

BLAIR TOWNSHIP BOARD OF TRUSTEES

Regular Meeting

June 8, 2021

6:00PM

PROPOSED

CALL TO ORDER: The regular meeting of the Blair Township Board of Trustees was held in person at the Township Hall. The meeting was called to order by Supervisor Blonshine at 6:00 PM.

OPENING CEREMONIES: The Pledge of Allegiance was recited.

ROLL CALL: Members present were Kucera, Blonshine, Fleis, Campbell, Zeits, Wolfgang and Fitzpatrick. Also in attendance were Emergency Services Director Eric Somsel, Zoning Administrator Lisa Guerrieri and four (4) guests.

BRIEF PUBLIC INPUT: None.

APPROVAL OF AGENDA:

Board member Blonshine asked that the addition of Paid on Call Emergency Services personnel be added to the agenda.

Moved by Campbell, second by Fitzpatrick to approve the agenda with the addition of Paid on Call Emergency Services personnel be added as item "W". **Motion carried.**

DECLARATION OF CONFLICT OF INTEREST: Supervisor Blonshine states that she has a conflict of interest with item "T" Quote/Recommendation for Tractor Purchase and will excuse herself from any discussion or voting.

PRESENTATIONS/SPECIAL REPORT:

GRAND TRAVERSE COUNTY COMMISSIONER REPORT: Brad Jewett: The county is considering bonding their pension, administration is still gathering information, but this could save the county 8-15 million dollars. There were concerns last week from residents regarding the civic center fields not being mowed right, Johnson Outdoor explained they have some new employees who did not know what fully needed to be done, but Joe Johnson came out immediately and took care of the park. The City of Traverse City has made a request to the County to fly a Pride Flag at their building. The County's Flag Policy states that only the American Flag and the State Flag is to be flown at their building and no other special interest groups flags. This has always been their policy and they do not see any changes to the policy at this time. Lastly, the County building is open to the public.

SHERIFF'S REPORT: Officer Karczewski gave his report.

GRAND TRAVERSE COUNTY ROAD COMMISSION: No representative present.

WADE TRIM: No engineer present.

OPERATION SERVICES REPORT: Report submitted.

TREASURER REPORT: Board member Campbell gave her report.

ANNOUNCEMENTS/CORRESPONDENCE:

Supervisor Blonshine with help from Eric Somsel submitted for a 2% (two percent) Tribal Grant for the camera/sound system in township park, thank you Eric for your help. The fitness court is still moving forward, letters were sent out to several businesses in the area looking for partnership in this project. Currently Supervisor Blonshine has a commitment from several donors of \$30,000.00 (thirty thousand dollars) of the \$50,000.00 (fifty thousand dollars) needed. She is also still seeking help with the concrete pad that is necessary for the fitness court to be constructed. The splash pad is up and running as of June 1, 2021.

CONSENT CALENDAR:

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>TOTALS</u>	<u>REPORTS</u>
Pooled Operating	#4940-5025	\$ 164,137.72	EMS Report
Trust & Agency Fund	#1078-1082	\$ 16,325.86	Water Dept. Report
Tax Account	#	\$	Minutes Regular Meeting
Payroll Check	#1770-1777	\$ 22,456.14	May 11, 2021
Direct Deposit/EFT		\$ 93,945.97	

Moved by Fitzpatrick second by Fleis to approve the Consent Calendar as presented. **Motion Carried.**

UNFINISHED BUSINESS:

A. Employee Handbook

The board expressed thanks to the Clerk for the nice job she did on the employee handbook.

Moved by Blonshine second by Fitzpatrick to approve Employee Handbook as presented.

Yes: Fleis, Wolfgang, Fitzpatrick, Campbell, Kucera, Zeits and Blonshine. **No:** None. **Motion carried.**

B. Employee Acknowledgement and Agreement Form

Moved by Fitzpatrick second by Fleis to approve the employee acknowledgement and agreement form as presented. **Yes:** Campbell, Fleis, Blonshine, Kucera, Zeits, Fitzpatrick and Wolfgang. **No:** None. **Motion carried.**

C. Policy #2021-21 Invoice Approval Policy

Moved by Wolfgang second by Kucera to approve Policy #2021-21 drafted by the township attorney with the three noted corrections. **Yes:** Wolfgang, Kucera, Zeits, Blonshine, Campbell, Fitzpatrick and Fleis. **No:** None. **Motion carried.**

NEW BUSINESS:

PUBLIC HEARING/S

- A. Special Use Case # SU/SPR 21-05-01:** Legacy Distillers Inc., is requesting a Special Use/Site Plan to establish a distilled spirits manufacturing facility in existing 5000 square foot building located at 4207 Eagles Fly South, Traverse City, MI 49685 Parcel #28-02-692-020-00. 300ft notifications were mailed and notice published in newspaper and on website.

Public Hearing opened at 6:23PM

There was no public comment.

Public Hearing closed at 6:24PM

Moved by Kucera second by Campbell, to approve special use case #SP/SPR 21-05-01 Legacy Distillers Inc. as it meets the standards for approval Section 22.04 items A-G in the Blair Township Zoning ordinance and has been recommended for approval by the Planning Commission. **Yes:** Kucera, Blonshine, Fleis, Campbell, Zeits and Wolfgang. **No:** None. **Abstain:** Fitzpatrick. **Motion Carried.**

- B. Special Use Case # SU/SPR 21-05-02:** Silver Lake Building Condo's LLC., is requesting a Special Use/Site Plan to establish a 46-unit commercial storage building development on vacant property located at South West Silver Lake Road, Traverse City, MI 49685 Parcel #007-033-02. 300ft notifications were mailed and notice published in newspaper and on website.

Public Hearing opened at 6:27PM

There was no public comment.

Public Hearing closed at 6:28PM

Moved by Wolfgang second by Campbell to approve #SP/SPR 21-05-02 Silver Lake Building Condo's LLC as it meets the standards for approval Section 22.04 items A-G in the Blair Township Zoning ordinance and has been recommended for approval by the Planning Commission. **Yes:** Zeits, Campbell, Fleis, Wolfgang, Blonshine and Kucera. **No:** None. **Abstain:** Fitzpatrick. **Motion Carried.**

- C. Resolution #2021-08 To Set Township's Supervisors Salary**
Moved by Wolfgang second by Campbell to adopt resolution #2021-08 to set the Township Supervisors Salary for the fiscal year 2021-2022. **Yes:** Fitzpatrick, Campbell, Zeits, Wolfgang, Fleis, Blonshine and Kucera. **No:** None. **Motion Carried.**
- D. Resolution #2021-09 To Set Township's Clerks Salary**
Moved by Fitzpatrick second by Zeits to adopt resolution #2021-09 to set the Township Clerks Salary for the fiscal year 2021-2022. **Yes:** Kucera, Campbell, Fitzpatrick, Blonshine, Fleis, Wolfgang and Zeits. **No:** None. **Motion Carried.**
- E. Resolution #2021-10 To Set Township's Treasurers Salary**
Moved by Fleis second by Blonshine to adopt resolution #2021-10 to set the Township Treasurers Salary for the fiscal year 2021-2022. **Yes:** Fleis, Blonshine, Campbell, Wolfgang, Zeits, Fitzpatrick and Kucera. **No:** None. **Motion Carried.**
- F. Resolution #2021-11 To Set Township's Trustee #1 Salary**
Moved by Fitzpatrick second by Blonshine to adopt resolution #2021-11 to set the Township Trustee #1 Salary for the fiscal year 2021-2022. **Yes:** Campbell, Zeits, Kucera, Blonshine, Fitzpatrick, Wolfgang and Fleis. **No:** None. **Motion Carried.**
- G. Resolution #2021-12 To Set Township's Trustee #2 Salary**
Moved by Kucera second by Wolfgang to adopt resolution #2021-12 to set the Township Trustee #2 Salary for the fiscal year 2021-2022. **Yes:** Wolfgang, Zeits, Fleis, Campbell, Fitzpatrick, Blonshine and Kucera. **No:** None. **Motion Carried.**
- H. Resolution #2021-13 To Set Township's Trustee #3 Salary**
Moved by Wolfgang second by Zeits to adopt resolution #2021-13 to set the Township Trustee #3 Salary for the fiscal year 2021-2022. **Yes:** Kucera, Blonshine, Fleis, Campbell, Wolfgang, Fitzpatrick and Zeits. **No:** None. **Motion Carried.**
- I. Resolution #2021-14 To Set Township's Trustee #4 Salary**
Moved by Fitzpatrick second by Zeits to adopt resolution #2021-14 to set the Township Trustee #4 Salary for the fiscal year 2021-2022. **Yes:** Wolfgang, Zeits, Kucera, Blonshine, Fitzpatrick, Fleis and Campbell. **No:** None. **Motion carried.**
- J. Resolution #2021-15 To Set Township's Employee Wages**
Motion by Kucera second by Wolfgang to adopt resolution #2021-~~14~~**15** to Set Township Employee Wages for the fiscal year 2021-2022. **Yes:** Blonshine, Wolfgang, Zeits, Kucera, Fleis and Fitzpatrick. **No:** Campbell. **Motion carried.**

K. Resolution #2021-16 To Set Bank Depositories

Moved by Fleis second by Fitzpatrick to adopt resolution #2021-16 to Set Bank Depositories for the fiscal year 2021-2022. **Yes:** Fitzpatrick, Kucera, Zeits, Fleis, Wolfgang, Campbell and Blonshine. **No:** None. **Motion carried.**

L. Resolution #2021-17 General Appropriation Act

Moved by Wolfgang second by Fitzpatrick to adopt resolution #2021-17 General Appropriation Act for fiscal year 2021-2022. **Yes:** Fleis, Zeits, Fitzpatrick, Kucera, Blonshine, Campbell and Wolfgang. **No:** None. **Motion Carried.**

M. Resolution # 2021-18 to Set Cemetery Prices and Fees

Moved by Fitzpatrick second by Wolfgang to adopt resolution #2021-18 to Set Cemetery Prices and Fees. **Yes:** Campbell, Zeits, Blonshine, Fleis, Kucera, Fitzpatrick and Wolfgang. **No:** None. **Motion Carried.**

N. Resolution #2021-19 to Adopt the Annual Exemption Option as Set Forth in the 2011 PA152, Publicly Funded Health Insurance Contribution Act

Moved by Wolfgang second by Fitzpatrick to adopt resolution #2021-19 Annual Exemption Option as set forth in 2011 Public Act 152, The Publicly Funded Health Insurance Contribution Act for fiscal year 2021-2022. **Yes:** Fleis, Wolfgang, Zeits, Kucera, Fitzpatrick, Campbell and Blonshine. **No:** None. **Motion carried.**

O. Resolution #2021-20 to Adopt benefit package for full time Non-Union employees.

Motion by Fitzpatrick second by Blonshine to adopt resolution #2021-20 Benefit Package for full time Non-Union employees for fiscal year 2021-2022. **Yes:** Wolfgang, Zeits, Fitzpatrick, Blonshine, Fleis, Kucera and Campbell. **No:** None. **Motion carried.**

P. Resolution #2021-21 to Adopt schedule of Meetings 2021-2022

Moved by Fitzpatrick second by Fleis to adopt resolution #2021-21 schedule of Meetings for fiscal year 2021-2022. **Yes:** Campbell, Kucera, Fitzpatrick, Wolfgang, Zeits, Blonshine and Fleis. **No:** None. **Motion carried.**

Q. Resolution #2021-03 to Spend Remainder of Bond Money

Moved by Blonshine second by Zeits to adopt resolution #2021-03 to spend remainder of Bond Money for Blair 2018 Water System project. **Yes:** Fleis, Wolfgang, Campbell, Zeits, Blonshine, Kucera and Fitzpatrick. **No:** None. **Motion Carried.**

R. 2021/2022 Paid Holiday for Full Time Non-Union Employees

Motion by Wolfgang second by Fitzpatrick to adopt 2021-2022 schedule of Full Time, Non-Union employees for fiscal year 2021-2022. **Yes:** Blonshine, Zeits, Kucera, Campbell, Fitzpatrick, Fleis and Wolfgang. **No:** None. **Motion Carried.**

S. Schedule of Fees

Motion by Fleis second by Zeits to accept the schedule of fees for 2021-2022. **Yes:** Fitzpatrick, Kucera, Wolfgang, Zeits, Campbell, Fleis and Blonshine. **No:** None. **Motion Carried**

T. Quotes/Recommendation for Tractor Purchase

Motion by Fitzpatrick second by Zeits to approve the purchase of a 2021 Mahindra 40HP Tractor with attachments from Pioneer Diesel not to exceed \$38,750.00 (thirty-eight thousand seven hundred fifty dollars). **Yes:** Fleis, Zeits, Campbell, Fitzpatrick, Wolfgang and Kucera. **No:** None. **Abstain:** Blonshine. **Motion Carried.**

U. Ordinance Amendment 133-09-13-21 Pension Plan

Motion by Blonshine second by Fitzpatrick to adopt the Pension Plan Ordinance 133-09-13-21 as amended. **Yes:** Campbell, Zeits, Blonshine, Wolfgang, Fitzpatrick, Fleis and Kucera. **No:** None. **Motion Carried.**

V. Contract for Aaron Plowman and Nancy Blanke as Employees

Motion by Wolfgang second by Fitzpatrick to hire Aaron Plowman and Nancy Blanke as seasonal employees for assessing fieldwork per the enclosed employment contract. **Yes:** Kucera, Zeits, Fleis, Wolfgang, Fitzpatrick, Blonshine and Campbell. **No:** None. **Motion Carried.**

W. Hire paid on-call David Truxton

Motion by Wolfgang second by Kucera to hire David Truxton as a paid-on call EMT/FF. **Yes:** Campbell, Zeits, Fitzpatrick, Kucera, Fleis, Blonshine and Wolfgang. **No:** None. **Motion Carried.**

Extended Public Input: Board member Campbell stated that the Carhart bags given to EMS personnel for EMS week works well to carry their personal gear. **Public Comment:** Linda Pepper wants to complement the board on updating the employee handbook because that is a thankless, tedious task. She also states the Commission on Aging gave a recent presentation that she attended from the new director, there is a wait list for seniors to receive help with inside activities like health care etc. of about 30-40people. Outside care like snow removal and lawncare there is a much larger list of who need assistance. Also, Commission on Aging has outgrown their current facilities and are looking for a larger space to occupy.

Adjournment: 07:14PM.

Cindy Wicksall, Deputy Clerk