

**BLAIR TOWNSHIP BOARD OF TRUSTEES**  
**Regular Meeting**  
**March 12, 2019**  
**6:00 P.M.**  
**APPROVED**

**CALL TO ORDER:** The regular meeting of the Blair Township Board of Trustees was held at 6:00 P.M. on March 12, 2019 at the Township Hall and was called to order by Supervisor Blonshine.

**OPENING CEREMONIES:** The Pledge of Allegiance was recited.

**ROLL CALL:** Members Present: Wolfgang, Zeits, Kucera, Blonshine, Fleis, Fitzpatrick and Campbell. Also in attendance were Zoning Administrator Lisa Guerrieri, Emergency Services Director Eric Somsel, and fourteen (14) guests.

**LIMITED PUBLIC INPUT:** There was none.

**APPROVAL OF AGENDA:** Remove item A. Wade Trim Contract Renewal. Move RCI Payment Certificate #7 to item A. Move item N. Hiring of two new full time Paramedic/ Firefighters to item B. Add American Waste as item O.

**Moved by Fitzpatrick second by Fleis to approve the agenda with changes. Motion carried.**

**DECLARATION OF CONFLICT OF INTEREST:** None stated.

**PRESENTATIONS/SPECIAL REPORT:**

**Grand Traverse County Commissioner Report:** No Commissioner present.

**Sheriff's Report:** Officer Karczewski gave his report. No stats available due to system upgrade. Stated there will be a drug take back April 27, 2019 from 10:00am-2:00pm.

**EMS Report:** Emergency Services Director Eric Somsel gave his report.

**Grand Traverse County Road Commission:** No Commissioner present. Supervisor Blonshine gave a brief update on upcoming MDOT projects.

**Wade Trim Report:** Engineer Ken Schwerdt reported that all equipment has arrived. April 2, 2019 is the scheduled startup date for the Iron Removal Plant.

**Treasurer Report:** Board member Campbell gave her report.

**ANNOUNCEMENTS/CORRESPONDENCE:** Supervisor Blonshine announced possible dates for Vance Road clean up. Vance road clean up will take place July 13, 2019 and September 21, 2019. Supervisor Blonshine read a Thank You card for Amy Wiggins and Robbie Przybylski. Also received correspondence from Matt Hughey regarding tonight's special use request.

**CONSENT CALENDAR**

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>TOTALS</u>	<u>REPORTS</u>
Pooled Operating	#2502-2598	\$ 138,586.36	Emergency Services Report
Trust & Agency Fund	#1026-1029	\$ 3,739.13	Water Dept. Report
Tax Account	# 6364-6391	\$ 282,429.65	Supervisor/Zoning Report
Payroll Check/EFT	#1329-1336	\$ 17,118.58	Minutes Regular Meeting
Direct Deposits		\$ 22,967.30	February 12, 2019

**Moved by Wolfgang second by Zeits** to approve the consent calendar with change made to the February 12, 2019 minutes. **Motion carried.**

**UNFINISHED BUSINESS:** There was none.

**NEW BUSINESS:**

**a. RCI Payment Certificate #7**

**Moved by Campbell second by Wolfgang** to approve RCI payment #7 in the amount of \$6,199.71  
**Yes:** Campbell, Kucera, Fitzpatrick, Fleis, Zeits, Wolfgang and Blonshine. **No:** None.  
**Motion Carried.**

**b. Hiring of full time Paramedic/ Firefighter**

**Moved by Wolfgang second by Zeits** to hire Daren Mansfield and Curtis Walters as full time Paramedic/ Firefighters for Blair Township Emergency Services Department. **Yes:** Kucera, Fitzpatrick, Fleis, Zeits, Wolfgang, Blonshine and Campbell **No:** None. **Motion Carried.**

**c. Public Hearings:**

**1. Special Use Case # SU/SPR 19-01-02:** Applicant Hughey Investments LLC requesting to establish a 19 building mini-storage warehouse development with an office building on Silver Lake Crossings Blvd.

**Opened Public Hearing 6:32 pm**

Dave Bieganowski representing Dan Griffith with Shooters spoke against the special use.  
Dennis Dittmar, Blair Township business owner spoke against.  
Michael O'Brien, 5447 Curtis Road spoke against.  
Tom Hartgerink, Blair Township business owner spoke against.  
Jean Hughey, applicant and property owner spoke in favor.

**Public hearing closed 6:50pm.**

**Moved by Fleis second by Fitzpatrick to deny special use case # SU/SPR 19-01-02 as recommended by the planning commission. As they have not met the Standards for Approval as required in Section 22.04, A- will be harmonious with an in accordance with general objectives of the Master Plan: B- will be designed, constructed, operated and maintained in harmony with the existing and intended character of the general vicinity and the natural environment so that the use will not change the essential character of that area; D- will represent a substantial improvement to the property in the immediate vicinity and to the community as a whole; and F- will not create excessive additional requirements at public cost for public facilities and services, and will not be determined to the economic welfare of the community. Yes: Kucera, Fitzpatrick, Fleis, Zeits, Wolfgang, Blonshine and Campbell. No: None. Motion Carried.**

## **2. Ordinance No. 143-19 Prohibition Of Recreational Marihuana Establishments Ordinance**

### **Opened Public Hearing 7:06pm.**

No public comment.

### **Closed Public Hearing at 7:07pm.**

**Moved by Wolfgang second by Blonshine to adopt Ordinance #143-19 Prohibition of Recreational Marihuana Establishments Ordinance. Yes: Fitzpatrick, Fleis, Zeits, Wolfgang, Blonshine, Campbell and Kucera. No: None. Motion Carried.**

## **3. Resolution #2019-04 Regarding Medical Marihuana Facilities**

### **Opened Public Hearing 7:09pm.**

No Public comment.

### **Closed Public Hearing 7:10pm.**

**Moved by Fitzpatrick second by Wolfgang to adopt Resolution #2019-04 Regarding Medical Marihuana Facilities. Yes: Fleis, Zeits, Wolfgang, Blonshine, Campbell, Kucera and Fitzpatrick. No: None. Motion Carried.**

## **d. Adoption of Resolution # 2019-06**

**Moved by Wolfgang second by Kucera to adopt Resolution #2019-06 For the Acceptance of Payments by Financial Transaction Device. Yes: Wolfgang, Blonshine, Campbell, Kucera, Fitzpatrick, Zeits and Fleis. No: None. Motion Carried.**

## **e. HM Development**

**Moved by Wolfgang second by Kucera to allow HM Development to obtain a land use permit prior to road paving and completion, contingent upon providing a performance guarantee. Yes: Wolfgang, Blonshine, Campbell, Kucera, Fitzpatrick, Fleis and Zeits. No: None. Motion Carried.**

**f. Adoption of Policy #2019-01 Stale Checks**

**Moved by Campbell second by Fitzpatrick** to adopt Stale Checks Policy #2019-01, This Policy replaces Policy # 2003-01 Stale Check Policy. **Yes:** Blonshine, Campbell, Kucera, Fitzpatrick, Fleis, Wolfgang and Blonshine. **No:** None. **Motion Carried.**

**g. Postage Meter Lease**

Board member Wolfgang presented two options for lease renewal on postage machines.

**Moved by Fitzpatrick second by Campbell** to renew lease with Pitney Bowes for DM 400c postage machine. **Yes:** Zeits, Campbell, Kucera, Fitzpatrick, Fleis, Wolfgang and Blonshine. **No:** None. **Motion Carried.**

**h. Budget Amendments**

Board member Wolfgang explained that per the township auditor, the water payback should be a “due to/ due from”, therefore the budget needs to be amended to reflect that.

**Moved by Campbell second by Fitzpatrick** to

Reduce the Townhall and Grounds Water Payback Expenditure (101-265-942.000) from \$43,000.00 to zero.

Reduce the Parks and Recreation Irrigation Payback Expenditure (101-751-937.000) from \$3,500.00 to zero.

Reduce the Parks and Recreation Splash pad Payback Expenditure (101-751-939.000) from \$3,100.00 to zero.

Reduce the Payback from General Fund Revenue (591-000-669.000) from \$49,652.00 to zero.

**Yes:** Campbell, Kucera, Fitzpatrick, Fleis, Wolfgang, Blonshine and Zeits. **No:** None.

**Motion Carried.**

Board member Wolfgang explained that since Liquor Law fund is now included in pooled cash we do not need to do a “transfer in” to the Fire Fund, so the budget needs to be amended to reflect that.

**Moved by Fitzpatrick second by Zeits** to reduce the Transfer in from Liquor Law (205-000-699-002) from \$200.00 to zero. **Yes:** Kucera, Fitzpatrick, Fleis, Wolfgang, Blonshine, Zeits and Campbell. **No:** None. **Motion Carried.**

Board member Wolfgang stated these are the funds from FEMA grant, not Township Funds, however we still need to account for the revenues and expenditures.

**Moved by Fitzpatrick second by Zeits** to

Increase Revenue line item (205-000-501.000) Federal Grants (FEMA) by \$ 11,200.00

Increase Expenditure line item (205-345-998.000) Special Item Grant Expenditures by \$11,200.00.

**Yes:** Kucera, Fitzpatrick, Fleis, Wolfgang, Blonshine and Zeits. **No:** Campbell

**Motion Carried.**

Board member Wolfgang stated that we have received reimbursement from the insurance company for damage done by the lightning strike. The budget need to be amended to reflect the following:

**Moved by Wolfgang second by Kucera to**

Increase General Fund 101-000-676.000 (Misc. Rents/ Reimbursements) by \$1,776.00

Increase Fire 205-000-676.000 (Misc. Rents/ Reimbursements) by \$1,869.09

Increase EMS 210-000-676-001 (Misc. Rents/ Reimbursements) by \$1,869.10

Increase Water 591-000-676-001 (Misc. Rents/ Reimbursements) by \$27,596.96

Increase General Fund 101-751-930.000 (Repairs/ Maintenance) by \$1,380.00

Increase Townhall and Grounds 101-265-930.000 (Repairs / Maintenance) by \$396.00

Increase Fire 205-345-930.000 (Repairs/ Maintenance) by \$1,869.09

Increase EMS 210-651-930.000 (Repairs/ Maintenance) by \$1,869.10

Increase Water 591-536-930.000 (Repairs/ Maintenance) by \$27,596.96

**Yes:** Fleis, Wolfgang, Blonshine, Zeits, Campbell, Kucera and Fitzpatrick.

**No:** None **Motion Carried**

Board member Wolfgang explained that we have received reimbursement from the insurance company for the damage done to the Echo unit when it hit a deer.

**Moved by Blonshine second by Fitzpatrick to**

Increase EMS Refunds/ Reimbursements line item (210-00-676-.001) by \$2,179.08

Increase EMS Vehicle Repair and Maintenance Expenditure line item (210-651-863.000) by \$2,179.08

**Yes:** Wolfgang, Blonshine, Zeits, Campbell, Kucera, Fitzpatrick, Fleis. **No:** None. **Motion Carried.**

Board member Wolfgang stated that the she budgeted for two elections in the 2018-2019 budget and now we are having a third election. With new laws affecting AV voting, new supplies have had to be purchased.

**Moved by Wolfgang second by Kucera to** reduce Contingency (101-101-790.000) by \$6,000.00 and Increase the Election expenditures by \$6,000.00 for postage and supplies (101-262-730.000 and 101-262-740.000). **Yes:** Zeits, Campbell, Kucera, Fitzpatrick, Fleis, Wolfgang, and Blonshine. **No:** None. **Motion Carried.**

**i. Pre- Approval of AFG Grant Payments**

**Moved by Blonshine second by Fitzpatrick to** allow the Clerk to pay invoices with AFG Grant Funds prior to township board approval. **Yes:** Fleis, Wolfgang, Blonshine, Zeits, Campbell, Kucera and Fitzpatrick. **No:** None. **Motion Carried.**

**j. TC Boom Boom Club**

**Moved by Fitzpatrick second by Zeits to** approve the expenditure of \$250.00 to the TC Boom Boom Club for fireworks. **Yes:** Wolfgang, Blonshine, Zeits, Campbell, Kucera, Fitzpatrick and Fleis. **No:** None. **Motion Carried.**

**k. Transfers into Capital Improvements/ Building Funds**

**Moved by Wolfgang second by Blonshine** to instruct the Treasurer to move \$300,000.00 from General Fund fund balance to General Fund New Building Fund. **Yes:** Campbell, Kucera, Fitzpatrick, Fleis, Wolfgang, Blonshine and Zeits. **No:** None. **Motion Carried.**

**Moved by Fitzpatrick second by Zeits** to instruct the Treasurer to move \$31,140.00 from EMS fund balance to EMS Building Fund. **Yes:** Kucera, Fitzpatrick, Fleis, Wolfgang, Blonshine, Zeits and Campbell. **No:** None. **Motion Carried.**

**Moved by Wolfgang second by Fleis** to instruct the Treasurer to move \$43,741.00 from Fire fund balance to Fire Capital Improvement. **Yes:** Fitzpatrick, Fleis, Wolfgang, Blonshine, Zeits, Campbell and Kucera. **No:** None. **Motion Carried.**

**l. Change Collection Agencies**

Emergency Services Director Eric Somsel presented his request to change collection agencies stating that it will save the township money

**Moved by Wolfgang second by Fitzpatrick** to approve agreement for collection services with Merchant and Medical Cooperation. **Yes:** Zeits, Campbell, Kucera, Fitzpatrick, Fleis, Wolfgang and Blonshine. **No:** None. **Motion Carried.**

**m. Summit Companies Proposal**

Emergency services director Eric Somsel presented the proposal.

**Moved by Fitzpatrick second by Zeits** to approve contract with Summit Company for routine fire extinguisher maintenance. **Yes:** Kucera, Fitzpatrick, Fleis, Wolfgang, Blonshine, Zeits and Campbell. **No:** None. **Motion Carried.**

**n. Surplus Items**

**Moved by Wolfgang second by Fitzpatrick** to declare the following items surplus and dispose of as they have no value.

1-desk tag # 1354

1- Computer tag # 2223

1-Security Camera System (includes three cameras) tag # 2183

1-Digital Video Recorder with 17-24" flat screen LED monitor tag # 2184

**Yes:** Fitzpatrick, Fleis, Wolfgang, Blonshine, Zeits, Campbell and Kucera.

**No:** None. **Motion Carried.**

**o. American Waste**

**Moved by Wolfgang second by Zeits** to approve the agreement with American Waste for disposal of garbage for Blair Township May 11, 2019 Clean Up Day. **Yes:** Fleis, Wolfgang, Blonshine, Zeits, Campbell, Kucera and Fitzpatrick. **No:** None. **Motion Carried.**

**EXTENDED PUBLIC INPUT:**

Emergency Services Director Eric Somsel thanked the board for their cooperation in helping to grow the EMS and Fire Service. Board member Carl Kucera thanked the board and everyone for all the hard work put in at the township.

**ADJOURNMENT:** 8:03 pm.

Lynette Wolfgang  
Township Clerk