

MEETING MINUTES
APRIL 19, 2021
VIRTUAL TOWN MEETING
EMMITSBURG TOWN OFFICE

Present: *Elected Officials* - Mayor Donald Briggs; Commissioners: Timothy O'Donnell, President; Clifford Sweeney, Vice President; T.J. Burns, Treasurer, Joseph Ritz III; and Frank Davis. *Staff* - Cathy Willets, Town Manager; Madeline Shaw, Town Clerk; Zachary Gulden, Town Planner; and Amy Naill, Code Enforcement Officer. *Others Present* - Leslie Powell, Town Attorney.

I. Call to Order

Commissioners O'Donnell, Sweeney, Burns, Ritz III, Davis, and Town Manager Willets joined the meeting via the Zoom teleconferencing platform. A quorum being present, Commissioner Timothy O'Donnell, President of the Board of Commissioners, called the April 19, 2021 town meeting to order at 7:30 p.m. Pledge of Allegiance was recited. Upcoming meetings were announced.

Public Comments:

Rebecca Corbell, Seton Shrine – Ms. Corbell explained on the week of May 23, 2021 members from the community will be putting inspirational message cards under every door as part of the Shrine's Look Up Program.

Administrative Business:

None.

II. Agenda Items

Agenda #1 - For discussion, the location of pump station for Emmitsburg East Industrial Park on the Town of Emmitsburg WWTP property and discussion of additional requirements of such pump: Ms. Powell presented the agenda item. Mr. Bruce Dean, Attorney representing the Emmitsburg II East Industrial Park, has requested the meeting seeking approval on three items in connection to the development of the property: (1) the Town agree to the developer constructing a pump station on the Town's wastewater treatment plant (WWTP) property on Creamery Road, (2) the Town supply the electricity to the pump station, (3) the Town take over the operation and maintenance of the pump station upon construction completion. Mr. Dean and Mr. Dan Reaver gave a background on the project stating it was their understanding the WWTP on Creamery Road was being constructed to allow gravity flow sewage from the industrial park property based on a Preliminary Plat Approval in 2008 that expired in 2015 and was renewed in 2018. The new WWTP was designed and constructed between 2012 and 2015 and when completed did not allow for gravity flow from the industrial park property, which is why the pump station is now required. Ms. Powell explained no improvement plans were submitted for the lots and the preliminary plat approval expired and thus the Town was not aware of the desired development and the WWTP was not designed as such. If other concessions or arrangements are requested in the future by the developer, they will be brought to the Board. *Motion:* Commissioner Davis motioned to approve the three items; second by Commissioner Burns. Yeas – 5; Nays – 0. The motion passed.

Set Agenda Items for May 3, 2021 Town Meeting

1. Approval of developer to pay a fee in-lieu instead of constructing parkland for Emmit Ridge 2 for consideration.
2. Initial presentation of the fiscal year 2022 budget.
3. Approval of the Rutter's public works agreement and authorize Mayor to sign the agreement on behalf of Town for consideration.
4. Approval of bid for 3-year (FY2022 to FY2024) trash collection services contract for consideration.
5. Approval of Ordinance 21-07, town election updates, for consideration.
6. Forward Ordinance 21-05, update to Title 16 – Subdivisions, to the Planning Commission for recommendation and set public hearing and final vote for June 7, 2021 for consideration.
7. Forward Ordinance 21-06, update to Title 17 – Zoning, to the Planning Commission for recommendation and set public hearing and final vote for June 7, 2021 for consideration.

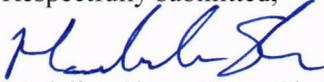
Motion: Commissioner Burns motioned to accept the modified agenda as presented; second by Commissioner Sweeney. Yeas – 5; Nays – 0. The motion passed. There will be a meeting on May 17, 2021 for the FY2022 budget presentation.

III. Sign Approved Text Amendments and/or Resolutions

IV. Adjournment

With no further business, Commissioner Burns motioned to adjourn the April 19, 2021 town meeting; second by Commissioner Sweeney. Yeas – 5; Nays - 0. The meeting adjourned at 8:12 p.m.

Respectfully submitted,



Madeline Shaw, Town Clerk

Minutes Approved On: May 3, 2021