



How to Obtain a Street Tree Permit

In the Borough of Carlisle it is the responsibility of property owners to maintain their street trees according to Chapter 239 of the Borough Code. A street tree is a tree located in a planting strip between the sidewalk and the curb, or planted in a tree well within the sidewalk.

Property owners must obtain a permit before pruning, removing or planting a street tree. There is no charge for tree permits. Failure to obtain a permit may result in a fine up to \$300.

Street tree permits are issued by the Parks and Recreation Department. To obtain a permit, contact:

Carlisle Parks and Recreation
415 Franklin Street
Carlisle, PA 17013

Phone: (717) 243-3318 Email: parksandrec@carlislepa.org
Office Hours: Weekdays, 8 am to 5 pm (excluding holidays)

Tree Pruning Permits

If your tree needs to be pruned or elevated, you must first determine who will do the work. Property owners may hire a professional or do the work themselves. Either way, pruning must be done according to the borough's Pruning Regulations. Next, contact the Parks and Recreation Department for a tree pruning permit. You will need to indicate who will do the pruning. If you have more than one street tree, be sure to specify which tree(s) will be pruned.

Tree Removal Permits

If you are considering removing a street tree, you must notify Parks and Recreation. Members of the Shade Tree Committee and/or Parks and Recreation staff will evaluate your tree for removal. This may take 7–10 days. If approved, staff will issue a tree removal permit. In many cases, replanting will be required.

Tree Planting Permits

If you wish to plant a street tree, contact the Parks and Recreation office for a tree planting permit. Staff will provide the borough's Planting Guidelines and a list of Approved Street Trees. Only trees on the approved list may be planted as street trees.

There is no charge for tree permits. They are valid for six months from the date issued.