

TOWN OF EMMITSBURG PLANNING COMMISSION

MEETING MINUTES of June 20, 2019

ATTENDING: Keith Suerdieck, Chairman; Mark Long, Secretary; Joyce Rosensteel and Glenn Blanchard, Town Commissioner.

ABSENT: Frank Davis

STAFF: Zachary R. Gulden, MPA, Town Planner

1. Meeting called to order by Chairman Keith Suerdieck at 7:30 pm.

2. Pledge of Allegiance.

3. OPENING STATEMENT: None

4. DISPOSITION OF MINUTES: A motion to approve the Minutes of May 28, 2019 was made by Joyce Rosensteel and seconded by Mark Long. The Minutes were unanimously approval.

5. OLD BUSINESS: None

6. NEW BUSINESS: After a presentation by Zach Gulden and consideration/discussion by the Planning Commission, the Commission unanimously recommended approval of proposed Ordinance 19-03 - Chapter 17.38 with the following comments:

1. Section 17.38.030 - Definitions
 - Limited Duration Sign: a non-permanent sign that is displayed on private property for more than 30 days, ~~but not intended to be displayed for an indefinite period~~ **BUT LESS THAN 180 DAYS.**
2. Section 17.38.030 – Definitions
 - Definitions for “commercial” and “non-commercial” should be added.

3. The Town's Architectural Guidelines should be added as review criteria for the following proposed sections:

- 17.38.160.D. Installation must not damage or require removal of historic materials **AS DETERMINED BY THE NATIONAL PARK SERVICE, MARYLAND HISTORICAL TRUST, TOWN'S ARCHITECTURAL GUIDELINES, OR LOCAL HISTORICAL COMMISSION** and must be done in a manner such that signs can be removed without harm to the masonry or architectural detailing.

- 17.38.200.E.2. The nonconforming sign is a unique nature or type by virtue of its architectural value or design, as determined by the National Park Service, Maryland Historical Trust, **TOWN'S ARCHITECTURAL GUIDELINES**, or local historical commission.

4. Internally illuminated signs should be permitted in the Village Zone Zoning District. These signs match the historical nature of the Town, because they originate around the 1920's.

The Motion to approve the ordinance was made by Mark Long with a second by Joyce Rosensteel. 3 ayes, 0 nays and Glenn Blanchard abstained.

7. PUBLIC COMMENT: None

8. A motion to Adjourn the meeting was made Glenn Blanchard and seconded by Joyce Rosensteel. Meeting was adjourned at 8:52 pm.

Submitted by Mark Long, Secretary