

**BLAIR TOWNSHIP BOARD OF TRUSTEES**  
**Regular Meeting**  
**December 10, 2019**  
**6:00 P.M.**  
**APPROVED**

**CALL TO ORDER:** The regular meeting of the Blair Township Board of Trustees was held at 6:02 P.M. on December 10, 2019 at the Township Hall and was called to order by Supervisor Blonshine.

**OPENING CEREMONIES:** The Pledge of Allegiance was recited.

**ROLL CALL:** Members Present: Fleis, Kucera, Wolfgang, Blonshine, Campbell, Zeits and Fitzpatrick. Also in attendance were Zoning Administrator Lisa Guerrieri, Emergency Services Director Eric Somsel and eight (8) guests.

**BRIEF PUBLIC INPUT:** There was none.

**APPROVAL OF AGENDA:** Moved by Wolfgang second by Fitzpatrick to approve the agenda as presented. **Motion carried.**

**DECLARATION OF CONFLICT OF INTEREST:** None stated.

**PRESENTATIONS/SPECIAL REPORT:**

**Grand Traverse County Commissioner Report:** Commissioner Ron Clous reported that the Senior Center may ask the commissioners to put a millage request on the ballot for a new building and the Resolution the commission passed to Avoid the Perception of Tax Fund Influence on Local Elections. Clous also reported on the study session on airport governance.

**Sheriff's Report:** Officer Karczewski was not in attendance but provided a written report.

**Grand Traverse County Road Commission:** Andy Marek reported that the Commission Manager's performance review was good overall and stated that he is doing a great job on asset management. He also reported on the condition of the salt barn in Kingsley and the office building.

**Wade Trim/ Operation Services Report:** No representative present.

**Treasurer Report:** Board member Campbell gave her report.

**ANNOUNCEMENTS/CORRESPONDENCE:** Supervisor Blonshine reported that the new furnaces have been installed, December Board of Review was held and went well, and union negotiations start next month.

Board member Kucera reported that he, along with the Clerk and Supervisor, attended the annual MTA Planning Awards Banquet at the Elk's Lodge. He reported that the meal was good, Judy Allen's legislative update was informative and he enjoyed networking with other elected officials.

**CONSENT CALENDAR**

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>TOTALS</u>	<u>REPORTS</u>
Pooled Operating	#3374-3466	\$134,740.20	Emergency Services Report
Trust & Agency Fund	#1051	\$801.25	Water Dept. Report
Tax Account	#6454	\$405.20	Supervisor/Zoning Report
Payroll Check/EFT	#1417-1424	\$41,794.75	Minutes Regular Meeting
Direct Deposits		\$63,106.64	November 12, 2019

Board member Wolfgang stated that she voided and reissued a check today to Election Systems and Software, because she got a statement showing a credit of approximately \$640.00, so she voided check #3445 and issued check #3466 for \$5,185.63 in its place.

Supervisor Blonshine requested a correction to the minutes of the November 12, 2019 meeting be made as follows: New Business Item "n", add the following to the end of the first paragraph:

***D & W Mechanical could not provide a quote until the end of December, so only two bids were considered.***

**Moved by Wolfgang second by Fleis** to approve the Consent Calendar with the change to the Pooled Operating check register and the November 12, 2019 meeting minutes. **Motion carried.**

**UNFINISHED BUSINESS:** There was none.

**NEW BUSINESS:**

**a. Rehmann FY2018-19 Audit Presentation**

Steve Peacock and Lauren Braaten provided highlights of the report. Board member Wolfgang reported that the draft copy of the Revenues and Expenditures will not match the final copy, as there were a couple of adjustments that had to be made after the draft was submitted. There was discussion regarding delinquent water and sewer bills.

**Moved by Wolfgang second by Fitzpatrick** to accept the FY2018-2019 audit performed by Rehmann as presented. **Yes:** Kucera, Fleis, Fitzpatrick, Zeits, Campbell, Blonshine and Wolfgang. **No:** None. **Motion carried.**

b. **Waiver Request with Surety Bond for Water Main Extension – Blair Business Commons**

Brett Campbell, property owner, presented his request for a waiver for the installation of the water main in Blair Business Commons. Water Coordinator Guerrieri gave her recommendation.

**Moved by Blonshine second by Wolfgang** to grant Brett Campbell of BC Management a waiver for the installation of water main in the development known as Blair Business Commons, only for units 3 and 4 and allow a land use permit to be issued prior to the installation of the water mains. The remainder of the units shall require the water main to be installed prior to the issuance of any other land use permits. **Yes:** Fitzpatrick, Blonshine, Wolfgang, Campbell, Fleis, Kucera, and Zeits. **No:** None. **Motion Carried.**

c. **Surplus Item**

Board member Wolfgang submitted a memo stating that this item was discontinued in 2012 and is not compatible with Windows 10.

**Moved by Blonshine second by Fitzpatrick** to declare one (1) Zebra P120i Card Printer as surplus and dispose of accordingly. **Motion carried.**

**EXTENDED PUBLIC INPUT:** There was none.

**ADJOURNMENT:** 7:05 pm.

Lynette Wolfgang  
Clerk