

**MEETING MINUTES
SEPTEMBER 14, 2020
VIRTUAL TOWN MEETING
EMMITSBURG TOWN OFFICE**

Present: *Elected Officials* - Mayor Donald Briggs; Commissioners: Clifford Sweeney, President; Timothy O'Donnell, Treasurer and Vice President; Joseph Ritz III; Frank Davis; and TJ Burns. *Staff Present* - Cathy Willets, Town Manager; and Zachary Gulden, Town Planner. *Others Present* – Leslie Powell, Town Attorney.

I. Call to Order

Commissioners Sweeney, O'Donnell, Ritz III, Davis, town staff Cathy Willets and Zachary Gulden and Town Attorney Leslie Powell joined the meeting via the zoom teleconferencing platform. A quorum being present, Commissioner Clifford Sweeney, President of the Board of Commissioners, called the September 14, 2020 town meeting to order at 7:30 p.m. Pledge of Allegiance was recited. Upcoming meetings and town election dates were announced.

II. Public Comments

None.

III. Announcement of a Closed Session

President Sweeney announced the need for a closed executive session as permitted by the General Provisions Article, Section 3-305(b)(7), Annotated Code of Maryland which authorizes Boards to meet in closed session to consult with counsel to obtain legal advice. The Board does not intend to reconvene in an open session after the closed session.

IV. Agenda Items

Agenda #1 – Closed Session to Consult with Counsel to Obtain Legal Advice: Motion:

Commissioner Ritz III motioned to close the September 14, 2020 town meeting at 7:35 p.m. for a closed Executive Session to consult with counsel to obtain legal advice regarding the Town's continuing obligations with respect to the construction of, operation of, and additions to the East Emmitsburg Industrial Park and Town's waste water treatment plant as permitted by the General Provisions Article, Section 3-305(b) Item 7; second by Commissioner O'Donnell. Yeas – 4; Nays – 0 with Commissioner Burns absent. The president declared the motion passed.

V. Adjournment

With no further business, the September 14, 2019 town meeting was adjourned at 7:35 p.m. to enter into a closed executive session via the zoom teleconferencing platform.

Respectfully submitted,



Madeline Shaw, Town Clerk
Approved On: October 5, 2020

**CLOSED EXECUTIVE SESSION SUMMARY
EMMITSBURG TOWN OFFICE
SEPTEMBER 14, 2020**

Time Closed Session Began: 7:35 p.m.

Place of Closed Session: Due to COVID-19, virtual via Zoom teleconferencing platform.

Purpose: To consult with counsel to obtain legal advice.

Members Who Voted to Meet in Closed Session: Commissioners: Clifford Sweeney, Timothy O'Donnell, Joseph Ritz III and Frank Davis.

Persons Attending Closed Session: Commissioners: Clifford Sweeney, Timothy O'Donnell, Joseph Ritz III, Frank Davis and T.J. Burns. Staff Present: Cathy Willets, Town Manager; Zachary Gulden, Town Planner. Others Present: Leslie Powell, Town Attorney.

Authority Under § 3-305 for the Closed Session: Item seven (7), consult with council to obtain legal advice.

Topics Actually Discussed: Legal advice given by town attorney regarding the Town's continuing obligations with respect to the construction of, operation of, and additions to the East Emmitsburg Industrial Park and Town's waste water treatment plant

Actions Taken: The Board directed town staff to help the property owner find a viable alternative that encourages Town business growth without tax payers bearing the expense.

Time Closed Session Ended: 8:36 p.m.