

BLAIR TOWNSHIP BOARD OF TRUSTEES

Regular Meeting

October 13, 2020

6:00PM

APPROVED

CALL TO ORDER: The regular meeting of the Blair Township Board of Trustees was held on October 13, 2020, called to order by Supervisor Blonshine at 6:00 pm.

OPENING CEREMONIES: The Pledge of Allegiance was recited.

ROLL CALL: Members present were Fleis, Campbell, Zeits, Wolfgang, Kucera, Fitzpatrick and Blonshine. Also in attendance were Emergency Services Director Eric Somsel, Zoning Administrator Lisa Guerrieri, Ordinance Enforcement Officer Matt Jerome and three (3) guests.

BRIEF PUBLIC INPUT: Josey Ballenger, candidate for TCAPS School Board introduced herself and stated her qualifications.

APPROVAL OF AGENDA:

Moved by Wolfgang second by Zeits to approve agenda as presented. **Yes:** Kucera, Fleis, Zeits, Fitzpatrick, Wolfgang, Blonshine and Campbell. **No:** None. **Motion carried.**

DECLARATION OF CONFLICT OF INTEREST: None stated.

PRESENTATIONS/SPECIAL REPORT:

GRAND TRAVERSE COUNTY COMMISSIONER REPORT: Commissioner Brad Jewett reported that the commission voted in favor of hazard pay for first responders, and to credit the Townships' a portion of the CPO costs due to their change in schedules during the quarantine. He also reported that the county has formed an ad hoc committee to scout locations and analyze costs for a new Senior Center. Lastly, he reported that county is open for business by appointment.

Supervisor Blonshine expressed her disappointment in the commission for not including the Central Dispatch employees in the hazard pay for first responders.

SHERIFF'S REPORT: Officer Karczewski gave his report.

GRAND TRAVERSE COUNTY ROAD COMMISSION: Andy Marek reported that the County Commission will appoint his replacement sometime after the November board meeting. He stated that there is a special interest group spreading misinformation about the road millage request that is on the November ballot. He also reported on the Hammond Road project and the new road app that will be available soon.

Wade Trim: No engineer present.

Operation Services Report: Report submitted.

Treasurer Report: Board member Campbell gave her report.

ANNOUNCEMENTS/CORRESPONDENCE: Supervisor Blonshine reported on the success of Clean Up day, the MTA webinar tomorrow, and the Michigan Water School webinars.

CONSENT CALENDAR:

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>TOTALS</u>	<u>REPORTS</u>
Pooled Operating	#4258-4359	\$ 939,126.87	Emergency Services Report
Trust & Agency Fund	#1059-1061	\$ 13,909.14	Water Dept. Report
Tax Account	#6593-6634	\$3,134,192.70	Minutes Regular Meeting
Payroll Check	#1585-1606	\$ 38,875.17	September 8, 2020
Direct Deposits/EFT		\$ 105,430.18	

Board member Wolfgang corrected two typographical errors on the minutes.

Moved by Fitzpatrick second by Zeits to approve the consent calendar with corrections to September 8, 2020 minutes. **Yes:** Blonshine, Campbell, Wolfgang, Zeits, Kucera, Fleis and Fitzpatrick. **No:** None.

Motion carried.

UNFINISHED BUSINESS:

A. Grand Traverse County Interlocal Agreement for Designated Assessor

Moved by Blonshine second by Fleis to adopt Resolution #2020-16 Interlocal Agreement for Designated Assessor. **Yes:** Fitzpatrick, Kucera, Zeits, Fleis, Blonshine, Wolfgang and Campbell. **No:** None. **Motion carried.**

NEW BUSINESS:

A. Public Hearing Proposed Amendment to the Blair Township Zoning Ordinance #104-05-20-01

Supervisor Blonshine announced that the Public Hearing Notice was posted on the website, at the Township Hall and was published in the Record Eagle.

Supervisor Blonshine opened the public hearing at 6:49pm.

There was no public comment.

Supervisor Blonshine closed the public hearing at 6:53pm.

There was discussion regarding which side of a fence is the "finished" side, and who decides that.

Moved by Blonshine second by Zeits to approve Zoning Ordinance Amendment #104-05-20-01, Section 16.04 Fences, items f, h, l and j, as recommended by the Blair Township Planning Commission. **Yes:** Zeits, Kucera, Fleis, Blonshine, Fitzpatrick and Wolfgang. **No:** Campbell. **Motion carried.**

Supervisor Blonshine opened the public hearing at 7:02pm.

There was no public comment.

Supervisor Blonshine closed the public hearing at 7:04pm.

There was discussion regarding the administrative review process, the length of time the travel trailer can be occupied and setbacks.

Moved by Blonshine second by Fleis to approve Zoning Ordinance Amendment #104-05-20-01, Section 16.08, Recreational Vehicle Storage, items 2, 3 and 5, as recommended by the Blair Township Planning Commission. **Yes:** Fleis, Wolfgang, Zeits, Kucera, Blonshine, Fitzpatrick and Campbell. **No:** None. **Motion carried.**

B. LDA #2020-06 Parcel #280-02-520-025-10 4644 Luanne Lane

This parcel was originally two parcels that were combined, all involved departments have approved the split.

Moved by Blonshine second by Fitzpatrick to approve LDA #2020-06 Parcel 28-02-520-025-10. **Yes:** Campbell, Blonshine, Kucera, Fleis, Wolfgang, Zeits and Fitzpatrick. **No:** None. **Motion carried.**

C. Renewal of Munetrix Agreement

Board member Wolfgang stated that Munetrix is the software the Township uses to report the Michigan Department of Treasury to get the City, Villages and Townships Revenue Sharing. She stated that half of the cost of the software is reimbursed by the state.

Moved by Fitzpatrick second by Zeits to renew the agreement with Munetrix for a period of three (3) years. **Yes:** Wolfgang, Kucera, Fleis, Fitzpatrick, Campbell, Blonshine and Zeits. **No:** None. **Motion Carried.**

D. Cares Act Grant

Board member Campbell explained how much was received and how it needs to be allocated. She also stated that the Coronavirus Relief Local Government Grant replaces the Cities, Villages and Townships Revenue Sharing that we normally receive.

Moved by Blonshine second by Fitzpatrick to approve the allocation of funds from the CRLGG, items 1,2,3 and 4. **Yes:** Fleis, Blonshine, Zeits, Kucera, Fitzpatrick, Wolfgang and Campbell. **No:** None. **Motion carried.**

Moved by Blonshine second by Wolfgang to approve the allocation of funds from the Public Safety Public Health Payroll Reimbursement Grant items 1,2,3,4,5,6 and adding Zoning as #7. **Yes:** Kucera, Fitzpatrick, Campbell, Blonshine, Fleis, Wolfgang and Zeits. **No:** None. **Motion carried.**

E. Delinquent Roll Over

Board member Campbell explained that these amounts may be lower, as payments are made between now and November 6.

Supervisor Blonshine stated that the auditors have informed us for two years now that we need to change this practice, the board needs to amend the water ordinance.

Moved by Campbell second by Fitzpatrick to approve delinquent water and sewer charges that have not been collected by November 6 be rolled over to the winter tax bill. **Yes:** Fitzpatrick, Kucera, Campbell, Blonshine, Fleis, Zeits and Wolfgang – this is the last time I will vote yes on this. **No:** None. **Motion carried.**

F. Set Wage for Kim DeLeon – EMS/Fire Billing Administrator

Moved by Wolfgang second by Fitzpatrick to set the wage for the EMS/Fire Billing Administrator at \$21.00 per hour, part-time with no benefits. **Yes:** Kucera, Wolfgang, Blonshine, Campbell, Zeits, Fitzpatrick and Fleis. **No:** None. **Motion carried.**

G. General Township Legal Services with Sondee, Racine and Doren

Supervisor Blonshine reported that the Assessor, Clerk, Treasurer, Zoning Administrator and she met with Karrie Zeits via ZOOM. Karrie came highly recommended and has years of experience with municipal government.

Moved by Blonshine second by Fitzpatrick to engage in an agreement with Sondee, Racine and Doren for general legal services.

Board member Zeits felt that he should possibly abstain from voting due to Ms. Zeits' being a distance relative. The remaining board members did not feel that this was a conflict of interest as board member Zeits would not gain financially.

Yes: Zeits, Campbell, Wolfgang, Fleis, Blonshine, Kucera and Fitzpatrick. **No:** None. **Motion carried.**

H. Toshiba Studio 353 Copier to be Declared Surplus

Moved by Fleis second by Kucera to declare the Toshiba Studio 353 copier as surplus and dispose of it as it is unrepairable. **Yes:** Fitzpatrick, Zeits, Campbell, Blonshine, Wolfgang, Fleis and Kucera. **No:** None. **Motion carried.**

Extended Public Input: There was none.

Adjournment at 07:48PM

Lynette Wolfgang
Township Clerk