TOWN OF EMMITSBURG
300A South Seton Avenue, Emmitsburg, MD 21727
www.emmitsburgmd.gov · (301) 600-6300

ALTERATION OF INFRASTRUCTURE PERMIT

Permit Instructions:

☐ All applications must be completed in full along with the signature of the owner, applicant, or the owner's duly authorized representative or agent.

Permit Fees:

• Fee = $100.00

• Payment may be made by cash, check, or credit card (add $5 fee for credit card processing).

• Fees are subject to change by policy, resolution, or ordinance by the Mayor and Board of Commissioners.

Please Note:

• Upon granting such permit, the applicant shall schedule a pre-inspection meeting with the Town's Director of Public Works.

• The applicant shall schedule a post-inspection meeting with the Town's Director of Public Works after the work is complete.

• The applicant or the applicant's duly authorized representative or agent hereby agrees to comply with all applicable Town codes, laws, ordinances, and regulations, and in accordance with all State and Federal regulations. The applicant alone bears the responsibility of ensuring their work does not violate other laws, regulations, or the rights of neighbors and other parts. I hereby certify the information with this application to be true and correct, and I further agree to pay all costs as stated in the Town's fee schedule. The application is being made with full knowledge of the landowner and the applicant is authorized by the owner to act on his or her behalf.

Signature of Applicant: _____ Date: _____

Signature of Owner: _____ Date: _____

ALTERATION OF INFASTRUCTURE PERMIT

Property Address: _____ Tax Parcel ID: _____

Applicant

_____

Mailing Address:
_____

_____

Phone:
_____

Email:
_____

Owner: ☐ Same as applicant

_____

Mailing Address:
_____

_____

Phone:
_____

Email:
_____

Job Description:

_____

_____

_____

Sketch:

Town Use Only

Approved   Date _____

Denied _____

Fee $_____   Paid by: _____ Check # _____

Pre-Inspection: Approved   Denied   Date: _____   Director Initials: _____

Post-Inspection: Approved   Denied   Date: _____   Director Initials _____

Signature of Director of Public Works: _____