

**BLAIR TOWNSHIP BOARD OF TRUSTEES**  
**Regular Meeting**  
**April 10, 2018**  
**6:00 P.M.**  
**APPROVED**

**CALL TO ORDER:** The regular meeting of the Blair Township Board of Trustees was held at 6:02 P.M. on April 10, 2018 at the Township Hall and was called to order by Supervisor Blonshine.

**OPENING CEREMONIES:** The Pledge of Allegiance was recited.

**ROLL CALL:** Members Present: Wolfgang, Clous, Fitzpatrick, Zeits, Campbell and Blonshine. Kucera was excused. Also in attendance were Emergency Services Director, Eric Somsel, Water/Sewer Coordinator/Interim Zoning Administrator Lisa Guerrieri, Township Engineer Brian Sousa and fourteen (14) guests.

**LIMITED PUBLIC INPUT:**

There was none.

**APPROVAL OF AGENDA:**

Board member Wolfgang requested that the purchase agreement for a 2018 Chevy Tahoe Echo be added as item “j” under New Business and the following items be moved down a line.

**Moved by Clous second by Zeits to approve the agenda with changes. Motion carried.**

**DECLARATION OF CONFLICT OF INTEREST:**

None stated.

**PRESENTATIONS/SPECIAL REPORT:**

Grand Traverse County Commissioners Report: Cheryl Gore Follette reported that there will be millage requests on the August ballot for Animal Control and the Conservation District. She also reported that they received 91 applicants for the Administrator position. She stated that the current co-administrators are doing a great job.

**Sheriff’s Report:** Deputy Karczewski stated there were 375 calls for service in February. Deputy Karczewski also wanted to thank Dillon Youker for driving him out to Hoosier Valley to look for stolen street signs that three individuals confessed to stealing and burning.

**EMS Report:** Director of Emergency Services, Eric Somsel presented a sample of the new fire gear and explained the benefits this gear provides, the truck committee has been doing research for a new fire truck and tours of manufacturers have been scheduled. Paradise Township Emergency Services is staffed and up and running.

**Grand Traverse County Road Commission:** Grand Traverse County Road Commissioner Andy Marek reported that construction will begin April 16, 2018 on S. Airport Rd. between Veterans Dr. to US 31. One lane will be open in both directions. He also reported that construction on Fall Rd and Duck Lake Rd. will start in the next week or two.

**Wade-Trim Report:** Brian Sousa, Wade Trim, gave an update on the iron removal facility.

**Supervisor’s Report:** Supervisor Blonshine reported that Sunday April 22, from 11-4 at Twin Lakes/Gilbert Lodge is an Earth Day event and Saturday April 28, from 10-2 at Blair Township is National Prescription Drug Take Back Day.

**CONSENT CALENDAR**

| <u>FUND</u>         | <u>CHECK NUMBERS</u> | <u>TOTALS</u> | <u>REPORTS</u>            |
|---------------------|----------------------|---------------|---------------------------|
| Pooled Operating    | #1460-1531           | \$ 101,086.40 | Emergency Services Report |
| Trust & Agency Fund | #1001                | \$ 1,050.00   | Water Dept. Report        |
| Tax Account         | # - 0 -              | \$ - 0 -      | Zoning Report             |
| Payroll             | #1070-1083           | \$ 19,784.47  | Minutes Regular Meeting   |
| Direct Deposits/EFT |                      | \$ 63,954.75  | May 8, 2018               |

**Moved by Clous second by Wolfgang** to approve the consent calendar. **Motion carried.**

**UNFINISHED BUSINESS:**

There was none.

**NEW BUSINESS:**

**a. Closed Session with Township Attorney to Discuss Employee Issue**

**Moved by XXXXXX second by XXXXXXXX**

Went into closed session at 6:25 pm.  
 Came out of closed session at 7:18pm.

**Moved by Clous second by Zeits** to come out of close session. **Yes:** Blonshine, Wolfgang, Kucera, Fitzpatrick, Zeits and Clous. **No:** None. **Motion carried.**

**Moved by Clous second by Wolfgang** to approve the minutes of the closed session. **Yes:** Kucera, Fitzpatrick, Zeits, Wolfgang, Blonshine and Clous. **No:** None. **Motion carried.**  
 Recessed @ 7:20pm.

Reconvened @ 7:26.

**b. Public Hearing Zoning Ordinance Amendment #104-05-18-01**

Public Hearing Notice was published on 5/29/2018

Public Hearing opened @ 7:40pm.

No public comment.

Public Hearing closed @ 7:41pm.

Trustee Kucera stated that some older mobile homes are in better shape than a 5-10 year old mobile home.

**Moved by Fitzpatrick second by Clous** to approve proposed amendments to the Blair Township Zoning Ordinance #104-05-18-01 to Article 2 Section 2.02, Article 9 section 9.02, Article 16, Section 16.02 and Article 25 Section 25.03 as recommended by the Planning Commission. **Yes:** Zeits, Fitzpatrick, Blonshine, Clous and Wolfgang. **No:** Kucera. **Motion carried.**

**c. Public Hearing Adoption of Ordinance 142-18 Addressing Floodplain Management Provisions of the State Construction Code**

Public Hearing Notice was published on 6/1/2018.

Public Hearing opened @ 7:42pm.

No public comment.

Public Hearing closed @ 7:44pm.

**Moved by Wolfgang second by Clous** to adopt ordinance 142-18 Addressing Floodplain Management Provisions of the State Construction Code. **Yes:** Kucera , Blonshine, Clous, Wolfgang, Fitzpatrick and Zeits. **No:** None. **Motion carried.**

**d. Resolution #20185-03 Intergovernmental Agreement to Manage Floodplain Development for the National Flood Insurance Program**

**Moved by Wolfgang second by Fitzpatrick** to adopt Resolution #2018-03 Intergovernmental Agreement to Manage Floodplain Development for the National Flood Insurance Program. **Yes:** Kucera, Clous, Fitzpatrick, Wolfgang, Zeits and Blonshine. **No:** None. **Motion carried.**

**e. Water System Asset Management Plan-Water Rate Analysis Brian Sousa, Wade Trim**

Brian Sousa Township Engineer reported on Blair Townships Water System Asset Management Plan and Water Rate Analysis.

**f. Bid Process for Iron Removal Plant**

Brian Sousa explained how the entire bid process will work and stated that Wade Trim will manage it.

**g. Contract with Fieldwork Services-Aaron Plowman/Nancy Blanke**

**Moved by Clous second by Fitzpatrick** to approve contract with Fieldwork Service as presented for the 2018-2019 fiscal year in the amount of \$27,000.00 for field appraisal, parcel review, assistance with personal property statements and attendance at two Board of Review meetings.

**Yes:** Wolfgang, Fitzpatrick, Blonshine, Zeits, Campbell and Clous. **No:** None. **Motion carried.**

**h. Recommendation from Benefit Broker/Consulting Services Committee**

**Moved by Wolfgang second by Fitzpatrick** to continue our current healthcare coverage with Priority Health through Front Street Insurance. **Yes:** Wolfgang, Clous, Blonshine, Campbell, Zeits and Fitzpatrick. **No:** None. **Motion carried.**

**Moved by Wolfgang second by Fitzpatrick** to bundle Dental and Vision Insurance with Principal and choose a carrier for Short Term, Long Term Disability and Life Insurance when rates are available. **Yes:** Clous, Fitzpatrick, Zeits, Wolfgang, Blonshine and Campbell. **No:** None. **Motion carried.**

**i. EMS Budget Amendment**

**Moved by Fitzpatrick second by Zeits** to approve the EMS Budget amendment moving \$30,000.00 from Contingency to Capital Outlay and \$10,000.00 from Equipment to Capital Outlay for the purchase of a 2018 Chevy Tahoe Echo unit. **Yes:** Zeits, Fitzpatrick, Campbell, Blonshine, Wolfgang and Clous. **No:** None: **Motion carried.**

**j. Quote on 2018 Chevy Tahoe Echo**

**Moved by Wolfgang second by Fitzpatrick** to approve the purchase of a 2018 Chevy Tahoe Echo unit not to exceed \$49,646.31. **Yes:** Blonshine, Fitzpatrick, Zeits, Wolfgang, Campbell and Clous. **No:** None. **Motion carried.**

**k. Proposal from Rehmann for Review of Chart of Accounts**

**Moved by Campbell second by Fitzpatrick** to approve the proposal From Rehmann Robson for review of current chart of accounts and establishment of a new chart of accounts in compliance with state requirements not to exceed \$4,500.00. **Yes:** Campbell, Fitzpatrick, Clous, Zeits, Blonshine and Wolfgang. **No:** None. **Motion carried.**

**l. PC Request to have Township Attorney Review Zoning Ordinance Amendment #104-05-18-01**

**Moved by Blonshine second by Wolfgang** to send ordinance #104-05-18-01 to Attorney for

further review as requested by Planning Commission. **Motion carried.**

**m. Township Credit Card in Supervisor**

**Moved by Wolfgang second by Fitzpatrick** to apply for a township credit card in the Supervisor's name. **Motion carried.**

**n. Treasurer's Report**

Campbell gave her report.

**o. Spring Clean up and Vance Rd. Clean up**

**Moved by Blonshine second by Wolfgang** to have the Townships Spring Clean Up Day Saturday May 5<sup>th</sup> from 8:00am to 12:00pm or until the American Waste trucks are filled. Vance Road Clean Up will be Saturday April 28<sup>th</sup>.

**EXTENDED PUBLIC COMMENT**

There was none.

**ADJOURNMENT:** 8:27pm

Jane Beuthin  
Deputy Clerk