

Town of Emmitsburg Planning Commission Meeting Minutes of October 25, 2021.

Attendance: Mark Long-Chair, Joyce Rosensteel-Vice Chair. Glenn Blanchard-Secretary, Bernard Franklin, Joe Ritz-Commissioner Liaison

Staff: Zachary Gulden, Town Planner

1. Call to order:

The meeting was called to order at 7:00.

2. Opening:

The pledge of allegiance was held.

3. Review and Approval of Minutes

September 27, 2021

The minutes were approved unanimously.

4. Public Comment

There were no public comments.

5. Review and Consideration of Agenda Items:

A. Old Business

B. New Business

1. New Creamery Road Pump Station.

Improvement Plat

File No. 2021-14

Joe Ritz made a motion to approve the Town of Emmitsburg New Creamery Road Sewage Pump Station Improvement Plat with the following conditions:

1. Label all property lines shown for the pump station with bearings and distances.
2. Provide distance ties (4) from the proposed pump station to the property lines.
3. The proposed building height should be provided in the notes.
4. Note the current zoning of Industrial Park (IP) in the notes.

5. Note the property owner, recording information, and lot size on the plans.
6. Show building restriction lines in accordance with Town Code Section 17.24.060.

Joyce Rosensteel seconded the motion. The motion was approved unanimously, 5-0.

2. New Creamery Road Pump Station

Addition Plat

File No. 2021-16

Bernard Franklin made motion to approve the Town of Emmitsburg New Creamery Road Sewage Pump Station Addition Plat with the following conditions:

1. Add label PARCEL 'A' to the piece being added (Pump Station).
2. Label LINES TO BE VACATED to the lines being vacated per this plat.
3. Revise ACCT No. from 05-1650040 to 05-165040.
4. Plat Title should be Town of Emmitsburg Addition to Town of Emmitsburg.
5. Update "Previously Recorded in" to read P.B. 87 PG. 174.
6. Add FEMA Floodplain line to Plat and reference the FEMA FIRM Panel.
7. Identify property corners that were found and/or set.
8. Add "Town of Emmitsburg" to Orig. Area Computation.
9. The signature line on the Owner's Dedication and Certification should be labeled for Mayor, Town of Emmitsburg.

Joyce Rosnsteel seconded the motion. The motion was passed unanimously. 5-0.

6. Other Business:

There is no meeting scheduled for November. There will be a meeting in December.

Chair Mark Long mentioned that he took a class on the open meetings act and received training.

7. Adjournment:

The meeting was adjourned at 7:15.