

BLAIR TOWNSHIP PLANNING COMMISSION  
REGULAR MEETING  
**APPROVED** Minutes  
December 20, 2017

A. CALL TO ORDER

Chairman Heim called the meeting of the Blair Township Planning Commission at 6:00 pm.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

C. ROLL CALL

Members Present: Dennis Fitzpatrick, George Lombard, Travis Clous and Chairman Jerry Heim

Members Excused: Bob Boeve, Andy Nickerson

Members Absent:

Staff Present: Lindsey Wolf, Zoning Administrator, and Karen McIntyre, Recording Secretary

D. PUBLIC COMMENT

Bob Hilliard spoke regarding a progress update on Stafford Ranch Development.

E. APPROVAL OF AGENDA

**Motion** by Fitzpatrick, supported by Lombard to approve the Agenda as presented. **Motion** carried.

F. DECLARATION OF CONFLICT OF INTEREST

None stated.

G. MINUTES

The following changes were noted in the November 15, 2017 meeting minutes;

In item K. New Business, Tracie (Campbell) was misspelled

In second paragraph of page 3 – Blair 009 Master Plan should be Blair 09 Master Plan.

Chairman Heim noted that formatting should be corrected throughout the minutes for margin consistency, LaBonte should not be listed as excused, spelling of both Boeve and Lindsey should be corrected throughout.

**Motion** by Fitzpatrick, supported by Clous to approve the minutes of the November 15, 2017 Blair Township Planning Commission meeting as amended. **Motion** carried.

H. CORRESPONDENCE

None.

I. PRESENTATIONS

None.

J. UNFINISHED BUSINESS

1. Master Plan:

Zoning Administrator Wolf gave a presentation outlining the sub-committee recommendations and changes and noted the items yet to be addressed. Commission members provided input relative to zoning specifics, future land use, and mapping options. Zoning Administrator Wolf noted the joint meeting scheduled for January 16, and commission members indicated that discussion by the full Planning Commission would be beneficial.

#### K. NEW BUSINESS

#### L. REPORTS

##### Zoning Administrator:

Zoning Administrator Wolf provided information on a webinar scheduled for January 25 pertaining to Short-term Rentals. Further, Wolf noted that due to the absence of LaBonte, a new Secretary was needed as well as representative to the Zoning Board of Appeals.

##### Township Board Representative:

Fitzpatrick reported that the Township Board was sending out an RFP for auditing services for next year, and that another study is planned by the Road Commission for an east west bypass.

##### Zoning Board of Appeals:

None.

##### Trails:

None.

#### M. OTHER BUSINESS

None.

#### N. PUBLIC INPUT

Township Board member, Kucera offered thanks to the Commission.

#### O. ADJOURNMENT

**Motion** by Fitzpatrick, supported by Clous to adjourn. **Motion** carried. Meeting adjourned at 7:35 pm.

Respectfully submitted,  
Karen McIntyre, Recording Secretary