

BLAIR TOWNSHIP BOARD OF TRUSTEES

Regular Meeting via ZOOM

December 8, 2020

6:00PM

APPROVED

CALL TO ORDER: The regular meeting of the Blair Township Board of Trustees was held on December 8, 2020. Called to order by Clerk Lynette Wolfgang at 6:01 PM.

OPENING CEREMONIES: The Pledge of Allegiance was recited.

ROLL CALL: Members present were Campbell, Fitzpatrick, Fleis, Kucera, Wolfgang and Zeits. Blonshine was absent. Also, in attendance were Emergency Services Director Eric Somsel and two (2) guests.

Moved by Kucera second by Fleis to appoint Dennis Fitzpatrick as chairperson for this meeting. **Yes:** Zeits, Wolfgang, Campbell, Fitzpatrick, Fleis and Kucera. **No:** None. **Motion carried.**

BRIEF PUBLIC INPUT: None.

APPROVAL OF AGENDA:

Moved by Wolfgang second by Zeits to approve agenda as presented. **Yes:** Zeits, Wolfgang, Campbell, Kucera, Fitzpatrick and Fleis. **No:** None. **Motion Carried.**

DECLARATION OF CONFLICT OF INTEREST: None stated.

PRESENTATIONS/SPECIAL REPORT:

GRAND TRAVERSE COUNTY COMMISSIONER REPORT: Brad Jewett reported on the East Bay Township neighborhood with wells that have tested positive for PFAS and the grant being applied for to get those homes connected to municipal water. He also reported that the Articles of Incorporation for the new Airport Authority have been adopted and the board meeting tomorrow to adopt the 2021 budget.

SHERIFF'S REPORT: Officer Karczewski was not present, Board member Campbell read his report.

GRAND TRAVERSE COUNTY ROAD COMMISSION: No representative present.

WADE TRIM: No engineer present.

OPERATION SERVICES REPORT: Report submitted.

TREASURER REPORT: Board member Campbell gave her report.

ANNOUNCEMENTS/CORRESPONDENCE:

Board member Kucera reported that he had e-mailed water operator Patrick Gallagher with questions about well #4 and that Patrick called him and answered all of his questions thoroughly. He thanked Patrick for everything he and Ryan do.

Board member Wolfgang read correspondence from several election workers thanking the board for the additional **COVID hazard** pay for the November 3, 2020 election.

CONSENT CALENDAR:

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>TOTALS</u>	<u>REPORTS</u>
Pooled Operating	#4448-4512	\$ 73,466.26	EMS Report
Trust & Agency Fund	#1065-1066	\$ 3,030.20	Water Dept. Report
Tax Account	# -----	\$ 0.00	Minutes Regular Meeting
Payroll Check	#1669-1719	\$ 25,016.03	November 10, 2020
Direct Deposit/EFT		\$ 92,267.85	

Moved by Kucera second by Wolfgang to approve the consent calendar as presented. **Yes:** Kucera, Wolfgang, Zeits, Fleis, Campbell and Fitzpatrick. **No:** None. **Motion Carried.**

UNFINISHED BUSINESS: There was none.

NEW BUSINESS:

A. FY 2019/2020 Audit Review/Summary

Steve Peacock with Rehmann presented the report and stated that the Township is in healthy financial condition and was able to stick with the timeline for the audit despite it being done remotely due to COVID 19.

Moved by Wolfgang second by Fleis to approve the FY 2019/2020 Audit performed by Rehmann as presented. **Yes:** Campbell, Fitzpatrick, Kucera, Wolfgang, Zeits and Fleis. **No:** None. **Motion Carried.**

B. Budget Amendments

Board member Wolfgang stated that the budget needs to be amended to account for the CARES ACT grants received, as follows:

REVENUES

Increase 101-000-528.000 Other Federal Grants \$4,333.33
Increase 205-000-528.000 Other Federal Grants \$822.79
Increase 210-000-528.000 Other Federal Grants \$14,700.21
Increase 590-000-528.000 Other Federal Grants \$333.33
Increase 591-000-528.000 Other Federal Grants \$333.34

EXPENDITURES

Increase 101-215-704.005 Deputy Clerk Wages \$500.00
Increase 101-215-714.000 FICA \$76.50
Increase 101-253-704.001 Deputy Treasurer Wages \$1,000.00
Increase 101-253-714.000 FICA \$153.00
Increase 101-257-706.000 Assessor Hourly \$1,000.00
Increase 101-257-714.000 FICA \$153.00
Increase 101-262-704.006 Election Assistant Wages \$500.00
Increase 101-262-714.000 FICA \$76.50
Increase 101-722-702.000 Zoning Administrator Wages \$333.33
Increase 101-722-704.007 Ordinance Enforcement Wages \$1,000.00
Increase 101-722-714.000 FICA \$203.99
Increase 210-651-702.000 EMS Wages \$13,000.00
Increase 210-651-714.000 FICA \$4,299.47
Increase 590-527-704.003 Sewer Wages \$333.33
Increase 590-527-714.000 FICA \$50.99
Increase 591-536-704.004 Water Wages \$333.34
Increase 591-536-714.000 FICA \$50.99

Moved by Wolfgang second by Fleis to approve the budget amendments listed per the Clerk's Office Memo. **Yes:** Zeits, Fleis, Wolfgang, Fitzpatrick, Campbell and Kucera. **No:** None. **Motion Carried.**

C. Re-appointments to the Board of Review

Moved by Fitzpatrick second by Zeits to re-appoint Chris Christensen, Karin Cascadden, Joanne Tuck and alternate Felicia Randall to the Board of Review, all terms expiring 12/30/22. **Yes:** Wolfgang, Zeits, Kucera, Campbell, Fitzpatrick and Fleis. **No:** None. **Motion Carried.**

D. Set EMT Wage

Emergency Services Director Somsel stated that last month we hired a Paid on Call EMT, and then discovered we do not have a wage set for an EMT only. He recommendation is \$14.50 per hour.

Moved by Wolfgang second by Fleis to approve the wage of \$14.50 per hour for the position of Paid on Call/Part-time EMT. **Yes:** Kucera, Zeits, Campbell, Fleis, and Fitzpatrick and Wolfgang. **No:** None. **Motion Carried.**

E. Hire Part-time Paramedic/FF

Emergency Services Director Somsel reported that they have had four employees test positive for COVID and stated that he would like to hire another part-time employee to help cover shifts when and if others test positive for COVID.

Moved by Fitzpatrick second by Wolfgang to hire Robert Verdi as Part-time Paramedic/FF with a hire date of December 9, 2020. **Yes:** Campbell, Kucera, Fitzpatrick, Zeits, Wolfgang and Fleis. **No:** None. **Motion carried.**

Extended Public Input: There was none.

Adjournment: 7:09PM

Lynette Wolfgang
Clerk