

**BLAIR TOWNSHIP BOARD OF TRUSTEES**

**Regular Meeting**

**April 12, 2022**

**6:00PM**

**APPROVED**

**CALL TO ORDER:** The regular meeting of the Blair Township Board of Trustees was held in person at the Township Hall. The meeting was called to order by Supervisor Blonshine at 6:00 PM.

**OPENING CEREMONIES:** The Pledge of Allegiance was recited.

**ROLL CALL:** Members present: Zeits, Wolfgang, Campbell, Fleis, Blonshine and Kucera. Member absent: Fitzpatrick.

**BRIEF PUBLIC INPUT:** None.

**APPROVAL OF AGENDA:** Moved by Wolfgang second by Zeits to approve the agenda with additions. **Yea:** All. **Nay:** None **Motion Carried.**

**DECLARATION OF CONFLICT OF INTEREST:** None stated.

**PRESENTATIONS/SPECIAL REPORT:**

**GRAND TRAVERSE COUNTY COMMISSIONER REPORT:** Grand Traverse County Finance Department has received an Excellence in Finance award, sixteen years in a row. The 2022 Equalization Report has been approved.

**SHERIFF'S REPORT:** Officer Karczewski submitted his report.

**TREASURER REPORT:** Board member Campbell submitted her monthly report.

**ANNOUNCEMENTS/CORRESPONDENCE:** The water loss committee reports that the new meters are ready to be installed soon.

Traverse City Pit Spitters are partnering with Blair Township for our Easter Egg Hunt to be held this Saturday April 16, 2022.

Vance Road clean-up day is April 23<sup>rd</sup> at 10:00 AM and Township clean-up day is May 7, 2022.

Dennis Fitzpatrick completed a two-day workshop for Planning and Zoning, congratulations.

Drug Take-Back day at the Township is April 30, 2022.

Lastly, Supervisor Blonshine has been asked to participate as a panelist representing Northern Michigan in support of HB4084, the illegal dumping and blight bill.

**CONSENT CALENDAR: Moved by Wolfgang second by Kucera** to approve the consent calendar as presented with the addition of March 9, 2022, Budget Meeting Minutes. **Yea:** Fleis, Zeits, Kucera, Blonshine, Wolfgang, and Campbell. **Nay:** None **Motion Carried.**

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>TOTALS</u>	<u>REPORTS</u>
Pooled Operating	#5877-6005	\$ 278,832.78	EMS Report
Trust & Agency Fund	#1120-1124	\$ 6,834.22	Water Dept. Report
Tax Account	#6917-6927	\$ 87,149.72	Minutes Regular Meeting 03/08/2022
Payroll Check	#1855-1863	\$ 25,877.88	Budget Meeting Minutes 03/02/2022,
Direct Deposit/EFT		\$ 131,794.72	03/09/22, 03/16/22, 03/30/22

**UNFINISHED BUSINESS:** None stated.

**NEW BUSINESS:**

**A. Second Dangerous Building Hearing-1627 East Brentwood**

No person in attendance to represent 1627 East Brentwood. Homeowner had been notified of date and time of this second hearing. Homeowner or representative will have 20 days to file an appeal in court if 1627 East Brentwood has a final determination tonight that it is in violation of Township ordinance and is declared a dangerous building.

**Moved by Blonshine second by Wolfgang** to concur with our Dangerous Building Officer and Blair Township Ordinance Officer regarding 1627 East Brentwood to declare this a dangerous building and needs to be brought into compliance or demolished per our Dangerous Building Ordinance.

**Yea:** Campbell, Fleis, Wolfgang, Zeits, Kucera, and Blonshine. **Nay:** None. **Motion carried.**

**B. Road name Approval for Silver Lake Storage Barns, "Storage Loop Drive."**

**Moved by Wolfgang second by Fleis** to approve the name "Storage Loop Drive" for Silver Lake Storage Barns condominium units as recommended by the Assessing Department. **Yea:** All. **Nay:** None. **Motion carried.**

**C. Water & Sewer Repair and Replacement Accounts.**

**Moved by Wolfgang second by Fleis** to create GL#'s for repair/replacement accounts- one each for water and sewer, then having the treasurer transfer \$100,000.00 (One hundred thousand dollars) from each operating account to the repair/replacement accounts. **Yea:** Campbell, Zeits, Fleis, Blonshine, Kucera, and Wolfgang. **Nay:** None **Motion carried.**

**D. Formation of Water and Sewer Committee.**

**Moved by Kucera second by Wolfgang** to dissolve the “Water Loss Committee” and form a “Water and Sewer Committee,” retaining members from Water Loss Committee and adding Carl Bearinger or another public member including the Township Engineer as needed, meeting monthly. **Yea:** All. **Nay:** None. **Motion carried.**

**E. General Fund Budget Amendment**

This is a budget amendment for down payment of new township sign.

**Moved by Wolfgang second by Zeits** to increase revenue line item “Other Federal Grants” by \$15,577.00 (fifteen thousand five hundred seventy-seven dollars) and increase “Townhall Capital Outlay Expenditure” by \$15,577.00 (fifteen thousand five hundred seventy-seven dollars). **Yea:** Zeits, Wolfgang, Campbell, Blonshine, Kucera, and Fleis. **Nay:** None **Motion Carried.**

**F. PEG Fund Budget Amendment.**

**Moved by Wolfgang second by Fleis** to approve increasing “Transfer in from PEG” account by \$702.38 (seven hundred two dollars and thirty-eight cents) and increase “Transfer out from PEG” by \$702.38 (seven hundred two dollars and thirty-eight cents). **Yea:** Fleis, Kucera, Zeits, Campbell, Blonshine, and Wolfgang. **Nay:** None **Motion carried.**

**G. Approve Billing Clerk/Administrative Assistant Job Description.**

**Moved by Wolfgang second by Zeits** to approve The “Billing Clerk/Administration Assistant” job description with the addition of “Billing for other Agencies.” **Yea:** All. **Nay:** None **Motion carried.**

**H. Approve of hiring Full-time Billing Clerk/Administrative Assistant.**

**Moved by Wolfgang second by Campbell** to hire a Full-time Billing Clerk/Administrative Assistant with a start wage of \$20-25 dollars per hour based on experience. **Yea:** Kucera, Wolfgang, Fleis, Blonshine, Zeits, and Campbell. **Nay:** None **Motion carried.**

**I. Approval of New Contract with Grant Township**

**Moved by Blonshine second by Zeits** to approve the new contract with Grant Township as presented. **Yea:** Wolfgang, Kucera, Fleis, Campbell, Zeits, and Blonshine. **Nay:** None **Motion Carried.**

**J. Approve Township of Blair Resolution #2022-05, Apply for Michigan PAR Plan Grant Funding of Generator for Elevated Water Storage Tank.**

**Moved by Wolfgang second by Zeits** to adopt Resolution #2022-05 to apply for funding through Michigan PAR Plan Grant to purchase generator at the elevated water storage tower. **Yea:** Campbell, Zeits, Blonshine, Fleis, Wolfgang, and Kucera. **Nay:** None. **Motion Carried.**

**K. Approve Township of Blair Resolution #2022-06, Apply for Michigan PAR Plan Grant Funding of Sewer Camera.**

**Moved by Campbell second by Zeits** to approve Resolution #2022-06 for Michigan PAR Plan Grant funding to purchase a sewer camera. **Yea:** Fleis, Zeits, Blonshine, Wolfgang, Kucera, and Campbell. **Nay:** None. **Motion Carried.**

**L. Declare Emergency Services laptop computer and docking station surplus.**

**Moved by Campbell second by Blonshine** to declare Emergency Services laptop and docking station as surplus and destroy. **Yea:** All. **Nay:** None. **Motion Carried.**

**M. Declare 1-Gravely Pro Master 20-H with Kohler Magnum 20 Motor with 50 inch Gravely mowing deck and 1-Honda cut Push Mower with Bag as Surplus as recommended by Maintenance Department.**

**Moved by Wolfgang second by Zeits** to declare 1-Gravely Pro Master 20-H with Kohler Magnum 20 Motor with 50 inch Gravely mowing deck and 1-Honda cut Push Mower with Bag as Surplus as recommended by Maintenance Department, posting on Blair Township Web site taking bids starting at \$50.00 (fifty dollars) for three days. **Yea:** All. **Nay:** None. **Motion Carried.**

**N. Resolution to adopt Resolution #2022-07 ARPA Revenue Loss Standard Allowance**

**Moved by Wolfgang second by Kucera** to adopt Resolution #2022-07 ARPA Revenue Loss Standard Allowance if we will still be permitted to address community needs, systemic public health and economic challenges met by our constituents. **Yea:** Kucera, Blonshine, Zeits, Campbell, Wolfgang, and Fleis. **Nay:** None. **Motion Carried.**

**Extended Public Input:** None.

**Adjournment:** 7:22 PM

Cynthia Wicksall  
Deputy Clerk