

BLAIR TOWNSHIP BOARD OF TRUSTEES

Regular Meeting

June 12, 2018

6:00 P.M.

APPROVED

CALL TO ORDER: The regular meeting of the Blair Township Board of Trustees was held at 6:00 P.M. on June 12, 2018 at the Township Hall and was called to order by Supervisor Blonshine.

OPENING CEREMONIES: The Pledge of Allegiance was recited.

ROLL CALL: Members Present: Clous, Kucera, Wolfgang, Fitzpatrick, Zeits and Blonshine. Campbell was excused. Also in attendance were Emergency Services Director Eric Somsel, Fire Chief Bill Parker, Water/Sewer Coordinator/Interim Zoning Administrator Lisa Guerrieri, Township Engineer Brian Sousa Township Attorney Shawn Worden and two (2) guests.

LIMITED PUBLIC INPUT:

Andy Marek, Green Lake Township resident, thanked Blair Township for organizing the Hoosier Valley cleanup day and all who volunteered.

APPROVAL OF AGENDA:

Board member Wolfgang asked that the Township News letter be added as item "ff".

Moved by Fitzpatrick second by Clous to approve the agenda with changes. Motion carried.

DECLARATION OF CONFLICT OF INTEREST:

None stated.

PRESENTATIONS/SPECIAL REPORT:

County Commissioner's Report: Cheryl Gore Follette reported that the County Commissioners have offered the County Administrator position to Nate Alger who is the current County Undersheriff and Interim Administrator. She also spoke about the renovation of the Animal Control building on Keystone Rd.

Sheriff's Report: Deputy Matt Karczewski gave his report stating that there were 454 calls for service in the month of May.

EMS Report: Director of Emergency Services, Eric Somsel reported that there was a county wide Smoke Alarm Blitz. The Blitz for Blair Township was held on Saturday, May 19. They installed 49 smoke alarms and 22 batteries. Fire Chief Parker was asked by Petoskey Fire Department and surrounding departments to make a presentation regarding the recent tanker spill in Blair Township.

Grand Traverse County Road Commission: Andy Marek reported that S. Airport Rd. has reopened ahead of schedule.

Wade Trim Report: Township Engineer, Brian Sousa reported that they will be advertising for bids on the Iron Removal Plant in a couple of weeks.

ANNOUNCEMENTS/CORRESPONDENCE

None stated

CONSENT CALENDAR

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>TOTALS</u>	<u>REPORTS</u>
Pooled Operating	#1619-1730	\$ 164,382.46	Emergency Services Report
Trust & Agency Fund	#1001-1002	\$ 1,128.00	Water Dept. Report
Tax Account	# - 0 -	\$ - 0 -	Zoning Report
Payroll	#1097-1110	\$ 19,784.47	Minutes Regular Meeting
Direct Deposits/EFT		\$ 86,034.69	May 8, 2018

Moved by Clous second by Wolfgang to approve the consent calendar as presented. **Motion carried.**

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

a. Closed Session with Township Attorney to Discuss Employee Issue

Moved by Wolfgang second by Blonshine to enter into closed session pursuant to Section 8A of the Open Meetings Act to discuss an employee issue and the closed session is at the employee's request. Fitzpatrick, Zeits, Clous, Blonshine, Wolfgang and Kucera. **No: None. Motion carried.**

Closed regular meeting @ 6:25 pm. Entered closed session.

Came out of closed session @ 7:18pm.

Moved by Clous second by Zeits to come out of close session. **Yes:** Blonshine, Wolfgang, Kucera, Fitzpatrick, Zeits and Clous. **No: None. Motion carried.**

Moved by Clous second by Wolfgang to approve the minutes of the closed session. **Yes:** Kucera, Fitzpatrick, Zeits, Wolfgang, Blonshine and Clous. **No: None. Motion carried.**

Moved by Wolfgang second by Clous to ratify the agreement with Lindsey Wolf as discussed in closed session. **Yes:** Clous, Wolfgang, Kucera, Blonshine, Fitzpatrick and Zeits. **No: None. Motion carried.**

Recessed @ 7:20pm.
Reconvened @ 7:26pm.

b. Public Hearing Zoning Ordinance Amendment #104-05-18-01

Public Hearing Notice was published on 5/29/2018

Public Hearing opened @ 7:40pm.

No public comment.

Public Hearing closed @ 7:41pm.

Trustee Kucera stated that some older mobile homes are in better shape than a 5-10 year old mobile home and feels that these standards are unfair.

Moved by Fitzpatrick second by Clous to approve proposed amendment to the Blair Township Zoning Ordinance #104-05-18-01 Article 2 Section 2.02, Article 9 section 9.02, Article 16, Section 16.02 and Article 25 Section 25.03 as recommended by the Planning Commission. **Yes:** Zeits, Fitzpatrick, Blonshine, Clous and Wolfgang. **No:** Kucera. **Motion carried.**

c. Public Hearing Adoption of Ordinance 142-18 Addressing Floodplain Management Provisions of the State Construction Code

Public Hearing Notice was published on 6/1/2018.

Public Hearing opened @ 7:42pm.

No public comment.

Public Hearing closed @ 7:44pm.

Moved by Wolfgang second by Clous to adopt ordinance #142-18 Addressing Floodplain Management Provisions of the State Construction Code. **Yes:** Kucera, Blonshine, Clous, Wolfgang, Fitzpatrick and Zeits. **No:** None. **Motion carried.**

d. Resolution #2018-03 Intergovernmental Agreement to Manage Floodplain Development for the National Flood Insurance Program

Moved by Wolfgang second by Fitzpatrick to adopt Resolution #2018-03 Intergovernmental Agreement to Manage Floodplain Development for the National Flood Insurance Program. **Yes:** Kucera, Clous, Fitzpatrick, Wolfgang, Zeits and Blonshine. **No:** None. **Motion carried.**

e. Resolution #2018-06 to Set Supervisor Salary

Moved by Clous second by Wolfgang to adopt Resolution #2018-06 to set Supervisor's salary at \$56,312.00. **Yes:** Fitzpatrick, Zeits, Kucera, Wolfgang, Clous and Blonshine.
No: None. **Motion carried.**

f. Resolution #2018-07 to set Clerk's Salary

Moved by Fitzpatrick second by Clous to adopt Resolution #2018-07 to set Clerk's salary at \$55,025.00. **Yes:** Kucera, Blonshine, Fitzpatrick, Clous, Wolfgang and Zeits.
No: None. **Motion carried.**

g. Resolution #2018-08 to set Treasurer's Salary

Moved by Clous second by Fitzpatrick to adopt Resolution #2018-08 to set the Treasurer's salary at \$53,125.00. **Yes:** Blonshine, Clous, Kucera and Fitzpatrick. **No:** Wolfgang (did not agree with it at budget time, don't agree now) and Zeits. **Motion carried.**

h. Resolution #2018-09 to set 1st Trustee's Salary

Moved by Clous second by Wolfgang to adopt Resolution #2018-09 to set 1st Trustee's salary at \$7,200.00. **Yes:** Fitzpatrick, Zeits, Wolfgang, Clous, Kucera and Blonshine.
No: None. **Motion carried.**

i. Resolution #2018-10 to set 2nd Trustee's Salary

Moved by Wolfgang second by Fitzpatrick to adopt Resolution #2018-10 to set 2nd Trustee's salary at \$7,200.00. **Yes:** Blonshine, Wolfgang, Clous, Kucera, Fitzpatrick and Zeits.
No: None. **Motion carried.**

j. Resolution #2018-11 to set 3rd Trustee's Salary

Moved by Clous second by Wolfgang to adopt Resolution #2018-11 to set 3rd Trustee's salary at \$7,200.00. **Yes:** Blonshine, Zeits, Fitzpatrick, Kucera, Clous and Wolfgang.
No: None. **Motion carried.**

k. Resolution #2018-12 to set 4th Trustee's Salary

Moved by Wolfgang second by Fitzpatrick to adopt Resolution #2018-12 to set 4th Trustee's salary at \$7,200.00. **Yes:** Kucera, Clous, Blonshine, Zeits, Wolfgang and Fitzpatrick.
No: None. **Motion carried.**

l. Resolution #2018-13 to set Employees' Wages

Moved by Wolfgang second by Clous to adopt Resolution #2018-13 to set Employee Wages.
Yes: Blonshine, Wolfgang, Zeits, Kucera, Fitzpatrick, and Clous. No: None.
Motion carried.

m. Resolution #2018-14 to set Bank Depositories

Moved by Clous second by Wolfgang to adopt Resolution #2018-14 to set Bank Depositories.
Yes: Kucera, Clous, Wolfgang, Zeits, Fitzpatrick and Blonshine. No: None. Motion carried.

n. Resolution #2018-15 General Appropriations Act

Moved by Wolfgang second by Fitzpatrick to adopt Resolution #2018-15 General Appropriations Act for FY 2018/2019. Yes: Clous, Kucera, Wolfgang, Blonshine, Zeits and Fitzpatrick. No: None.
Motion carried.

o. Resolution #2018-16 to Set Cemetery Prices & Fees

Moved by Fitzpatrick second by Clous to adopt Resolution #2018-16 to set Cemetery Prices & Fees. Yes: Wolfgang, Blonshine, Clous, Fitzpatrick, Zeits and Kucera.
No: None. Motion carried.

p. Resolution #2018-17 to adopt Schedule of Meetings for FY 2018/2019

Moved by Wolfgang second by Clous to adopt Resolution #2018-17 Schedule of Meetings for FY 2018/2019. Yes: Fitzpatrick, Kucera, Clous, Zeits, Blonshine and Wolfgang. No: None. Motion carried.

q. Schedule of Fees for FY 2018/2019

Moved by Clous second by Zeits to adopt the Schedule of Fees for FY 2018/2019.
Yes: Wolfgang, Clous, Kucera, Fitzpatrick, Blonshine and Zeits. No: None. Motion carried.

r. FY 2018/2019 Holiday Schedule

Moved by Wolfgang second by Clous to adopt the FY 2018/2019 Holiday Schedule for Non Union Employees. Yes: Clous, Fitzpatrick, Blonshine, Zeits, Kucera and Wolfgang. No: None.
Motion carried.

s. Budget Amendments for FY 2017/2018

Moved by Wolfgang second by Clous to amend the 2017/2018 budget taking \$20,735.00 from General Fund Contingency and distribute the following amounts to each department's wages line item: Township Board \$2,350.00, Supervisor \$2,350.00, Clerk \$3,060.00, Treasurer \$3,500.00, Assessor \$2,330.00, Election Assistant \$725.00, Townhall & Grounds \$1,210.00, Cemeteries \$3,000.00, Zoning \$2,210.00. **Yes:** Kucera, Wolfgang, Blonshine, Clous, Zeits and Fitzpatrick. **No:** None. **Motion carried.**

Moved by Wolfgang second by Fitzpatrick to amend the 2017/2018 Fire budget increasing the amount budgeted for Management Services Revenue to \$8550.00 and take \$30,000.00 from Contingency and increase the Wages line item by \$16,000.00 and the Insurance line item by \$14,000.00. **Yes:** Zeits, Kucera, Wolfgang, Blonshine, Clous and Fitzpatrick. **No:** None. **Motion carried.**

Moved by Fitzpatrick second by Zeits to amend the 2017/2018 EMS budget increasing the amount budgeted for Management Services Revenue to \$8550.00. **Yes:** Wolfgang, Fitzpatrick, Zeits, Clous, Blonshine and Kucera. **No:** None. **Motion carried.**

Moved by Wolfgang second by Fitzpatrick to amend the EMS budget increasing the budgeted amount for User Fees/Contract by \$122,000.00. **Yes:** Wolfgang, Clous, Blonshine, Kucera, Fitzpatrick and Zeits. **No:** None. **Motion carried.**

Moved by Wolfgang second by Kucera to amend EMS budget increasing the Officer Pay to \$3,875.00 and increase the Wages line item by \$14,610.00. **Yes:** Kucera, Wolfgang, Blonshine, Clous, Zeits and Fitzpatrick. **No:** None. **Motion carried.**

t. Policy #2081-01 Distribution of Principal Residence Exemption (PRE) Denial Interest

Moved by Clous second by Zeits to adopt Policy #2018-01 Distribution of Principal Residence Exemption (PRE) Denial Interest. **Yes:** Kucera, Wolfgang, Zeits, Blonshine, Fitzpatrick and Clous. **No:** None. **Motion carried.**

u. Dearborn National ST/LT Disability and Life/ADD

Moved by Fitzpatrick second by Blonshine to approve the renewal of Dearborn National ST/LT Disability and Life/ADD effective August 1, 2018. **Yes:** Fitzpatrick, Wolfgang, Kucera, Clous, Blonshine and Zeits. **No:** None. **Motion carried.**

v. Resolution #2018-18 Approving the Agency Contract for 2018 Blair Township Water System Project/Authorize Supervisor and Clerk to sign contract

Moved by Wolfgang second by Fitzpatrick to approve the Agency Contract for the 2018 Blair Township Water System Project and authorize Supervisor and Clerk to sign the contract. **Yes:** Clous, Fitzpatrick, Zeits, Wolfgang, Kucera and Blonshine. **No:** None. **Motion carried.**

w. Resignation of Dan O'Brien as EMS Chief/Request to stay on Part-time

Moved by Wolfgang second by Zeits to accept resignation of Dan O'Brien as EMS Chief, with regret and thanks for his service. **Motion carried.**

Moved by Wolfgang second by Zeits to approve Dan O'Brien as a part-time Paramedic/Firefighter. **Motion carried.**

x. Beach Bums/Wuerful Park Fireworks Schedule

Moved by Wolfgang second by Zeits to approve Fireworks Schedule for Traverse City Beach Bums. **Motion carried.**

y. Shared Expense Agreement for Firehouse Software

Moved by Wolfgang second by Fitzpatrick to approve Shared Expense Agreement with Paradise Township for Firehouse Software. **Yes:** Blonshine, Wolfgang, Clous, Kucera, Fitzpatrick, and Zeits. **No:** None. **Motion carried.**

z. Shared Expense Agreement for Aladtec Scheduling Software

Moved by Clous second by Zeits to approve Shared Expense Agreement with Paradise Township for Aladtec Scheduling Software. **Yes:** Zeits, Blonshine, Wolfgang, Clous, Kucera and Fitzpatrick. **No:** None. **Motion carried.**

aa. Hiring of Two (2) Part-time Paramedics/FF

Moved by Wolfgang second by Zeits to approve hiring Robert Kirk and Curtis Walters as Part-time Paramedics/ FF. **Motion carried.**

bb. Street Light Special Assessment for Winter 2018

Moved by Wolfgang second by Zeits to approve proposed rates for Street Light Special Assessments for years 2017 & 2018 to be billed on winter 2018 bill, due to the 2017 assessment not appearing on either tax bill in 2017. **Yes:** Clous, Wolfgang, Blonshine, Zeits, Fitzpatrick and Kucera. **No:** None. **Motion carried.**

cc. Declare the following Items Surplus

Moved by Wolfgang second by Zeits to declare 1-HPZ200 and 3- HP Elitebook Laptops as surplus, remove and destroy hard drives and dispose of. **Motion carried.**

dd. Treasurer's Report

Distributed to board members before meeting.

ee. Set dates for Fall 2018 and Spring 2019 clean up days.

Discussion on dates.

ff. News Letter

Moved by Wolfgang second by Clous to approve the News Letter with changes regarding clean up days which is to be determined when American Waste has available openings and additional changes as recommended by Supervisor.

EXTENDED PUBLIC INPUT:

Dan O'Neil a local attorney, introduced himself and announced he was running for the 104th District Representative.

ADJOURNMENT: 8:40 pm.



Jane Beuthin
Deputy Clerk