,000,000 = \$2,600 + tap fees		Fe	Fee \$		
☐ \$1,000,001 and over = \$3,600 + tap fees		☐ Cash ☐ Check # ☐ Credit Card			

# ZONING PERMIT APPLICATION TOWN OF EMMITSBURG







#### **Permit Instructions:**

All applications must be completed	l:a fll a l a .a.		
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☐ A site plan must be submitted with all zoning permit applications and must include the following information:

- Proposed work location and dimensions;
- All existing structures with their dimensions;
- Percent of existing and proposed lot coverage and building coverage;
- All existing impervious (paved / concrete / stone drives, sidewalks, and patio surfaces) with their dimensions;
- Known easements and setbacks;
- Streets and alleys; and
- o Property lines with dimensions (length, width, and parcel square footage).
- ☐ Home occupation & non-residential uses only: If one has not already been secured, a change of use is required.
  - Incomplete applications will result in denial or delayed processing.

### **Zoning Permit Fees:**

- Payment may be made by cash, check, or credit card (add \$5 fee for credit card processing).
- Fees are subject to change by policy, resolution, or ordinance by the Mayor and Board of Commissioners.

#### **Please Note:**

- This permit expires one (1) year from the date of approval. This permit does not exclude the applicant / owner from acquiring other necessary local, state, or federal permits prior to starting construction.
- Any unauthorized use of a fire hydrant and/or tapping into the sewer/water systems is subject to local, state, and federal penalties, fines, and/or other sanctions.
- The property owner and authorized agent (applicant) hereby agrees to comply with all applicable Town, State, and Federal laws, policies, resolutions, ordinances, and regulations. The property owner alone bears the responsibility of ensuring their lot, structures, and uses thereon do not violate other laws, regulations, or the rights of neighbors and other parts.
- I hereby certify the information with this application to be true and correct, and I further agree to pay all costs as stated in the Town's fee schedule.
- I hereby agree to identify all property lines and markers. If markers cannot be located on the property, the property shall be surveyed to determine the property boundaries before building or altering anything on or near the property line. For fences and walls that are to be installed on a lot line, a survey can be required to determine proper placement. Fences, walls, or other structures, which may be required to be relocated, will be done so at the owner's expense, unless a recorded consent and easement agreement, signed by all affected lot owners, accompanies the permit application.

Signature of Applican	t: Date:
Signature of Owner: _	Date:Date: