

BLAIR TOWNSHIP PLANNING COMMISSION
Approved Minutes
September 19, 2018

A. **CALL TO ORDER:**

The Blair Township Planning Commission meeting was called to order by Chairman Heim at 6:00 pm.

B. **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited.

C. **ROLL CALL:**

Present at roll call: Clous, Lombard, Fitzpatrick, Wagner, Heim and Nickerson. Absent: Boeve, excused. Also present: Zoning Administrator Lisa Guerrieri and Recording Secretary Susan Kase.

D. **PUBLIC INPUT:**

There was no public input.

E. **APPROVAL OF AGENDA:**

Motion by Fitzpatrick, seconded by Wagner to approve the agenda. **Yes:** Clous, Lombard, Fitzpatrick, Wagner, Heim, Nickerson. **No:** None. **Motion carried.**

F. **DECLARATION OF CONFLICT OF INTEREST:**

There was no stated conflict of interest.

G. **MINUTES:**

Motion by Fitzpatrick, seconded by Wagner to approve the minutes of August 15, 2018 with one correction: Page 3, Unfinished Business, "Chairman Heim offered several edits that he determined from **the Community Cornerstone white papers** used to define a Master Plan" should read "Chairman Heim offered several edits that he determined from **the State Planning and Enabling Act** to define a Master Plan". **Yes:** Clous, Heim, Wagner, Nickerson, Fitzpatrick, Lombard. **No:** None. **Motion carried.**

H. **CORRESPONDENCE:**

There was no correspondence.

I. **PRESENTATIONS:**

There were no presentations.

J. **UNFINISHED BUSINESS:**

1. **Master Plan** – Travis Clous made changes as discussed at last month's meeting; the existing and future land use maps need updating. The Master Plan as amended goes to the Blair Township Board of Trustees before it can be distributed to the Tri-county area for comments. Chairman Heim commented on three areas: Page 9, the planning process references seven items that are consistent with the Goals & Objectives. He suggested referencing the Goals & Objectives and removing items 1 through 7; page 22, Future Land Use and page 24, Zoning Plan, text is almost verbatim, could be combined; and lastly, beautification doesn't belong in a Master Plan, promoting the Community Garden doesn't fit in the Master Plan. **Motion by Fitzpatrick, seconded by Wagner** to send the amended Master Plan to the Blair Township Board of Trustees for approval to distribute to other entities for comment. **Yes:** Heim, Lombard, Fitzpatrick, Clous, Wagner, Nickerson. **No:** None. **Motion carried.**

K. **NEW BUSINESS:**

There was no new business.

L. **REPORTS:**

- 1.) Zoning Administrator - Lisa Guerrieri stated that H&M Development will return next month with a site plan revision.
- 2.) Town Board Representative - Dennis Fitzpatrick reported that an EAP (employee assistance program) will be included in the employee benefits package. The Township approved \$5,000 for a shed near the Library to house gardening supplies. Bids are still being taken for website development. A proposal for a "green" cemetery was presented.
- 3.) Zoning Board of Appeals Representative – No meeting.
- 4.) Trails – No local developments.

M. **OTHER BUSINESS:**

Chairman Heim brought up that the November Planning Commission meeting is currently scheduled for the Wednesday before Thanksgiving. The possibility of meeting the week before, November 14, 2018 is to be reviewed.

N. **PUBLIC INPUT:**

There was no public input.

O. **ADJOURNMENT:**

Nickerson moved, Wagner seconded to adjourn the meeting. **Yes:** Nickerson, Wagner, Heim, Lombard, Fitzpatrick, Clous. **No:** None. **Motion carried.** The meeting was adjourned at 6:50pm.

Respectfully submitted,

Susan Kase, Recorder