

BLAIR TOWNSHIP BOARD OF TRUSTEES

Regular Meeting

December 14, 2021

6:00PM

APPROVED

CALL TO ORDER: The regular meeting of the Blair Township Board of Trustees was held in person at the Township Hall. The meeting was called to order by Supervisor Blonshine at 6:00 PM.

OPENING CEREMONIES: The Pledge of Allegiance was recited.

ROLL CALL: Members present were Fleis, Blonshine, Kucera, Campbell, Wolfgang, Zeits and Fitzpatrick. Also in attendance were Wendy Witkop, Township Assessor and four (4) guests.

BRIEF PUBLIC INPUT: There was none.

APPROVAL OF AGENDA: **Moved by Fitzpatrick second by Wolfgang** to approve the agenda as with the addition of Wexford County EMS update as item 8 under New Business. **Yea:** All **Nay:** None **Motion Carried.**

DECLARATION OF CONFLICT OF INTEREST: None stated.

PRESENTATIONS/SPECIAL REPORT:

REHMANN: Steve Peacock presented highlights from the audit for the year ending 6/30/21. He stated that it was a “clean” audit and that our balance sheets were healthy.

Moved by Wolfgang second by Fitzpatrick to accept the audit from Rehmann for the year ending 6/30/21 as presented. **Yea:** Campbell, Fitzpatrick, Wolfgang, Fleis, Kucera, Zeits and Blonshine. **Nay:** None. **Motion carried.**

GRAND TRAVERSE COUNTY COMMISSIONER REPORT: Ron Clous reported that the county engaged Management Advisory Group to perform a compensation study and will meet next month to discuss the findings. He also reported that the commission will vote on the budget tomorrow, Long Lake’s possible take over of Twin Lakes Park and the county has sold bonds for just under 40 million dollars to pay their pension debt. The interest rate on the bonds is 2% and they will be paid off by 2035.

SHERIFF’S REPORT: Officer Karczewski submitted his report.

TREASURER REPORT: Board member Campbell gave her report.

ASSESSOR: Wendy Witkop gave the board an update on assessing reform and how it will affect the Zoning Department and the Field Appraiser.

ANNOUNCEMENTS/CORRESPONDENCE:

Board member Fleis referred to the Emergency Services Report that stated that employee Tim Guenthardt performs extra tasks around the station, and she thanks him for that.

Supervisor Blonshine reported that the first Open House for ARPA Funds was held December 9, 2021 and four (4) members of the public were in attendance. The board received some good input despite the low turnout. She stated that another Open House will be scheduled after the new year.

CONSENT CALENDAR: Moved by Fitzpatrick second by Fleis to approve the consent calendar as presented. **Yea:** Blonshine, Campbell, Wolfgang, Kucera, Fleis, Zeits and Fitzpatrick. **Nay:** None **Motion Carried.**

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>TOTALS</u>	<u>REPORTS</u>
Pooled Operating	#5522-5632	\$ 133,370.87	EMS Report
Trust & Agency Fund	#1103-1108	\$ 11,067.15	Water Dept. Report
Tax Account	#6826-6835	\$ 34,753.81	Minutes Regular Meeting
Payroll Check	#1823-1829	\$ 32,998.09	November 9, 2021.
Direct Deposit/EFT		\$ 161,280.30	

UNFINISHED BUSINESS:

- 1. Approval to pay \$500.00 Attorney Fee to TCAPS to Record the Deed for the donated property prior to the next board meeting**

Supervisor Blonshine explained that if the environmental report comes back before the next meeting she would like to move forward on getting the deed recorded.

Moved by Wolfgang second by Zeits to allow the Clerk and Treasurer to process the check for \$500.00 to TCAPS for recording the deed prior to the next board meeting. **Yea:** Blonshine, Kucera, Fitzpatrick, Campbell, Wolfgang, Fleis and Zeits. **Nay:** None. **Motion carried.**

- 2. Re-evaluate COVID Sick Time Bank Resolution #2021-24**

The original resolution stated that the board would re-evaluate at the end of the year. Supervisor Blonshine stated that with the number of cases we have been seeing, this should be extended.

Moved by Blonshine second by Zeits to extend the use of COVID Sick Time Bank through June 30, 2022. **Yea:** Kucera, Fitzpatrick, Campbell, Wolfgang, Fleis, Zeits and Blonshine. **Nay:** None. **Motion carried.**

3. Corrected List of Parcel Numbers for Meadow Woods 1&2 Street Light Special Assessment

Board Member Wolfgang stated that the list of parcels numbers included in the board packet when the special assessment was approved had all of the parcels starting with 430, which is incorrect. Meadow Woods 1 parcels all start with 430 and Meadow Woods 2 parcels start with 460. No action taken.

4. .gov domain

Board member Wolfgang stated that the domain name blairtownshipmi.gov has been approved. There was discussion regarding the cost and how to start the process of switching e-mail and the website from .org to .gov.

Moved by Wolfgang second by Fleis to move forward with the process of claiming blairtownshipmi.gov as the Township's domain name. **Yea:** Campbell, Fitzpatrick, Zeits, Wolfgang, Blonshine (if it is at no cost), and Fleis. **Nay:** Kucera. **Motion carried.**

NEW BUSINESS:

A. Amendment to Policy #2021-13 Public Inspection of Records

Supervisor Blonshine explained that the changes to this policy were requirements of the Assessing Reform that was discussed earlier.

Moved by Blonshine second by Wolfgang to approve the amendment to Policy #2021-13 Public Inspection of Records. **Yea:** Zeits, Wolfgang, Campbell, Blonshine, Fleis, Fitzpatrick and Kucera. **Nay:** None. **Motion carried.**

B. Policy #2021-22 Federal Procurement Conflict of Interest Policy

Board member Wolfgang stated that this policy needs to be adopted as part of the acceptance of the ARPA funds.

Moved by Fitzpatrick second by Blonshine to adopt policy #2021-22 Federal Procurement Conflict of Interest Policy. **Yea:** Wolfgang, Campbell, Fitzpatrick, Kucera, Fleis, Zeits and Blonshine. **Nay:** None. **Motion carried.**

C. Resolution #2021-27 to Set Water and Sewer Fees

Board Member Wolfgang stated that this resolution is a result of the motion made at the last meeting regarding the water benefit fees for the Blair Plaza Laundromat. Supervisor Blonshine stated that she was under the impression that the motion at the last meeting was a variance from the ordinance, and was granted for that particular case. Several other board members were under the same impression. Board Wolfgang stated that when she asked the Water/Sewer Coordinator she was told that per the ordinance, the fees are set by resolution. There was discussion regarding the possibility of another laundromat locating in the township and if so, why we would not charge the same as for this one.

Moved by Fitzpatrick second by Kucera to adopt Resolution #2021-27 to Set Water and Sewer Fees. **Yea:** Fitzpatrick, Blonshine, Zeits, Wolfgang, Fleis, Kucera and Campbell. **Nay:** None. **Motion carried.**

D. Budget Amendment

Moved by Fleis second by Fitzpatrick to amend the budget increasing Donations Revenue by \$27,561.00 and increasing Parks & Rec Capital Outlay expenditures by \$27,561.00 and moving \$7,500.00 from Contingency to Parks & Rec Capital Outlay. **Yea:** Blonshine, Zeits, Wolfgang, Fleis, Kucera, Campbell and Fitzpatrick. Blonshine, Zeits, Kucera and Campbell. **Nay:** None **Motion carried.**

E. Road Name Approval Stafford Ranch Lane

Moved by Blonshine second by Wolfgang to approve the name Stafford Ranch Lane. **Yea:** All. **Nay:** None. **Motion carried.**

F. Road Name Approval Maple Hill Road

Moved by Fitzpatrick second by Kucera to approve name Maple Hill Road. **Yea:** All. **Nay:** None. **Motion carried.**

G. Closed Session – Employee Issue

Moved by Wolfgang second by Fitzpatrick to go into closed session at 7:28 pm. **Yea:** All. **Nay:** None. **Motion carried**

Moved by Wolfgang second by Kucera to come out of closed session at 7:49 pm. **Yea:** All. **Nay:** None. **Motion carried.**

H. Update on Wexford EMS

Emergency Services Director Eric Somsel reported that Buckley EMS is done January 1, 2022. He has been working with four townships in Wexford county that would like to form an authority but one of the Supervisors are dragging their feet. He has terminated the intercept agreement with them effective March 10, 2022 and informed them that Blair Township Emergency Services will not leave their response area with no coverage to handle their calls.

Extended Public Input: Andy Marek stated that he has been at several different meetings where Eric Somsel has been present and has witnessed his efforts to assist surrounding Townships with their Emergency Services operations.

Adjournment: 8:04 PM

Lynette Wolfgang

Township Clerk