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# Blair Township Community Policing Report

Grand Traverse County Sheriff's Office

MAY 2018

[mkarczewski@gtsheriff.org](mailto:mkarczewski@gtsheriff.org) (989)390-0161

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## **TOWNSHIP STATS:**

Arrests – 28

Citations – 34

Complaints – 454

Traffic crashes – 25

## **PERSONAL STATS:**

Arrests – 10

Citations – 14

Incidents – 50

## **CONFIDENTIAL INFORMANT LEADS TO METH BUST:**

On May 15th a friend contacted me and informed me that someone had some crystal meth at the Econo Lodge Hotel. I contacted TNT and together we went to the hotel and made contact w/ two people who were inside the room. Both people were arrested for possession of methamphetamine and marijuana.

## **CASE UPDATES:**

The two men that caused the Hoosier Valley Gun Range fire will not be charged w/ any crime. The fire was accidental and the PAO struggled to find a law that covered this type of accidental fire. They did find a law that may apply, but the exact cause of the fire has been undetermined making this law hard to apply. The PAO said, "While there may be civil remedies available for the damage caused by the Defendants criminal prosecution of either individual is not currently possible on the facts as presented."

Only one tip came in about the dead ducks and it was not helpful. I canvassed twelve homes surrounding the scene. Numerous interviews were conducted w/ possible suspects. The investigation is not over.

TRAVERSE NARCOTICS TEAM

# Two arrests in meth bust

BY MARK JOHNSON  
mjohnson@record-eagle.com

**GRAWN** — A caller's tip helped Traverse Narcotics Team detectives find and arrest two people caught with methamphetamine in their hotel room, according to police reports.

The caller led TNT officers to a hotel room near Grawn on May 15. They found Dustin Scott Carnes, 31, of Traverse City, and Samantha Lynn Hughes, 28, of Williamsburg, inside the room with marijuana and a vial of methamphetamine, according to reports.

Officers handcuffed Hughes and Carnes before searching the room. They found a spoon with white residue, about 3 grams of suspected methamphetamine, about 2 grams of suspected marijuana and a suspected meth pipe that had white residue, according to reports.

Both suspects stood in a hallway while they waited to be transported to Grand Traverse County's jail. Officers allowed Carnes to make one call on his cellphone. He attempted to break the phone after making the call and refused officers'

orders to surrender the phone, reports indicate.

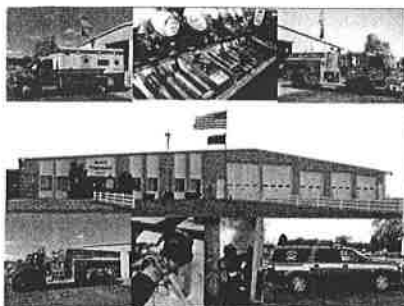
Carnes resisted and pulled away before an officer gained control of him on the ground and took the phone from his hand, according to reports.

Carnes attended an 86th District Court arraignment hearing Monday and faces two felony charges — possession of methamphetamine and resisting a police officer — and a misdemeanor marijuana possession charge. He pleaded not guilty to the charges, according to district court records.

The charges and a habitual offender third-offense status could send Carnes to prison for up to 13 years, if convicted, according to court documents. He is scheduled to appear for a pretrial hearing June 15.

Officials arraigned Hughes May 18 on possession of methamphetamine — a 10-year felony — and possession of marijuana — a 1-year misdemeanor — charges, according to court documents. It is unclear when she will next appear in court.

Carnes and Hughes remain at Grand Traverse County's jail.

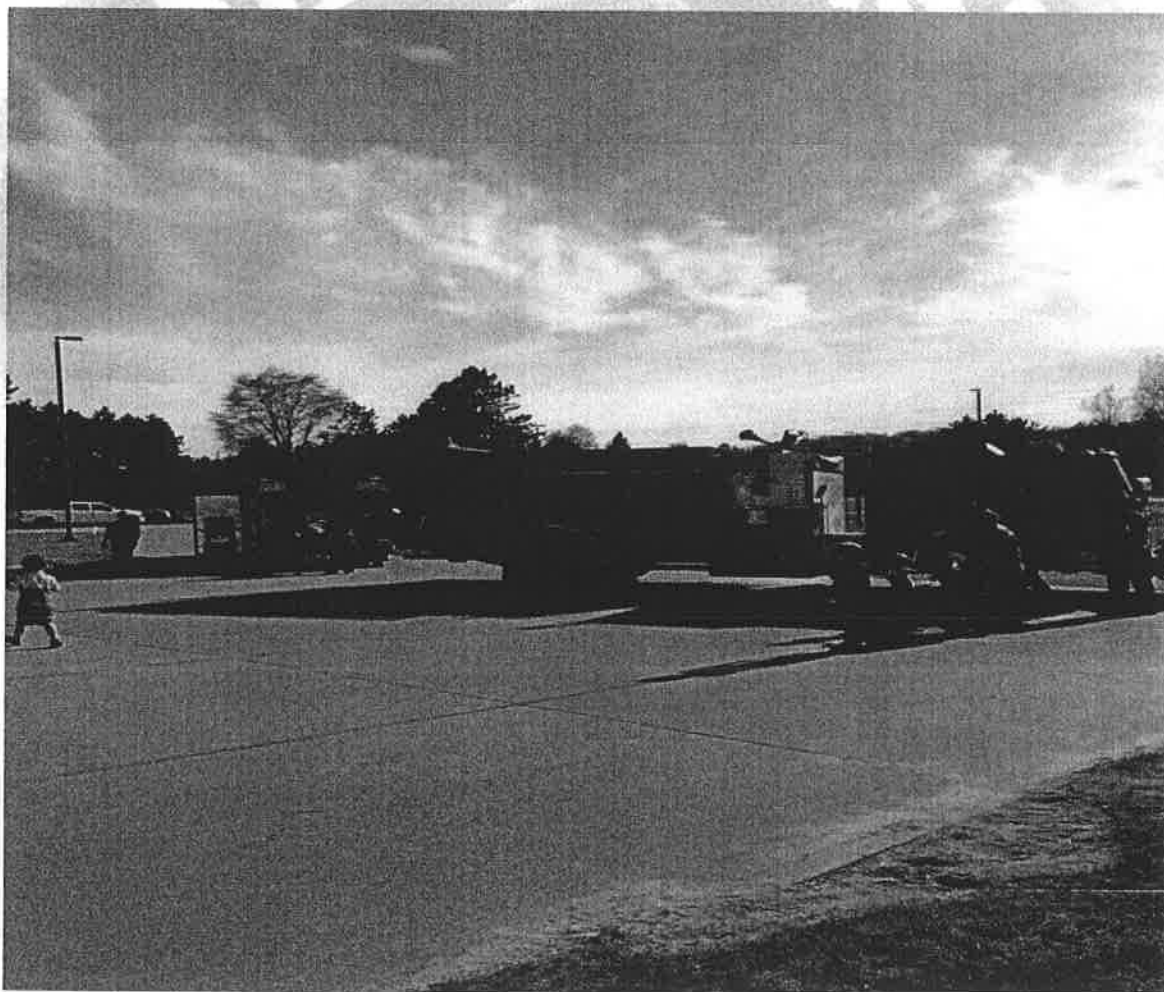


**BLAIR TOWNSHIP EMERGENCY SERVICES**  
2121 COUNTY ROAD 633  
GRAWN, MI 49637  
FIRE: (231) 276.6341  
EMS: (231) 276.9354

[www.blairtownship.org](http://www.blairtownship.org)

## **Blair Township Emergency Services**

### **Fire / EMS Division**



**Monthly Report for May 2018**

To: Director Somsel and Township Supervisor Blonshine

From: Bill Parker – Fire Section Chief

Ladies and Gentlemen:

The primary purpose of this report is to keep the officials of Blair Township informed as to the activities and programs of the Blair Township Emergency Services Fire Division. As a second purpose, this report will be shared with the Officers and all fire personnel in the organization to illustrate how their day-to-day activities benefit the citizens and community of Blair Township.

### CALL DATA:

Total Fire Incidents May 2018: 11

Total EMS Incidents May 2018: 167

Total times NO units were available for calls: 6

Total number of calls turned over to Mutual Aid Departments: 0

Total number of Fire mutual aid Coverage / request: 4

Total Fire Incidents Year-to-Date: 101

Total EMS Incidents Year-to-Date: 767

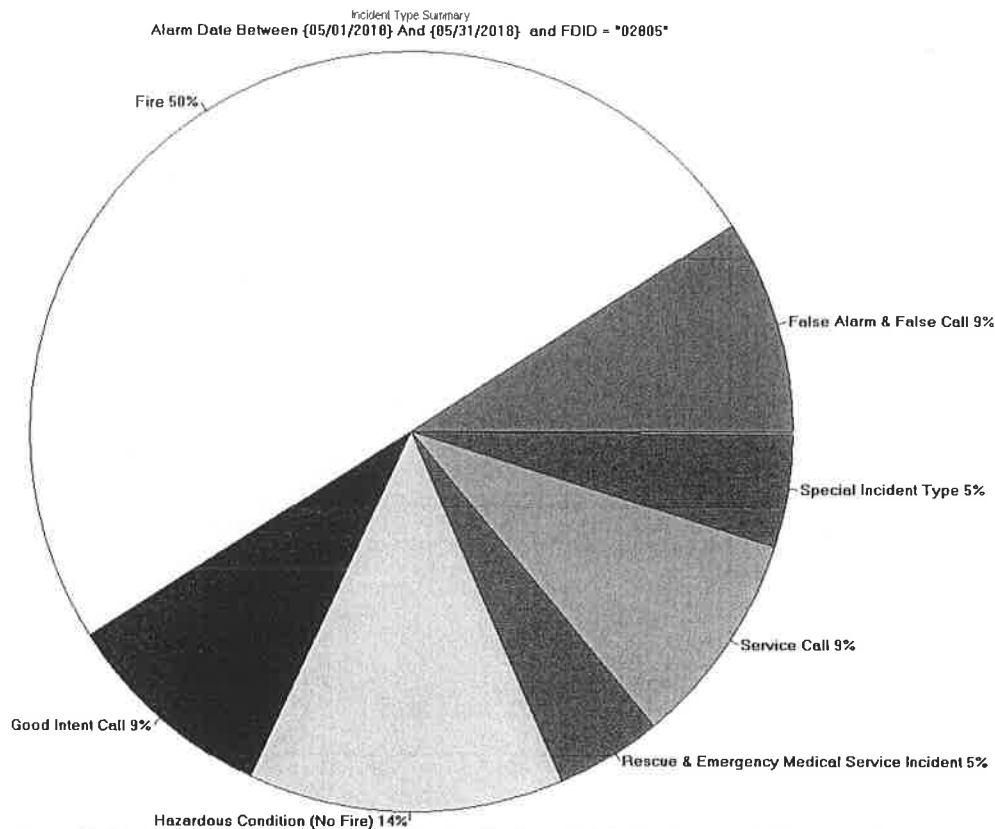
Year-to-date Fire comparison 2017 to 2018: 101(2018) – 87 (2017)

Year-to-Date EMS comparison 2017 to 2018: 767 (2018) – 699 (2017)

Total Department Responses 2018: 868 (2018) – 786 (2017) **10% INCREASE**

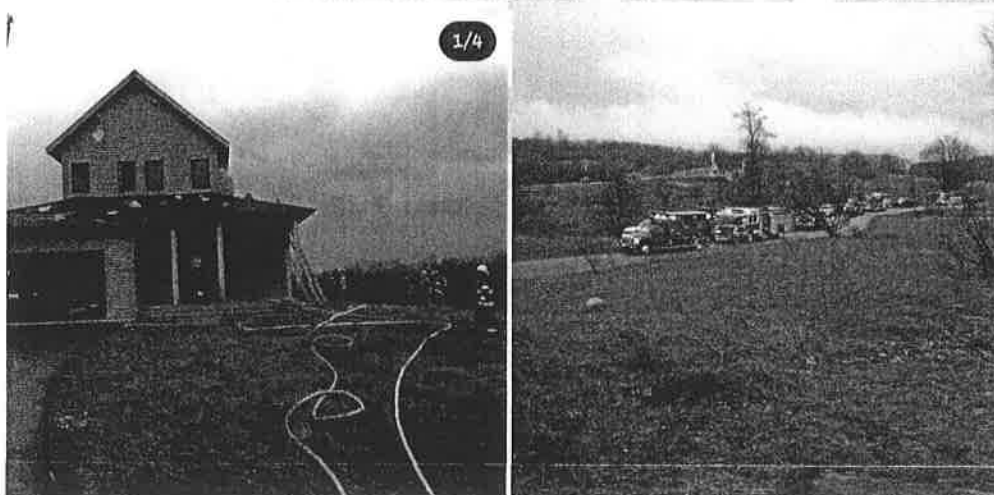
Group	Count	Pct
ALS Intercept	54	32.3
ALS Transport	31	18.6
Assessment, No Transport	15	9.0
BLS Transport	23	13.8
Cancelled	7	4.2
Cancelled Enroute	14	8.4
Cancelled on scene	12	7.2
Death Pronouncement (No Treatment Provided)	2	1.2
Patient Refused Treatment and/or Transport AMA	1	0.6
Standby	4	2.4
Treatment Provided, Negative Transport	4	2.4
<b>Total:</b>	<b>167</b>	

Group	Count	Pct
Paradise Emergency Services	35	44.9
Green Lake Township EMS	22	28.2
Buckley Rescue	7	9.0
Mesick Rescue Squad	6	7.7
Fife Lake EMS	5	6.4
North Flight	2	2.6
Thompsonville Ambulance	1	1.3
<b>Total:</b>	<b>78</b>	



## Fire Suppression Division

Members responded to 11 calls for service. The department responded to one (3) incidents that resulted in an approximate \$152,000 in damage. On May 09, 2018 Blair Township Emergency Services was dispatched to 7600 block of Saddle Ridge Dr for a structure fire. Upon arrival crews had smoke and flames showing from the roof line. The fire was extinguished due to a quick knock down of the fire. Several tarps were used to limit damage to furniture on the first floor, including several stuffed animals. The homeowner and daughter express great thanks to the department for saving several valuable items. No Civilian or firefighter injuries were reported.



## Community Risk Reduction Division

The community Risk Reduction Division highlights for the month of January 2018 included the following:

Fire Safety Inspections: 2

Preventative Maintenance Checks: 30

Self-Inspections: 0

Follow-up Inspections: 3

Plan Reviews: 7

Professional Development (Training Hours): 68.50

Public Education Activities: 3

Department Staff participated in two major public education events this month. First event was at Blair Elementary carnival.





The second event was a countywide Smoke Alarm Blitz. This Blitz was sponsored by the Community Risk Reduction State Task force, and American Red Cross. Several Blair staff visited 3 target locations in the community, going door to door checking smoke alarms, replacing batteries, and installing new smoke alarms. This blitz was a major success, 49 smoke alarms were installed, 22 batteries replaced! County wide summary:

Blair Fire 49 alarms, 22 batteries installed

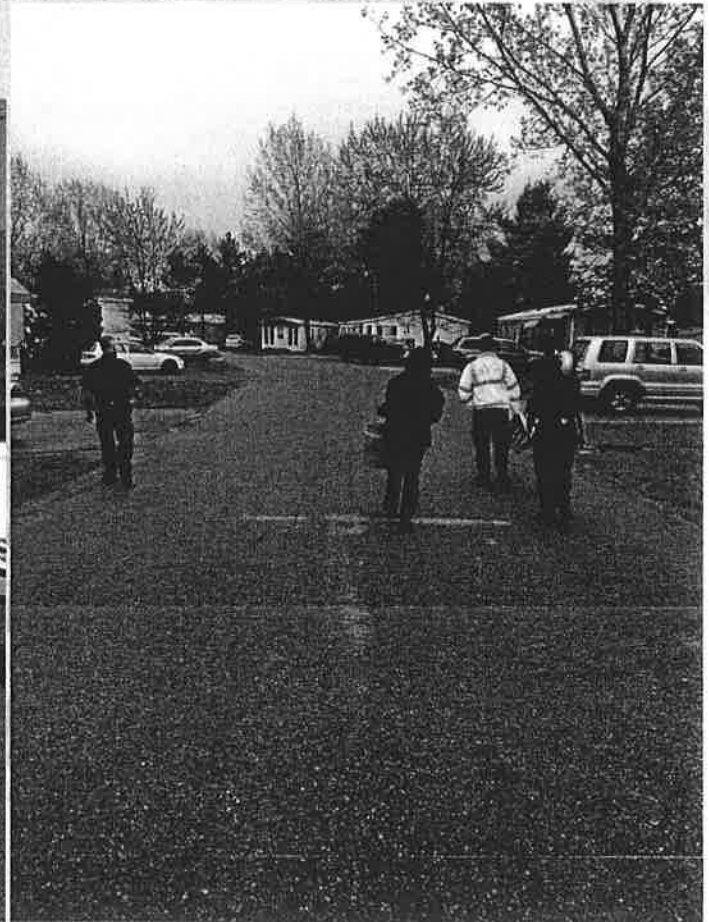
Traverse City Fire- 20 alarms installed

Cedar Fire- 24 alarms installed

Peninsula Fire- 36 alarms installed

Paradise Fire- 25 alarms, 5 batteries installed

GT Metro Fir – 125 alarms and 8 batteries.





## Training Division

Many hours for training were completed in Target Solutions. This month's topics:

Fire Industry Introduction to  
Wildland Fire Behavior  
EMS Patient Assessment  
Lock-Out / Tag-Out

## Truck Committee

The truck committee is finishing up their work on the engine project. This month Captain Allman and Chief Parker visited Spartan truck plant. The committee is planning on having a recommendation on the new engine at the July Board meeting.





# **BLAIR TOWNSHIP EMERGENCY SERVICES**

## **Monthly Report**

May 31, 2018

During Chief O'Briens last two weeks, there has been several discussions and re-evaluation of our management structure. The opening creates an appropriate time to evaluate and ensure how we proceed forward is correct. There are several factors involved and several more to consider before a recommendation is given. The Target Solutions subscription is a contributing factor in our educational needs, Mike Luther has assumed our billing QI process, Grant Johnson has agreed to do QA, Shawn Bottomley has been doing a fantastic job with our supplies. Chief Parker and myself are sharing other responsibilities of EMS and operations. Currently these are temporary assignments and are planning to replace the EMS Chief position unless the need is proven otherwise.

Nick Lemcool has resigned his position as a part-time FF/Paramedic with Blair Township Emergency Services.

The truck committee is on the final process of collecting prices and specs for a new fire engine, expect a recommendation with pricing and financing options at the July meeting.



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**SUPERVISOR REPORT  
PLANNING & ZONING DEPARTMENT REPORT  
MAY 2018**

**Planning Commission:** Met on May 16, 2018 for a proposed zoning ordinance amendment on mobile homes. See minutes attached to Ordinance amendment.

**Zoning Board of Appeals:** Did not meet in May.

**Permits:** there were 25 permits issued in the month of May, see attached summary for locations and description of permits.

**Land Division Committee:** The land division committee met in May for a 14 lot split on south side of Blair Townhall rd.

**Dangerous Building:** no hearings were held in May, however letters were sent out to two properties.

**Inspections:** Ten final/staking inspections completed and permits finalized out and filed. Twenty+ junk violation inspections and pics were taken and notices sent out.

- Multiple meetings with developers.
- Supervisor attended East-West Corridor panel meeting.
- Several meetings with Township Engineer, Brian Salsa, regarding Iron removal plant
- Supervisor toured Township with GT Road Commission
- Supervisor obtained grant for Hoosier Valley Clean-up
- Supervisor had meeting regarding light at Rennie School rd
- Discovered splashpad drainfield was built too small and incorrectly causing the splashpad to not drain properly.
- Vance rd Clean-up was a success on May 19<sup>th</sup>. *Thank you to all who helped.*
- Spring Clean-up day was a huge success with over 160 tires, 300+ yards of compacted trash, large amounts of metal & wood. Additionally, Supervisor and Somsel went around & picked up trash from 6 homes. *Big thanks to all who helped + special thanks to Grandpa's Garage & American Waste.*
- Five families have begun planting in the community garden.
- Bonds for the iron removal plant were approved by the County BPW.
- Received \$1.45 check towards the sewer assessment bonds for the sale of the property on Rennie School and M-37.
- Annual Water Quality reports were mailed out as required by DEQ
- Zoning files were reorganized into additional drawers.
- Flower bed established under Township sign.
- Meeting to review Township policies
- Pre-con meeting for water extension on Sawyer rd.
- Supervisor, Treasurer, Trustee Kucera attended Board member training Workshop
- Supervisor, Clerk, Treasurer and Emergency Services Director watched Opiates Crisis in Michigan webinar
- Supervisor and husband spent weekend pruning trees and bushes in Maple Grove Cemetery

05/31/2018  
10:15 AM

Permit File Summary Report  
Unit: BLAIR

Page: 1/2  
DE: Blair Twp 2019

#25

Parcel Number	Property Address	Permit Description	Permit Type	Previous Assessment	Current Assessment	Permit Number	Date Issued
02-007-008-00	5161 US 31 SOUTH	ESTABLISH A FOOD TRUCK IN	USE PERMIT	377,400	376,600	AR 18 05 06	05/29/2018
02-100-111-00	418 JET DR	WOOD FENCE 6 FT IN HEIGHT X 8 LAND USE PERMIT		81,500	84,200	FENCE 339	05/29/2018
02-018-003-13	5181 NARROW DR	PLACE 6 FT WOODEN PRIVACY	LAND USE PERMIT	69,200	68,600	FENCE 338	05/29/2018
02-004-030-16	933 DENIE LN	CONSTRUCT DETACHED GARAGE 24 XLAND USE PERMIT		48,000	62,800	4558	05/29/2018
02-335-017-00	1872 PERRYS LOOP	ESTABLISH A COMMERCIAL	USE PERMIT	11,800	11,800	AR 18 05 04	05/29/2018
02-335-017-00	1872 PERRYS LOOP	CONSTRUCT 40 X 80 (3200 SQ') LAND USE PERMIT		11,800	11,800	4557	05/29/2018
02-673-020-00	333 HEARTLAND DR	ESTABLISH A CHILD GROUP	USE PERMIT	108,500	107,300	AR 18 05 05	05/25/2018
02-015-009-20	2600 BONFIRE TRL	INSTALL 4 FT WOODEN FENCE 144 LAND USE PERMIT		56,600	56,000	FENCE 337	05/24/2018
02-009-028-10	1775 S M 37	ESTABLISH TEMPORARY FIREWORKS USE PERMIT		79,100	79,000	AR 18 05 02	05/18/2018
02-225-053-00	4248 CHERRY PEPSI WAY	MONUMENT SIGN 5 FT HI	LAND USE PERMIT	102,900	102,900	SIGN 671	05/17/2018
02-685-011-00	795 W COMMERCE DR	USE OF STORAGE BLDG W/OFFICES USE PERMIT		31,100	31,100	AR 18 05 01	05/16/2018
02-685-011-00	795 W COMMERCE DR	CONSTRUCT POLE BLDG 60 X 190 LAND USE PERMIT		31,100	31,100	4556	05/16/2018
02-017-010-25	2183 SAWYER RD	INSTAL 80 FT VINYL PRIVACY	LAND USE PERMIT	48,700	48,900	FENCE 336	05/16/2018
02-008-001-50	S M 37	ESTABLISH A 15,376 SQ FT	USE PERMIT	123,000	123,000	SPR 18 05 01	05/16/2018
02-898-801-00	1421 GARN RD	UPGRADE SEVERAL ANTENNAS ON	USE PERMIT	56,300	55,300	AR 18 05 03	05/15/2018
02-007-010-00	1402 SAWYER RD	2 NEW SIGNS 6 X 10 (60 SQ') ATLAND USE PERMIT		1,039,900	1,012,300	SIGN 670	05/15/2018
02-550-046-00	4645 E MOBILE TRL	PLACE 12 X 21 (252 SQ') METAL LAND USE PERMIT		0	37,300	4555	05/11/2018
02-560-046-00	2239 GROUSE DR	ERECT 6 FT WOODEN PRIVACY	LAND USE PERMIT	75,700	78,300	FENCE 335	05/09/2018
02-204-126-00	1684 COMPTON CT	PLACE 1993 DUTCH LIMITED	LAND USE PERMIT	18,000	18,300	4554	05/08/2018
02-007-056-00	5250 VANCE RD	42" CHAIN LINK FENCE TO	LAND USE PERMIT	49,800	49,300	FENCE 334	05/08/2018
02-009-031-21	VANCE RD	755-007-00	LAND USE PERMIT	71,700	71,700	4553	05/03/2018
02-580-011-00	5782 W BLAIR TOWNHALL RD CONSTRUCT 30 X 32 (960 SQ')	LAND USE PERMIT		90,100	89,200	4552	05/01/2018

05/31/2018  
10:15 AM

Permit File Summary Report  
Unit: BLAIR

Page: 2/2  
DB: Blair Twp 2019

Parcel Number	Property Address	Permit Description	Permit Type	Previous Assessment	Current Assessment	Permit Number	Date Issued
02-005-062-30	4106 US 31 SOUTH	TEMPORARY USE -ALL SEASONS	LAND USE PERMIT	592,000	587,000	AR 18 04 02	05/01/2018
02-130-029-50	1668 COUNTY ROAD 633	40 FT WOODEN PRIVACY FENCE	LAND USE PERMIT	34,300	33,900	FENCE 332	05/01/2018
02-017-016-08	4552 W BLAIR TOWNHALL RD	WOODEN PRIVACY FENCE 6FT HIGH	LAND USE PERMIT	74,900	74,300	FENCE 333	05/01/2018



**COUNTY OF GRAND TRAVERSE**  
**BOARD OF PUBLIC WORKS**  
RESOLUTION 2018-02

At a regular meeting of the Board of Public Works of the County of Grand Traverse held in Grand Traverse County, Traverse City, Michigan on *May 10, 2018* at 9:00 a.m., Eastern Daylight Savings Time, there were:

PRESENT: Ron Clous, Beth Friend, Bob Fudge, Rob Lajko, Steve Largent, Richard Lewis, Jay Zollinger, Jeff Shaw, and Chuck Korn

ABSENT: Haider Kazim and Rob Manigold

The Director of the Department of Public Works presented the following to the meeting:

1. The Preliminary Plans for the Grand Traverse County - Township of Blair 2018 Water System Project (the "Project").
2. An estimate of the cost of acquiring the Project in the aggregate amount not to exceed \$965,000 and an estimate of 20 years and upwards as the period of usefulness of the Project.
3. A proposed Resolution Approving the Contract and the Contract between the Township of Blair (the "Township") and the County of Grand Traverse (the "County"). (Appendix 1)

The following resolution was offered by Richard Lewis and seconded by Steve Largent:

**RESOLUTION APPROVING PLANS AND  
COST ESTIMATES AND RECOMMENDING APPROVAL  
OF THE CONTRACT**

IT IS RESOLVED BY THE BOARD OF PUBLIC WORKS OF THE COUNTY OF GRAND TRAVERSE as follows:

1. The summary of the plans and specifications prepared and submitted by Wade Trim, Engineers, Traverse City, Michigan, for the Project, as set forth in and likewise the estimate of the cost of the Project in the aggregate amount of \$965,000 which will come from bond proceeds and the estimate of 20 years and upwards as the period of usefulness of the Project, are approved and adopted, and copies of the same shall be made available to the Grand Traverse County Board of Commissioners for its approval.
2. The Contract (attached as Appendix A) in the form attached hereto (the "Contract") is approved and the Board of Public Works recommends that the Grand Traverse County Board of Commissioners authorize execution of the Contract.
3. All resolutions, or parts of resolutions, insofar as they conflict with the foregoing resolution, are hereby rescinded.

A vote on the following resolution was taken and was as follows:

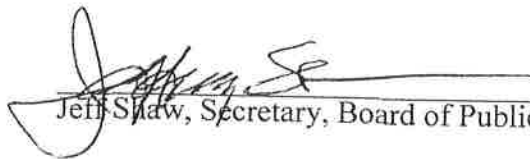
YES: Jeff Shaw, Richard Lewis, Ron Clous, Steve Largent,  
Jay Zellinger, Beth Fried and Chuck Korn.

NO: Bob Fudge and Rob Lajku

ABSTAIN: N/A

CERTIFICATION

The undersigned, being the Secretary of the Grand Traverse County Board of Public Works, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Board of Public Works at a *regular* meeting held on *May 10, 2018*, at which meeting a quorum was present and remained throughout, (2) that an original thereof is on file in the records of the Board of Public Works, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended), and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

  
Jeff Shaw, Secretary, Board of Public Works

<b><u>WATER DEPARTMENT</u></b> <b>REPORT</b>
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**MAY 30, 2018**

**WATER PERMITS:**    - *COMMERCIAL* -3 / *RESIDENTIAL* - 2

**SEWER PERMITS:**        1

**RE-OCCUPANCY PERMIT:**   - 1 -

**HYDRANT USE PERMITS:**    - 0

**MAIN EXTENSIONS:** -        0

**WORK ORDERS:**                        - 5

**ACCOUNT CHANGES:**                - 17

**COMMERCIAL USAGE:**        137 SERVICES – 1,079,300 GALLONS

**RESIDENTIAL USAGE:**    1080 SERVICES – 6,853,000 GALLONS

**DELINQUENT AMOUNTS:**        - \$82,564.24  
Inactive accounts = 36 / total = \$ 4,278.30

**BILLS PRINTED & TOTAL AMOUNT:**    # 1449 – / \$ 72,579.28

Spring hydrant flushing is completed. We are still working on the bonding process for the iron removal plant and will hopefully be in full swing soon.

LG/PG/RB

Check Date	Check	Vendor Name	Amount
Bank POOL POOLED CASH GENERAL OPERATING			
05/11/2018	1619	CHERRYLAND ELECTRIC	19.50
05/11/2018	1620	CHERRYLAND ELECTRIC	46.12
05/11/2018	1621	CHERRYLAND ELECTRIC	244.36
05/11/2018	1622	CONSUMERS ENERGY	467.64
05/11/2018	1623	CONSUMERS ENERGY	113.31
05/11/2018	1624	DEARBORN NATIONAL	675.98
05/11/2018	1625	SANDRAS PHILLIPS	18.38
05/22/2018	1626	CAPITAL ONE COMMERCIAL	865.57
05/22/2018	1627	CHERRYLAND ELECTRIC	223.48
05/22/2018	1628	CHERRYLAND ELECTRIC	20.56
05/22/2018	1629	CHERRYLAND ELECTRIC	169.19
05/22/2018	1630	PRIORITY HEALTH	19,524.03
05/22/2018	1631	SHELL FLEET PLUS	1,609.12
05/22/2018	1632	SHELL FLEET PLUS	426.60
05/24/2018	1633	ACCIDENT FUND	32,062.00
05/24/2018	1634	ACTION INDUSTRIAL SUPPLY	44.41
05/24/2018	1635	AMERICAN WASTE	15,000.00
05/24/2018	1636	ANAVON TECHNOLOGY GROUP	299.60
05/24/2018	1637	ARROW INTERNATIONAL	370.00
05/24/2018	1638	BOUND TREE MEDICAL LLC	1,036.66
05/24/2018	1639	BS& A SOFTWARE	1,215.00
05/24/2018	1640	CHARTER COMMUNICATIONS	117.08
05/24/2018	1641	CHARTER COMMUNICATIONS	360.00
05/24/2018	1642	DAN O'BRIEN	243.55
05/24/2018	1643	FIELDWORK SERVICES AARON PLOWMAN	1,875.00
05/24/2018	1644	FRUSA EMS	207.54
05/24/2018	1645	GBS INC	158.58
05/24/2018	1646	GRAND TRAVERSE CO TREASURER	200.00
05/24/2018	1647	GRAND TRAVERSE CO. DPW	2,106.73
05/24/2018	1648	GRAND TRAVERSE FINANCE DEPARTMENT	19,537.75
05/24/2018	1649	GRANDPA'S GARAGE	555.00
05/24/2018	1650	GREAT LAKES BUSINESS SYSTEMS	187.00
05/24/2018	1651	HARRAND AUTOMOTIVE	31.49
05/24/2018	1652	I.T. RIGHT	2,458.00
05/24/2018	1653	LARK LAWN & GARDEN INC	137.02
05/24/2018	1654	MICHIGAN PIPE & VALVE	318.50
05/24/2018	1655	MICHIGAN STATE UNIVERSITY EXTENSION	415.80
05/24/2018	1656	MICHIGAN TOWNSHIPS ASSOCIATION	33.00 V
Void Reason: WAS OUT ON CREDIT CARD			
05/24/2018	1657	MICHIGAN TOWNSHIPS ASSOCIATION	500.00
05/24/2018	1658	MICHIGAN TOWNSHIPS ASSOCIATION	28.00
05/24/2018	1659	MICHIGAN TOWNSHIPS ASSOCIATION	5,343.16
05/24/2018	1660	MUNSON HOME MEDICAL EQUIPMENT	844.68
05/24/2018	1661	MUNSON MEDICAL CENTER	810.00
05/24/2018	1662	NORTHWEST MI REGIONAL TRAINING CENT	30.00
05/24/2018	1663	PIONEER DIESEL SERVICE	4,365.76
05/24/2018	1664	PITNEY BOWES INC	454.92
05/24/2018	1665	PITNEY BOWES SUPPLIES	118.99
05/24/2018	1666	PLANNING & ZONING NEWS	185.00
05/24/2018	1667	STRIKER SUPPLY	540.00
05/24/2018	1668	THE BOOM BOOM CLUB	250.00
05/24/2018	1669	THE PRINT SOURCE	397.00
05/24/2018	1670	TRAVERSE CITY RECORD EAGLE	453.75
05/24/2018	1671	TREDROC TIRE SERVICES	40.95
05/24/2018	1672	TRUGREEN CHEMLAWN	77.90
05/24/2018	1673	USA BLUE BOOK	312.83
05/24/2018	1674	VERIZON WIRELESS	40.08
05/24/2018	1675	WADE TRIM	9,800.00
05/29/2018	1676	PRINCIPAL	253.21
05/30/2018	1677	CHERRYLAND ELECTRIC	2,841.69
05/30/2018	1678	CHERRYLAND ELECTRIC	19.82
05/30/2018	1679	CHERRYLAND ELECTRIC	592.07
05/30/2018	1680	CHERRYLAND ELECTRIC	461.35
05/30/2018	1681	CHERRYLAND ELECTRIC	138.29
05/30/2018	1682	CHERRYLAND ELECTRIC #3016900 (15)	169.05
05/30/2018	1683	CHERRYLAND ELECTRIC #5351300	15.73
05/30/2018	1684	CHERRYLAND ELECTRIC #8888400 (4)	41.52
05/30/2018	1685	CHERRYLAND ELECTRIC #9900700 (4)	41.72
05/30/2018	1686	CHERRYLAND ELECTRIC #9904200 (12)	121.26
05/30/2018	1687	CHERRYLAND ELECTRIC #9906800 (6)	66.58
05/30/2018	1688	CHERRYLAND ELECTRIC #9909300 (18)	204.94
05/30/2018	1689	DAN KREFT	100.00
05/30/2018	1690	DTE ENERGY	108.04
05/30/2018	1691	DTE ENERGY	244.19
05/30/2018	1692	DTE ENERGY	112.36
05/30/2018	1693	DTE ENERGY	36.16
05/30/2018	1694	MAPLE RIVER DIRECT	404.32
05/30/2018	1695	SHAWN BOTTOMLEY	94.98

06/01/2018 07:58 AM  
User: LYNETTE  
DB: Blair Township

CHECK REGISTER FOR BLAIR TOWNSHIP  
CHECK DATE FROM 05/05/2018 - 06/01/2018

Page: 2/2

Check Date	Check	Vendor Name	Amount
05/30/2018	1696	THE ACCUMED GROUP	2,186.83
05/31/2018	1697	4FRONT CREDIT UNION	2,733.01
05/31/2018	1698	5 ALARM	297.41
05/31/2018	1699	ATTITUDE & EXPERIENCE, INC	50.00
05/31/2018	1700	BAY SUPPLY & MARKETING INC	55.00
05/31/2018	1701	BLAIR TOWNSHIP/WATER BILL	800.60
05/31/2018	1702	ERNEST HOOPFER	1,435.00
05/31/2018	1703	GBS INC	224.88
05/31/2018	1704	GRAND TRAVERSE CANVAS WORKS	45.00
05/31/2018	1705	GRAND TRAVERSE MOBILE COMMUNICATION	743.02
05/31/2018	1706	GT PACKAGING & JANITORIAL	176.50
05/31/2018	1707	INFINISOURCE	50.00
05/31/2018	1708	PITNEY BOWES PURCHASE POWER	1,257.50
05/31/2018	1709	PSI PRINTING SYSTEMS, INC	382.68
05/31/2018	1710	STAPLES	652.52
05/31/2018	1711	STATE OF MICHIGAN DHHS	225.00
05/31/2018	1712	THE PRINT SOURCE	421.00
05/31/2018	1713	VERIZON WIRELESS	193.18
05/31/2018	1714	WADE TRIM	12,868.07

POOL TOTALS:

Total of 96 Checks:	158,851.05
Less 1 Void Checks:	33.00
Total of 95 Disbursements:	158,818.05



06/01/2018 08:02 AM  
User: LYNETTE  
DB: Blair Township

CHECK REGISTER FOR BLAIR TOWNSHIP  
CHECK DATE FROM 05/05/2018 - 06/01/2018

Page: 1/1

Check Date	Check	Vendor Name	Amount
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Bank CHATA CHASE TRUST & AGENCY

05/24/2018	1001	WADE TRIM	1,050.00
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CHATA TOTALS:

Total of 1 Checks:	1,050.00
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	1,050.00

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
05/10/2018	PR	1097	CHRISTENSEN, DEBORAH	60.00	52.86	0.00	Open
05/17/2018	PR	1098	ZENNER, JAMES L	500.00	434.92	0.00	Open
05/15/2018	PR	1099	BENZIE COUNTY FRIEND OF COURT	160.69	160.69	0.00	Open
05/15/2018	PR	1100	ALERUS FINANCIAL	4,725.20	4,725.20	0.00	Open
05/15/2018	PR	1101	MICHIGAN STATE DISBURSEMENT UNIT	217.70	217.70	0.00	Open
05/31/2018	PR	1102	ZENNER, JAMES L	1,150.00	942.57	0.00	Open
05/29/2018	PR	1103	< Check added as Void >	0.00	0.00	0.00	Void
05/29/2018	PR	1104	BENZIE COUNTY FRIEND OF COURT	160.69	160.69	0.00	Open
05/29/2018	PR	1105	ALERUS FINANCIAL	5,279.23	5,279.23	0.00	Open
05/29/2018	PR	1106	MICHIGAN STATE DISBURSEMENT UNIT	217.70	217.70	0.00	Open
05/29/2018	PR	1107	STATE OF MI	5,099.82	5,099.82	0.00	Open
05/29/2018	PR	1108	BLAIR TOWNSHIP EMS/FIRE UNION	945.00	945.00	0.00	Open
05/29/2018	PR	1109	AFLAC	765.90	765.90	0.00	Open
05/29/2018	PR	1110	PRINCIPAL	782.19	782.19	0.00	Open
05/17/2018	PR	DD569	ALLMAN, SCOTT D	2,659.23	0.00	1,791.50	Cleared
05/17/2018	PR	DD570	BEUTHIN, JANE M	1,212.01	0.00	900.34	Cleared
05/17/2018	PR	DD571	BOTTOMLEY, SHAWN M	2,821.68	0.00	1,835.87	Cleared
05/17/2018	PR	DD572	CAMPBELL, JACOB A	1,176.00	0.00	911.35	Cleared
05/17/2018	PR	DD573	CAMPBELL, TRACIE J	2,061.46	0.00	1,636.73	Cleared
05/17/2018	PR	DD574	COE-BLONSHINE, NICOLE M	2,178.07	0.00	1,563.12	Cleared
05/17/2018	PR	DD575	DARLING, ERIC J	2,243.03	0.00	1,565.79	Cleared
05/17/2018	PR	DD576	GUENTHARDT, TIMOTHY A	230.88	0.00	179.54	Cleared
05/17/2018	PR	DD577	GUERRIERI, LISA M	2,730.40	0.00	2,035.24	Cleared
05/17/2018	PR	DD578	JOHNSON, GRANT E	1,886.40	0.00	1,281.81	Cleared
05/17/2018	PR	DD579	JOHNSON, GREGORY M	73.88	0.00	25.08	Cleared
05/17/2018	PR	DD580	KREFT, DANIEL J	1,785.99	0.00	1,225.33	Cleared
05/17/2018	PR	DD581	LUTHER, MICHAEL	1,841.28	0.00	1,071.36	Cleared
05/17/2018	PR	DD582	MACHUTA, DANIEL T	183.83	0.00	157.81	Cleared
05/17/2018	PR	DD583	MCHUGH, ANDREW	544.68	0.00	438.90	Cleared
05/17/2018	PR	DD584	O'BRIEN, DANIEL H	2,168.00	0.00	1,643.57	Cleared

Check Register Report For Blair Township  
For Check Dates 05/05/2018 to 05/31/2018

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
05/17/2018	PR	DD585	PARKER, MARVIN B	2,153.85	0.00	1,562.84	Cleared
05/17/2018	PR	DD586	PRZYBYLSKI III, ROBERT M	1,576.82	0.00	1,110.75	Cleared
05/17/2018	PR	DD587	RUNYON, JUSTIN D	221.64	0.00	187.33	Cleared
05/17/2018	PR	DD588	SHEETS, MICHAEL J	1,191.32	0.00	891.00	Cleared
05/17/2018	PR	DD589	SOWSEL, ERIC A	2,500.00	0.00	1,442.20	Cleared
05/17/2018	PR	DD590	STAHL JR, ROBERT L	1,773.38	0.00	1,386.58	Cleared
05/17/2018	PR	DD591	STERLING, MATTHEW P	221.64	0.00	187.34	Cleared
05/17/2018	PR	DD592	TALLMAN, MATTHEW A	2,025.54	0.00	1,186.19	Cleared
05/17/2018	PR	DD593	WIGGINS, AMY L	600.60	0.00	554.67	Cleared
05/17/2018	PR	DD594	WITKOP, WENDY L	1,952.80	0.00	1,493.45	Cleared
05/17/2018	PR	DD595	WOLFGANG, LYNETTE L	2,015.42	0.00	1,388.28	Cleared
05/17/2018	PR	DD596	YOUKER, DILLON W	1,120.00	0.00	864.31	Cleared
05/31/2018	PR	DD597	ALLMAN, SCOTT D	1,736.64	0.00	1,152.00	Cleared
05/31/2018	PR	DD598	BEUTHIN, JANE M	1,212.01	0.00	900.35	Cleared
05/31/2018	PR	DD599	BOEVE, ROBERT M	75.00	0.00	69.27	Cleared
05/31/2018	PR	DD600	BOTTOMLEY, SHAWN M	2,659.19	0.00	1,720.01	Cleared
05/31/2018	PR	DD601	CAMPBELL, JACOB A	1,176.00	0.00	911.35	Cleared
05/31/2018	PR	DD602	CAMPBELL, TRACIE J	2,061.46	0.00	1,636.74	Cleared
05/31/2018	PR	DD603	CLOUS, TRAVIS L	75.00	0.00	66.07	Cleared
05/31/2018	PR	DD604	COE-BLONSHINE, NICOLE M	2,178.07	0.00	1,563.12	Cleared
05/31/2018	PR	DD605	DARLING, ERIC J	2,566.07	0.00	1,796.12	Cleared
05/31/2018	PR	DD606	FITZPATRICK, DENNIS E	75.00	0.00	69.26	Cleared
05/31/2018	PR	DD607	GUENTHARDT, TIMOTHY A	166.23	0.00	129.07	Cleared
05/31/2018	PR	DD608	GUERRIERI, LISA M	2,730.41	0.00	2,035.23	Cleared
05/31/2018	PR	DD609	HEIM, GERALD	120.00	0.00	20.72	Cleared
05/31/2018	PR	DD610	JOHNSON, GRANT E	2,397.30	0.00	1,646.07	Cleared
05/31/2018	PR	DD611	KASE, SYBILLA S	120.00	0.00	105.72	Cleared
05/31/2018	PR	DD612	KREFT, DANIEL J	2,293.03	0.00	1,541.04	Cleared
05/31/2018	PR	DD613	LOMBARD, GEORGE J	75.00	0.00	69.27	Cleared
05/31/2018	PR	DD614	LUTHER, MICHAEL	2,359.14	0.00	1,419.96	Cleared

Check Register Report For Blair Township  
For Check Dates 05/05/2018 to 05/31/2018

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
05/31/2018	PR	DD615	MCHUGH, ANDREW	363.12	0.00	297.83	Cleared
05/31/2018	PR	DD616	O'BRIEN, DANIEL H	4,307.70	0.00	3,412.57	Cleared
05/31/2018	PR	DD617	PARKER, MARVIN B	2,153.85	0.00	1,562.82	Cleared
05/31/2018	PR	DD618	PRZYBYLSKI III, ROBERT M	2,053.56	0.00	1,437.17	Cleared
05/31/2018	PR	DD619	RUNYON, JUSTIN D	692.63	0.00	551.50	Cleared
05/31/2018	PR	DD620	SHEETS, MICHAEL J	941.97	0.00	701.26	Cleared
05/31/2018	PR	DD621	SOMSEL, ERIC A	2,500.00	0.00	1,442.21	Cleared
05/31/2018	PR	DD622	STAHL JR, ROBERT L	1,664.64	0.00	1,302.08	Cleared
05/31/2018	PR	DD623	TALLMAN, MATTHEW A	2,455.20	0.00	1,424.54	Cleared
05/31/2018	PR	DD624	WAGNER, ADAM J	75.00	0.00	66.07	Cleared
05/31/2018	PR	DD625	WIGGINS, AMY L	655.20	0.00	603.37	Cleared
05/31/2018	PR	DD626	WITKOP, WENDY L	1,952.80	0.00	1,493.45	Cleared
05/31/2018	PR	DD627	WOLFGANG, LYNETTE L	2,015.42	0.00	1,413.51	Cleared
05/31/2018	PR	DD628	YOUKER, DILLON W	1,120.00	0.00	876.72	Cleared
05/15/2018	PR	EFT18	EFTPS	10,466.43	10,466.43	0.00	Open
05/29/2018	PR	EFT19	EFTPS	11,613.51	11,613.51	0.00	Open

Totals:			Number of Checks: 076	132,320.53	41,864.41	63,954.75	
Total Physical Checks:			14				
Total Check Stubs:			62				

**BLAIR TOWNSHIP BOARD OF TRUSTEES**

**Regular Meeting**

**May 8, 2018**

**6:00 P.M.**

**PROPOSED**

**CALL TO ORDER:** The regular meeting of the Blair Township Board of Trustees was held at 6:00 P.M. on May 8, 2018 at the Township Hall and was called to order by Supervisor Blonshine.

**OPENING CEREMONIES:** The Pledge of Allegiance was recited.

**ROLL CALL:** Members Present: Fitzpatrick, Wolfgang, Clous, Blonshine, Campbell, Zeits and Kucera. Also in attendance were four (4) guests.

**LIMITED PUBLIC INPUT:**

Linda Pepper candidate for 3<sup>rd</sup> District County Commissioner introduced herself to board members.

**APPROVAL OF AGENDA:**

Board member Wolfgang requested that the contract with Grand Traverse County-Township of Blair 2018 Water System project be added as item "k: and Resolution #2018-05 approving the contract with Grand Traverse County-Township of Blair 2018 Water System project be added as item "l".

**Moved by Campbell second by Clous** to approve the agenda with changes. **Motion carried.**

**DECLARATION OF CONFLICT OF INTEREST:**

None stated.

**PRESENTATIONS/SPECIAL REPORT:**

**Grand Traverse County Commissioners Report:** There was no representative present.

**Sheriff's Report:** Deputy Karczewski stated there were 393 calls for service in April. Deputy Karczewski reported on Drug Take Back Day held, on April 28, 2018 at the Township Hall. Approximately 50 people brought back drugs totaling 100 pounds.

**EMS Report:** Emergency Service Director and Fire Chief were at Fire School graduation.

**Grand Traverse County Road Commission:** Grand Traverse County Road Commissioner Andy Marek reported that traffic is running smoothly along Airport Rd. and construction should be finished by June 30, 2018. He also reported that the East/West corridor project is moving forward and brining fees have changed from shared cost of 60%/40% to 75%/25%.



**Wade-Trim Report:** There was no representative present.

**ANNOUNCEMENTS/CORRESPONDENCE**

Board member Campbell has started the Spring Newsletter and submissions must be received by May 18<sup>th</sup>, 2018.

Supervisor Blonshine reported that the spring clean up day was a success. The Township took in 300 compacted yards of garbage. The bins for steel, concrete, tires and drywall were full. Supervisor Blonshine and Emergency Service Director Eric Somsel made pickups for a few residents who had recent medical issues. Supervisor Blonshine thanked all the employees from Grandpa's Garage, Waste Management and volunteers who made spring clean up day successful.

**CONSENT CALENDAR**

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>TOTALS</u>	<u>REPORTS</u>
Pooled Operating	#1532-1618	\$ 224,137.58	Emergency Services Report
Trust & Agency Fund	#1962-1963	\$ 15,078.00	Water Dept. Report
Tax Account	#6223	\$ 68.00	Zoning Report
Payroll	#1084-1096	\$ 16,141.74	Minutes Regular Meeting
Direct Deposits/EFT		\$ 85,514.37	April 10, 2018, Budget Workshop Minutes, April 4, 2018 and Quarterly Joint Meeting April 17, 2018

**Moved by Wolfgang second by Fitzpatrick to approve the consent calendar. Motion carried.**

**UNFINISHED BUSINESS:** There was none.

**NEW BUSINESS:**

**Public Hearing 2018/2019 Budget**

Public Hearing Notice was published on April 27, 2018.

**1. Public Hearing 2018/2019 Fiscal Year Budget Fire & Police Fund-2.5 Mills Levied**

Public Hearing opened @ 6:35 pm.

No public comment.

Public Hearing closed @ 6:37 pm.

**2. Public Hearing 2018/2019 Fiscal Year Budget Ambulance Fund-1.4892 Mills Levied**

Public Hearing opened @ 6:38 pm.

No public comment.

Public Hearing closed @ 6:39 pm.

Trustee Kucera thanked Clerk Wolfgang for the new format she created for the budget.

**3. Public Hearing 2018/2019 Fiscal Year Budget General Fund-.8190 Mills Levied**

Public Hearing opened @ 6:39 pm.

No public comment.

Public Hearing closed @ 6:40 pm.

**4. Public Hearing 2018/2019 Fiscal Year Budget Liquor Law Fund**

Public Hearing opened @ 6:40 pm.

No public comment.

Public Hearing closed @ 6:41 pm.

**5. Public Hearing 2018/2019 Fiscal Year Budget Metro Act Fund**

Public Hearing opened @ 6:41 pm.

No public comment.

Public Hearing closed @ 6:42 pm.

**6. Public Hearing 2018/2019 Fiscal Year Budget Silver Lake Milfoil**

Public Hearing opened @ 6:42 pm.

No public comment.

Public Hearing closed @ 6:43 pm.

**b. Intergovernmental Agreement Creating Northwest Regional Fire Training Center Authority**

Moved by Wolfgang second by Clous to approve the agreement entitled "Intergovernmental Agreement Creating Northwest Regional Fire Training Center Authority (revised 2018)" and authorize the supervisor and clerk to execute this agreement on behalf of the Township.

**Motion carried.**

**c. Private Road Name Approval**

Moved by Wolfgang second by Zeits to approve renaming of Lucky Trail to Stafford Winning Drive in accordance with the approval from Grand Traverse County Equalization and Blair Township Policy 2015-02 Naming of Roads. **Motion carried.**

**d. Boom Boom Club Fireworks Donations**

Moved by Wolfgang second by Zeits to approve appropriation in the amount of \$250.00 for the purpose of defraying expenses to Traverse City Boom Boom Club for 4<sup>th</sup> of July Fireworks.

**Yes:** Zeits, Clous, Fitzpatrick, Campbell, Blonshine, Wolfgang and Kucera. **No:** None.

**Motion carried.**

**e. Resolution #2018-04 to Help Defray Legal Costs in Dark Store Litigation**

Moved by Wolfgang second by Clous to adopt Resolution #2018-04 to help defray legal costs in Menard vs. City of Escanaba "Dark Store" Litigation in the amount of \$500.00, check payable to MTA Legal Defense Fund earmarked for City of Escanaba. **Yes:** Clous, Wolfgang, Blonshine, Campbell, Zeits, Fitzpatrick and Kucera. **No:** None. **Motion carried.**

**f. Move \$300,000.00 from General Fund Fund Balance to New Township Building Fund**

Moved by Wolfgang second by Clous to authorize Treasurer to transfer \$300,000.00 from General Fund Checking/Fund Balance to the First National Bank New Building Fund prior to July 1, 2018. **Yes:** Kucera, Fitzpatrick, Clous, Zeits, Wolfgang, Campbell and Blonshine. **No:** None. **Motion carried.**

**g. April 3, 2019 Budget Meeting**

Moved by Campbell second by Kucera to revise the 2018/2019 meeting schedule changing April 3, 2019 if needed budget meeting to April 10, 2019 if needed, due to MTA Annual Conference. **Motion carried.**

**h. Trustees Laptop**

**Moved by Blonshine second by Kucera** to purchase laptops for Carl Kucera and Stacey Clous to perform township business. **Yes:** Blonshine, Clous, Kucera, Fitzpatrick, Zeits and Campbell. **No:** Wolfgang, I think all of the Trustees should have them. **Motion carried.**

**Moved by Wolfgang second by Fitzpatrick** to transfer \$1000.00 from Town Board Education/Training to Town Board Supplies to pay for laptops. **Yes:** Clous, Kucera, Wolfgang, Campbell, Blonshine, Fitzpatrick and Zeits. **No:** None. **Motion carried.**

**i. Vance Road Clean up Day**

Clean up day was originally scheduled for Saturday April 28, had to be rescheduled due to weather.

**Moved by Fitzpatrick second by Kucera** to approve Saturday May 19, 2018 as Vance Road Clean up Day. **Motion carried.**

**j. Treasurer's Report**

Campbell gave her report.

**k. Contract with Grand Traverse County-Township of Blair 2018 Water System Project**

**Moved by Wolfgang second by Fitzpatrick** to approve contract with Grand Traverse County-Township of Blair 2018 Water System Project. **Yes:** Wolfgang, Fitzpatrick, Clous, Blonshine, Campbell, Zeits and Kucera. **No:** None. **Motion carried.**

**l. Resolution #2018-05 Approving the Contract with the County of Grand Traverse-Township of Blair 2018 Water System Project**

**Moved by Wolfgang second by Zeits** to adopt Resolution #2018-05 approving the contract with Grand Traverse County Township of Blair 2018 Water System Project. **Yes:** Campbell, Kucera, Fitzpatrick, Wolfgang, Clous, Zeits and Blonshine. **No:** None. **Motion carried.**

**EXTENDED PUBLIC COMMENT**

There was none.

**ADJOURNMENT:** 7:26pm

Jane Beuthin  
Deputy Clerk





## BLAIR TOWNSHIP NOTICE OF PUBLIC HEARING

Please be advised that on Tuesday, JUNE 12, 2018 at 6:00 pm at the Blair Township Hall, 2121 CO RD 633, GRAWN MI 49637; the Blair Township Planning Commission will conduct a Public Hearing regarding proposed amendments to the Blair Township Zoning Ordinance Text. Zoning Ordinance Amendment #104-05-18-01 to Article 2, section 2.02; Article 9, section 9.02; Article 16, section 16.02; Article 25, section 25.03

**Added text will be in bold italics and deleted text will have strikethrough.**

### Article 2 -Section 2.02 Definitions

**Manufactured Home:** Titled and factory-built, single-family dwelling structures that meet the National Manufactured Home Construction and Safety Standards Act (42 U.S. C. Sec. 5401), commonly known as the HUD (U.S. Department of Housing and Urban Development) code. ***A structure, transportable in one (1) or more sections, which is built on a chassis and designed to be used as a year-round dwelling unit, with or without a permanent foundation, connected to required public utilities. No home constructed prior to 20 years from the current year to date shall be permitted and shall not meet any of the dangerous building standards as stated in Blair Township Dangerous Building Ordinance # 136-09 section 3. A-I.***

**Mobile Home:** *(see manufactured home)* ~~A structure, transportable in one (1) or more sections, which is built on a chassis and designed to be used as a year-round dwelling unit, with or without a permanent foundation, connected to required public utilities.~~

**Modular (Pre-Manufactured) Housing Unit:** A BOCA code dwelling unit constructed solely within a factory, as a single unit, or in various sized modules or components, which are then transported by truck or other means to a site where they are assembled on a permanent foundation to form a single-family dwelling unit, and meeting all codes and regulations applicable to standard dwellings. ***Home shall not meet any of the dangerous building standards as stated in Blair Township Dangerous Building Ordinance # 136-09 section 3. A-I.***

### Article 9 -Section 9.02 Uses Allowed with Site Plan Approval by the Zoning Administrator

1. Manufactured home. ***No home constructed prior to 20 years from the current year to date shall be permitted and shall not meet any of the dangerous building standards as stated in Blair Township Dangerous Building Ordinance # 136-09 section 3. A-I.***

2. Mobile home. *(see manufactured home)*

ARTICLE 16 GENERAL PROVISIONS - Section 16.02 Building Regulations.

9. *Manufactured home requirements.*

*Skirting*

*Skirting to conceal the underbody of the home shall be installed around all manufactured homes, prior to issuance of occupancy, and shall be installed within 60 days of the placement of the home on its site, unless weather prevents compliance with this schedule. In the event that installation is delayed by weather, a temporary certificate of occupancy shall be issued.*

*Skirting shall be vented and installed in a manner to resist damage under normal weather conditions and shall be properly maintained by resident. Skirting shall be aesthetically compatible with the appearance of the manufactured home. All skirting shall meet the requirements established in the Manufactured Housing Commission Rules.*

ARTICLE 25 ADMINISTRATION AND ENFORCEMENT - Section 25.03 Land Use Permits

4. Issuance of Permit.

- a. *All land use permits for manufactured homes shall be valid for 180 days from date of issuance, homes shall be set, secured, and connected to utilities, ready for Certificate of Occupancy within the permit period. After 180 days the permit shall be considered null and void and applicant will need to re-submit if Occupancy has not been obtained. Additionally home will be required to be re-inspected to ensure conformity.*

A copy of the proposed changes can be reviewed or purchased at the Township Offices during regular business hours at the above noted address. Written comments will be received until JUNE 12, 2018, and directed Blair Township Board of Trustees, at the above noted address.

Blair Township will provide reasonable auxiliary aids and services to individuals with disabilities at the public hearing. Persons requiring auxiliary aids or services should contact the Township at least seven (7) business days prior to the hearing, (231) 276-9263.

Township hours are Tuesday thru Friday - 7:30 am to 6:00 pm.

MAY 29, 2018 1T

Nicole,

With respect to the definitions you have proposed changing in Section 2.02, first, I note that the definition of Manufactured Home is consistent with other local ordinances. In fact, part of what you added: "A structure transportable in one (1) or more sections, which is built on a chassis and designed to be used as a dwelling with or without permanent foundation, connected to required utilities." Closely matches Long Lake Township's definition of "Manufactured Home." That definition is taken from Section 2(g) of the Mobile Home Commission Act. That full definition is:

Per Section 2 (g) of the Mobile Home Commission Act, Act 96 of 1987, as amended, a Manufactured Home shall be a structure, transportable in one (1) or more sections, which is built on a chassis and designed to be used as a dwelling with or without permanent foundation, when connected to the required utilities, and includes the plumbing, heating, air-conditioning, and electrical systems contained in the structure.

What you are proposing for that middle sentence is fine, but it is a little more clear to change that sentence to this sentence above.

The true question you are asking is about final proposed sentence which regulates the date the home was constructed. I know you mentioned you have researched this issue. A very quick search lead me to find nothing on either side – that they can or cannot be regulated. If you have a legal citation, I would be glad to take a look at it. My gut reaction is that this proposed sentence is likely to be upheld since it only precludes permitting of the late model mobile homes and does not seek to remove mobile homes that are that old or older but were appropriate permitted and are, presumably, being appropriately maintained.

Finally, regarding definitions, rather than strike the definition of Mobile Home completely, I propose you replace it with:

Mobile Home: (See Manufactured Home).

Regarding Section 9, my comments are essentially the same as above. I see no legal basis that would prevent us from regulating the age of permit-able mobile homes. You indicate you found some legal basis that would allow it. That certainly makes the argument much stronger. I do also note that if the appropriate extenuating circumstances existed the homeowner could likely pursue a variance for an older mobile home.

Also, like my recommendation above, rather than strike the definition of Mobile Home completely, I propose you replace it with:

2. Mobile Home: (See Manufactured Home).

Regarding the skirting issue in Section 16.02, your proposal is likely to pass legal scrutiny and I have no issue with the language as proposed. Again, by way of example, Long Lake Township regulates mobile homes like this:

**BLAIR TOWNSHIP PLANNING COMMISSION**

**Proposed Minutes**

May 16, 2018

- A. **CALL TO ORDER:**  
The Blair Planning Commission was called to order by Chairman Heim at 6:00 pm.
- B. **PLEDGE OF ALLEGIANCE:**  
The Pledge of Allegiance was recited.
- C. **ROLL CALL:**  
Present at roll call: Clous, Lombard, Boeve, Fitzpatrick, Wagner and Heim.  
Nickerson was excused.  
Also present: Zoning Administrator Lisa Guerri and Recording Secretary Susan Kase.
- D. **PUBLIC INPUT:**  
Carl Kucera addressed the Commissioners with a request for help at the May 19 Vance Road Community Clean Up.
- E. **APPROVAL OF AGENDA:**  
**Motion by Fitzpatrick, seconded by Clous** to approve the agenda as presented. **Yes:** Clous, Lombard, Wagner, Heim, Fitzpatrick, Boeve. **No:** None. **Motion carried.**
- F. **DECLARATION OF CONFLICT OF INTEREST:**  
There was no stated conflict of interest.
- G. **MINUTES:**  
**Motion by Lombard, seconded by Fitzpatrick** to approve the minutes of April 18, 2018. **Yes:** Heim, Clous, Fitzpatrick, Lombard, Wagner, and Boeve. **No:** None. **Motion carried.**
- H. **CORRESPONDENCE:**  
There was no correspondence.
- I. **PRESENTATIONS:**  
There was no presentation.
- J. **UNFINISHED BUSINESS:**  
There was no Unfinished Business.
- K. **NEW BUSINESS:**
- A. **Site Plan Review – Case # SPR 18-05-01:** Applicant, Pathway Homes, was represented by Dusty Christensen, LLA, Planner, with Mansfield Land Use Consultants, who presented the site plan for a custom homes design center and showroom with detached storage building located at M-37S, Parcel #28-02-008-001-50, Section 8, T26N R11W. Site plan meets the standards for approval.

**Motion by Clous seconded by Boeve to approve Case # SPR 18-05-01** with the following **condition:** 1. Exterior lighting in parking area to be added to plan

# ORDINANCE ADDRESSING FLOODPLAIN MANAGEMENT PROVISIONS OF THE STATE CONSTRUCTION CODE

Blair Township, Grand Traverse County

## **Ordinance number 142-18**

An ordinance to *designate* an enforcing agency to discharge the responsibility of the Township of Blair, located in Grand Traverse County, and to designate regulated flood hazard areas under the provisions of the State Construction Code Act, Act No. 230 of the Public Acts of 1972, as amended.

The Township Of Blair ordains:

**Section 1. AGENCY DESIGNATED.** Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, Construction Code Office of the County of Grand Traverse is hereby designated as the enforcing agency to discharge the responsibility of the Township of Blair under Act 230, of the Public Acts of 1972, as amended, State of Michigan. The County of Grand Traverse assumes responsibility for the administration and enforcement of said Act through out the corporate limits of the community adopting this ordinance.

**Section 2. CODE APPENDIX ENFORCED.** Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, Appendix G of the Michigan Building Code shall be enforced by the enforcing agency within the jurisdiction of the community adopting this ordinance.

**Section 3. DESIGNATION OF REGULATED FLOOD PRONE HAZARD AREAS.** The Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS) Entitled "Flood Insurance Study for Grand Traverse County – All Jurisdictions" Study #26055CV000A with an effective date of August 28, 2018 and the Flood Insurance Rate Map(s) (FIRMS) panel number(s) of 26055CIND0A, 26055C0375C, 26055C0225C and 26055C0250C which are dated August 28, 2018 are adopted by reference for the purposes of administration of the Michigan Construction Code, and declared to be a part of Section 1612.3 of the Michigan Building Code,

and to provide the content of the "Flood Hazards" section of Table R301.2(1) of the Michigan Residential Code.

**Section 4. REPEALS.** All ordinances inconsistent with the provisions of this ordinance are hereby repealed.

**Section 5. PUBLICATION.** This ordinance shall be effective after legal publication and in accordance with the provisions of the Act governing same.

Adopted this 12th day of June, 2018.

This ordinance duly adopted on June 12, 2018 at a regular meeting of the Blair Township Board of Trustees and will become effective \_\_\_\_\_ (Date).

Signed on June 13, 2018 by \_\_\_\_\_ (Signature),

Lynette Wolfgang, Clerk of the Township of Blair

Attested on June 13, 2018 by \_\_\_\_\_ (Signature),

Nicole Blonshine, Supervisor of the Township of Blair

**MICHIGAN COMMUNITY RESOLUTION AND INTERGOVERNMENTAL**  
**AGREEMENT TO MANAGE FLOODPLAIN DEVELOPMENT**  
**FOR THE NATIONAL FLOOD INSURANCE PROGRAM**

**WHEREAS**, Blair Township currently participates in the Federal Emergency Management Agency's (FEMA) National Flood Insurance Program (NFIP) by complying with the program's applicable statutory and regulatory requirements for the purposes of significantly reducing flood hazards to persons, reducing property damage, reducing public expenditures, and providing for the availability of flood insurance and federal funds or loans within its community; and

**WHEREAS**, the NFIP requires that floodplain management regulations must be present and enforced in participating communities, and utilize the following definitions which also apply for the purposes of this resolution:

1. Flood or Flooding means:

- a. A general and temporary condition of partial or complete inundation of normally dry land areas from: 1) the overflow of inland or tidal waters, 2) the unusual and rapid accumulation or runoff of surface waters from any source, 3) mudflows, and
- b. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding, as defined in paragraph (a)(1) of this definition.

2. Flood Hazard Boundary Map (FHBM) means an official map of a community, as may have been issued by the FEMA, where the boundaries of the areas of flood, mudslide (i.e., mudflow) related erosion areas having special hazards have been designated as Zone A, M, and/or E.
3. Floodplain means any land area susceptible to being inundated by water from any source (see definition of flooding).
4. Floodplain management means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works, and floodplain management regulations.
5. Floodplain management regulations means zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance, and erosion control ordinance) and other applications of police power that provide standards for the purpose of flood damage prevention and reduction.
6. Structure means a walled and roofed building that is principally above ground, gas or liquid storage facility, as well as a mobile home or manufactured unit.

**WHEREAS**, the Stille-Derossett-Hale Single State Construction Code Act", Act No. 230 of the Public Acts of 1972, as amended, (construction code act), along with its authorization of the state construction code composed of the Michigan Residential Code and the Michigan Building Code [and its Appendices (specifically Appendix G)] contains floodplain development and management regulations that comply with the FEMA NFIP minimum floodplain management criteria for flood prone areas as detailed in Title 44 of the Code of Federal Regulations (44 CFR), Section 60.3, and

**WHEREAS**, by the action dates of this document or an existing historical agreement dated June 12, 2018, Grand Traverse County Construction Code Division agrees on behalf of Blair Township to function as the designated enforcing agency to discharge the responsibility of administering, applying, and enforcing the construction code act and the state construction code, specifically the Michigan Residential Code and the Michigan Building Code, and the Michigan Rehabilitation Code for Existing Buildings to all development within Blair Township's political boundaries, and

**WHEREAS**, Blair Township and Grand Traverse County Construction Code Division enforce floodplain regulations of the construction code act, and Blair Township wishes to ensure that the administration of that code complies with requirements of the NFIP, and

**NOW THEREFORE**, to maintain eligibility and continued participation in the NFIP,

1. Blair Township and Grand Traverse County Construction Code Division agree that Grand Traverse County Construction Code Division is officially designated enforcing agency for the construction code act, Grand Traverse County Construction Code Office, be directed to administer, apply, and enforce on Blair Township's behalf the floodplain management regulations as contained in the state construction code (including Appendix G) and to be consistent with those regulations, by:
  - a. Obtaining, reviewing, and reasonably utilizing flood elevation data available from federal, state, or other sources pending receipt of data from the FEMA to identify the flood hazard area, and areas with potential flooding, and
  - b. Ensuring that all permits necessary for development in floodplain areas have been issued, including a floodplain permit, approval, or letter of no authority from the Michigan Department of Environmental Quality under the floodplain regulatory provisions of Part 31, "Water Resources Protection," of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, and
  - c. Reviewing all permit applications to determine whether the proposed building sites will be reasonably safe from flooding. Where it is determined that a proposed building will be located in a flood hazard area or special flood hazard area, Grand Traverse County Construction Code Division shall implement the following applicable codes according to their terms:
    - i) All appropriate portions and specifically the floodplain management regulation portions and referenced codes and standards of the current Michigan Residential Code.
    - ii) All appropriate portions and specifically the floodplain management regulation portions and referenced codes and standards of the current Michigan Building Code.
    - iii) Appendix G of the current Michigan Building Code.
    - iv) All appropriate portions and specifically the floodplain management regulation portions and referenced codes and standards of the current Michigan Rehabilitation Code for Existing Buildings.
  - d. Reviewing all proposed subdivisions to determine whether such proposals are reasonably safe from flooding and to ensure compliance with all applicable floodplain management regulations.
  - e. Assisting in the delineation of flood hazard areas; provide information concerning uses and occupancy of the floodplain or flood-related erosion areas, maintain flood proofing and lowest floor construction records, and cooperate with other officials, agencies, and persons for floodplain management.
  - f. Advising FEMA of any changes in community boundaries, including appropriate maps, and



- g. Maintaining records of new structures and substantially improved structures concerning any certificates of floodproofing, lowest floor elevation, basements, floodproofing, and elevation to which structures have been floodproofed.
2. Blair Township and Grand Traverse County Construction Code Division assure the Federal Insurance Administrator (Administrator) that they intend to review, on an ongoing basis, all amended and revised FHBMs and Flood Insurance Rate Maps (FIRMs) and related supporting data and revisions thereof and revisions of 44 CFR, Part 60, Criteria for Land Management and Use, and to make such revisions in its floodplain management regulations as may be necessary to assure Blair Township's compliant participation in the program.
3. Blair Township further assures the Administrator that it will adopt the current effective FEMA Flood Insurance Study (FIS), FHBMs, and/or the FIRMs by reference within its Floodplain Management Map Adoption Ordinance or similarly binding ordinance documentation.

**FURTHER BE IT RESOLVED**, both communities declare their understanding that, until this resolution is rescinded or Blair Township makes other provision to enforce the construction code act:

1. Grand Traverse County Construction Code Division must administer and enforce the construction code act in accordance with the terms and the conditions contained herein, and
2. For Blair Township to continue its participation in the NFIP, the construction code act must be administered and enforced according to the conditions contained herein.

Blair Township

Date Passed: June 12, 2018

Officer Name: Nicole Blonshine

Title: Supervisor

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Witness Name: Insert Name

Title: Insert Title

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Grand Traverse County Construction Code Division

Date Passed:

Officer Name: Insert Name

Title: Insert Title

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Witness Name: Insert Name

Title: Insert Title

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**TOWNSHIP OF BLAIR**

**GRAND TRAVERSE COUNTY, STATE OF MICHIGAN**

**RESOLUTION #2018-06**

**RESOLUTION TO SET TOWNSHIP SUPERVISOR'S SALARY**

**WHEREAS**, pursuant to MCLA 41.95(3), which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

**WHEREAS**, the board of Blair Township deems it desirable to adjust the salary of the Township Supervisor to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office, now

**THEREFORE BE IT RESOLVED**, that as of July 1, 2018 the salary for the following township office shall be:

**Supervisor \$ 56,312.00**

The foregoing resolution offered by board member \_\_\_\_\_ second by \_\_\_\_\_  
Upon a roll call vote, the following voted:

YES:

NO:

ABSTAIN:

ABSENT:

The Supervisor declared the resolution adopted.

\_\_\_\_\_  
Lynette L. Wolfgang Clerk

**Certificate**

I, the undersigned Clerk of the Township of Blair, Grand Traverse County, Michigan, do hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted at a meeting of the Township Board held at 6:00 P.M. on June 12, 2018, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and have been made available as required by said Open Meetings Act.

Dated: June 13, 2018

\_\_\_\_\_  
Lynette L. Wolfgang, Clerk

**TOWNSHIP OF BLAIR**  
**GRAND TRAVERSE COUNTY, STATE OF MICHIGAN**  
**RESOLUTION #2018-07**

**RESOLUTION TO SET TOWNSHIP CLERK'S SALARY**

**WHEREAS**, pursuant to MCLA 41.95(3), which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

**WHEREAS**, the board of Blair Township deems it desirable to adjust the salary of the Township Clerk to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office, now

**THEREFORE BE IT RESOLVED**, that as of July 1, 2018 the salary for the following township office shall be:

**Clerk    \$55,025.00**

The foregoing resolution offered by board member \_\_\_\_\_ second by \_\_\_\_\_.  
Upon a roll call vote, the following voted:

YES:

NO:

ABSTAIN:

ABSENT:

The Supervisor declared the resolution adopted.

\_\_\_\_\_  
Lynette L. Wolfgang, Clerk

**Certificate**

I, the undersigned Clerk of the Township of Blair, Grand Traverse County, Michigan, do hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted at a meeting of the Township Board held at 6:00 P.M. on June 12, 2018 that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and have been made available as required by said Open Meetings Act.

Dated: June 13, 2018

\_\_\_\_\_  
Lynette L. Wolfgang, Clerk

**TOWNSHIP OF BLAIR**  
**GRAND TRAVERSE COUNTY, STATE OF MICHIGAN**  
**RESOLUTION #2018-08**

**RESOLUTION TO SET TOWNSHIP TREASURER'S SALARY**

**WHEREAS**, pursuant to MCLA 41.95(3), which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

**WHEREAS**, the board of Blair Township deems it desirable to adjust the salary of the Township Treasurer to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office, now

**THEREFORE BE IT RESOLVED**, that as of July 1, 2018 the salary for the following township office shall be:

**Treasurer \$53,125.00**

The foregoing resolution offered by board member \_\_\_\_\_ second by \_\_\_\_\_.

Upon a roll call vote, the following voted:

YES:

NO:

ABSTAIN:

ABSENT:

The Supervisor declared the resolution adopted.

\_\_\_\_\_  
Lynette L. Wolfgang, Clerk

**Certificate**

I, the undersigned Clerk of the Township of Blair, Grand Traverse County, Michigan, do hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted at a meeting of the Township Board held at 6:00 P.M. on June 12, 2018, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and have been made available as required by said Open Meetings Act.

Dated: June 13, 2018

\_\_\_\_\_  
Lynette L. Wolfgang, Clerk

**TOWNSHIP OF BLAIR**  
**GRAND TRAVERSE COUNTY, STATE OF MICHIGAN**  
**RESOLUTION #2018-09**  
**RESOLUTION TO SET TOWNSHIP 1<sup>st</sup> TRUSTEE'S SALARY**

**WHEREAS**, pursuant to MCLA 41.95(3), which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

**WHEREAS**, the board of Blair Township deems it desirable to adjust the salary of the Township Trustee to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office, now

**THEREFORE BE IT RESOLVED**, that as of July 1, 2018 the salary for the following township office shall be:

**Trustee \$ 7,200.00**

The foregoing resolution offered by board member \_\_\_\_\_ second by \_\_\_\_\_.

Upon a roll call vote, the following voted:

YES:

NO:

ABSTAIN:

ABSENT:

The Supervisor declared the resolution adopted.

\_\_\_\_\_  
Lynette L. Wolfgang, Clerk

**Certificate**

I, the undersigned Clerk of the Township of Blair, Grand Traverse County, Michigan, do hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted at a meeting of the Township Board held at 6:00 P.M. on June 12, 2018, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and have been made available as required by said Open Meetings Act.

Dated: June 13, 2018

\_\_\_\_\_  
Lynette L. Wolfgang, Clerk

**TOWNSHIP OF BLAIR**  
**GRAND TRAVERSE COUNTY, STATE OF MICHIGAN**

**RESOLUTION #2018-10**

**RESOLUTION TO SET TOWNSHIP 2<sup>nd</sup> TRUSTEE'S SALARY**

**WHEREAS**, pursuant to MCLA 41.95(3), which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

**WHEREAS**, the board of Blair Township deems it desirable to adjust the salary of the Township Trustee to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office, now

**THEREFORE BE IT RESOLVED**, that as of July 1, 2018 the salary for the following township office shall be:

**Trustee \$ 7,200.00**

The foregoing resolution offered by board member \_\_\_\_\_ second by \_\_\_\_\_.

Upon a roll call vote, the following voted:

YES:

NO:

ABSTAIN:

ABSENT:

The Supervisor declared the resolution adopted.

\_\_\_\_\_  
Lynette L. Wolfgang, Clerk

**Certificate**

I, the undersigned Clerk of the Township of Blair, Grand Traverse County, Michigan, do hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted at a meeting of the Township Board held at 6:00 P.M. on June 12, 2018, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and have been made available as required by said Open Meetings Act.

Dated: June 13, 2018

\_\_\_\_\_  
Lynette L. Wolfgang, Clerk

**TOWNSHIP OF BLAIR**  
**GRAND TRAVERSE COUNTY, STATE OF MICHIGAN**  
**RESOLUTION #2018-11**

**RESOLUTION TO SET TOWNSHIP 3<sup>rd</sup> TRUSTEE'S SALARY**

**WHEREAS**, pursuant to MCLA 41.95(3), which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

**WHEREAS**, the board of Blair Township deems it desirable to adjust the salary of the Township Trustee to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office, now

**THEREFORE BE IT RESOLVED**, that as of July 1, 2018 the salary for the following township office shall be:

**Trustee \$7,200.00**

The foregoing resolution offered by board member \_\_\_\_\_ second by \_\_\_\_\_.

Upon a roll call vote, the following voted:

YES:

NO:

ABSTAIN:

ABSENT:

The Supervisor declared the resolution adopted.

\_\_\_\_\_  
Lynette L. Wolfgang, Clerk

**Certificate**

I, the undersigned Clerk of the Township of Blair, Grand Traverse County, Michigan, do hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted at a meeting of the Township Board held at 6:00 P.M. on June 12, 2018, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and have been made available as required by said Open Meetings Act.

Dated: June 13, 2018

\_\_\_\_\_  
Lynette L. Wolfgang, Clerk

**TOWNSHIP OF BLAIR**  
**GRAND TRAVERSE COUNTY, STATE OF MICHIGAN**  
**RESOLUTION #2018-12**  
**RESOLUTION TO SET TOWNSHIP 4<sup>th</sup> TRUSTEE'S SALARY**

**WHEREAS**, pursuant to MCLA 41.95(3), which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

**WHEREAS**, the board of Blair Township deems it desirable to adjust the salary of the Township Trustee to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office, now

**THEREFORE BE IT RESOLVED**, that as of July 1, 2018 the salary for the following township office shall be:

**Trustee \$ 7,200.00**

The foregoing resolution offered by board member \_\_\_\_\_ second by \_\_\_\_\_  
Upon a roll call vote, the following voted:

YES:

NO:

ABSTAIN:

ABSENT:

The Supervisor declared the resolution adopted.

\_\_\_\_\_  
Lynette L. Wolfgang, Clerk

**Certificate**

I, the undersigned Clerk of the Township of Blair, Grand Traverse County, Michigan, do hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted at a meeting of the Township Board held at 6:00 P.M. on June 12, 2018, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and have been made available as required by said Open Meetings Act.

Dated: June 13, 2018

\_\_\_\_\_  
Lynette L. Wolfgang, Clerk



**TOWNSHIP OF BLAIR**  
**GRAND TRAVERSE COUNTY, STATE OF MICHIGAN**  
**RESOLUTION #2018-13**

**RESOLUTION TOWNSHIP EMPLOYEES' WAGES**

**WHEREAS**, pursuant to MCL 41.95(3), which provides that in a township that does not hold an annual meeting, the salary for all employees shall be determined by the township board,

**WHEREAS**, the board of Blair Township deem it desirable to adjust the salary of all employees to ensure that compensation remains equitable and commensurate with the duties, now

**THEREFORE BE IT RESOLVED**, that as of July 1, 2018 the wages should be as listed on the attached page.

The foregoing resolution offered by board member \_\_\_\_\_ second by \_\_\_\_\_.  
Upon roll call vote, the following voted:

YES:

NO:

ABSTAIN:

ABSENT:

The supervisor declared the resolution adopted.

\_\_\_\_\_  
Lynette L. Wolfgang, Clerk

**Certificate**

I, the undersigned Clerk of the Township of Blair, Grand Traverse County, Michigan, do hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted at a meeting of the Township Board held at 6:00 P.M. on June 12, 2018, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and have been made available as required by said Open Meetings Act.

Dated: June 13, 2018

\_\_\_\_\_  
Lynette L. Wolfgang, Clerk

WAGES 2018-19

POSITION	YEARLY	HOURLY	REGULAR	HOLIDAY PAY	FICA	PENSION
Assessor	\$52,800.00	\$25.38	\$50,506.00	\$2,284.00	\$4,038.00	\$5,808.00
Zoning Administrator	\$48,000.00	\$23.07	\$46,385.00	\$1,615.00	\$3,672.00	\$5,280.00
					\$1,448.00	FICA for PC and ZBA wages
Deputy Clerk	\$15,756.00	\$15.15	\$15,074.00	\$682.00	\$1,205.00	\$1,733.00
Elections Assistant	\$15,756.00	\$15.15	\$15,074.00	\$682.00	\$1,205.00	\$1,733.00
Deputy Treasurer	\$32,240.00	\$15.50	\$30,845.00	\$1,395.00	\$3,546.00	\$2,068.00
Maintenance	\$29,994.00	\$14.42	\$28,696.00	\$1,298.00	\$2,295.00	\$0.00
Water Coordinator	\$48,150.00	\$23.14	\$46,067.00	\$2,083.00	\$3,683.00	\$5,297.00
Supervisor	\$56,312.00		\$56,312.00		\$4,537.00	\$3,806.00
			\$3,000.00			
Clerk	\$55,025.00		\$55,025.00		\$4,209.00	\$6,053.00
Treasurer	\$53,125.00		\$53,125.00		\$4,294.00	\$3,601.00
			\$3,000.00			
Trustees	7200.00 x4 \$28,800.00				\$2,203.00	not eligible
Emergency Services						
Director	\$65,000.00		\$65,000.00			
Fire Chief	\$58,800.00		\$58,800.00			
EMS Chief	\$58,800.00		\$58,800.00			
Cemetery Sexton		\$15.00 per hour			\$306.00	
				(based on wage amount budgeted for Open/Close Grave)		
Election Workers		\$12.00 per hour				

WAGES 2018-19

POSITION	HOURLY	REGULAR	HOLIDAY PAY	FICA
Election Chairpersons	\$14.00 per hour			
Part-time Paramedic/FF Level 2	\$18.47			
Part-time Paramedic Only	\$18.20			
Part-time Paramedic/FF Level 1	\$15.93			
Part-time Advanced EMT/FF	\$15.21			
Part-time EMT/FF	\$15.13			
Part-time MFR/FF	\$12.94			
Part-time Firefighter Only	\$12.75			
Part-time MFR Only	\$12.75			
Part-time Non-Licensed	Minimum Wage			
Full Time EMT/Paramedic/FF	Wages as per Union Contract			
Board of Review	\$60.00 half day \$120.00 full day	\$1,460.00		\$115.00
Planning Commission		\$12,480.00		\$955.00
Chairperson	\$120.00			
Member	\$90.00			
Recording Secretary	\$120.00			

WAGES 2018-19

POSITION	HOURLY	REGULAR	HOLIDAY PAY	FICA
Zoning Board of Appeals		\$6,450.00		\$493.00
Chairperson	\$120.00			
Member	\$75.00			
Recording Secretary	\$75.00			
Seminars	\$50.00			
Mileage	as determined by the IRS standards			

**TOWNSHIP OF BLAIR**  
**GRAND TRAVERSE COUNTY, STATE OF MICHIGAN**  
**RESOLUTION # 2018-14**

**RESOLUTION TO SET BANK DEPOSITORIES**

**WHEREAS**, the township deems it necessary to provide financial institutions for the Township Banking needs, and

**WHEREAS**, the board of Blair Township authorizes the Township Treasurer to invest and deposit Township funds, now,

**THEREFORE BE IT RESOLVED**, that as of July 1, 2018 the following financial institutions are hereby authorized for use:

4Front Credit Union  
Chase Bank  
Chemical Bank  
Traverse Catholic Federal Credit Union  
Fifth Third Bank  
First Community Bank  
First National Bank of America  
First Merit Bank  
Honor Bank  
mBank  
MBIA Class  
TBA Credit Union  
The Huntington National Bank  
Traverse City State Bank

The foregoing resolution offered by board member \_\_\_\_\_ second by \_\_\_\_\_.  
Upon roll call vote, the following voted:

YES:

NO:

ABSTAIN:

ABSENT:

The supervisor declared the resolution adopted.

\_\_\_\_\_  
Lynette L. Wolfgang, Clerk

**Certificate**

I, the undersigned Clerk of the Township of Blair, Grand Traverse County, Michigan, do hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted at a meeting of the Township Board held at 6:00 P.M. on June 12, 2018, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and have been made available as required by said Open Meetings Act.

Dated: June 13, 2018

\_\_\_\_\_  
Lynette L. Wolfgang, Clerk

**TOWNSHIP OF BLAIR**  
**GRAND TRAVERSE COUNTY, STATE OF MICHIGAN**

**RESOLUTION #2018-15**

**General Appropriations Act Resolution**

Fiscal Year 2018-2019

A resolution to establish a general appropriations act for Blair Township; to define the powers and duties of the Blair Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Blair Township ordains;

**Section 1: Title**

This resolution shall be known as the Blair Township General Appropriations Act.

**Section 2: Chief Administrative Officer**

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

**Section 3: Fiscal Officer**

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

**Section 4: Public Hearings on the Budget**

For general law townships: Pursuant to MCLA 141.412, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on April 27, 2018 and a public hearing on the proposed budget was held on May 8, 2018.

**Section 5: Millage Levy**

The Blair Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an:

<b>allocated millage</b>	<b>.8190 mill Township Operations</b>
<b>voter authorized millage</b>	<b>1.4892 mill for EMS Operating</b>
<b>special assessment</b>	<b>2.5 mill for Fire/Police Operations</b>

## **Section 6: Estimated Revenue/Expenditures**

Estimated total revenues and expenditures for the various funds of Blair Township are:

<u>FUND</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>
General	\$1,119,350.00	\$1,039,635.00
EMS	\$804,151.00	\$772,843.00
Fire/Police	\$737,737.00	\$735,293.00

A budget by line item with account numbers is to be attached to this document.

## **Section 7: Adoption of Budget by Cost Center**

The Board of Trustees of Blair Township adopts the 2018-2019 fiscal year General Fund, EMS Fund and Fire/Police Fund budgets by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

## **Section 8: Appropriation not a Mandate to Spend**

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any town order for expenditures that exceed appropriations.

## **Section 9: Limit on Obligations and Payments**

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

## **Section 10: Budget Monitoring**

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

## **Section 11: Violations of This Act**

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall

subject any responsible official(s) or employee(s) to disciplinary action as outlined in Public Act 621 of 1978) and the Blair Township personnel manual.

## **Section 12: Board Adoption**

Motion made by \_\_\_\_\_ second by \_\_\_\_\_ to adopt the foregoing resolution. Upon roll call vote, the following voted:

YES:

NO:

ABSENT:

The Supervisor declared the motion carried and the resolution duly adopted on the 12th day of June, 2018.

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Lynette L. Wolfgang  
Township Clerk

I, the undersigned Clerk of the Township of Blair, Grand Traverse County, Michigan, do hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted at a meeting of the Township Board held at 6:00 P.M. on June 12, 2018, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and have been made available as required by said Open Meetings Act.

Dated: June 13, 2018

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Lynette L. Wolfgang, Clerk



**TOWNSHIP OF BLAIR**  
**GRAND TRAVERSE COUNTY, STATE OF MICHIGAN**  
**RESOLUTION #2018-16**

**RESOLUTION TO SET TOWNSHIP CEMETERY PRICES & FEES**

**WHEREAS**, The Township of Blair owns and operates the Maple Grove and Monroe Center Cemeteries and

**WHEREAS**, Township Ordinance #110 declares that prices, charges and other cemetery related fees be set by the Township Board by resolution, and

**WHEREAS**, The Blair Township Board wishes to set Cemetery prices, charges and fees

**NOW THEREFORE BE IT RESOLVED** that the Township of Blair hereby sets prices, charges, and fees, at the Maple Grove Cemetery and Monroe Center Cemetery, as follows effective upon passage of this Resolution.

Cemetery Plot Sales: Sale price per single plot or burial space

Resident:	\$300.00
Non-Resident	\$600.00

Interments: Monday thru Saturday Traditional Casket Burial

\$500.00

\*\*Winter burial pricing dependent upon weather

Interments: Monday thru Saturday Burial of Cremains

\$150.00

The foregoing resolution offered by member Fitzpatrick second by Clous.

Upon roll call vote, the following voted

YES:

NO:

ABSENT:

The Supervisor declared the motion carried and the resolution duly adopted on the 12th day of June, 2018.

\_\_\_\_\_  
Lynette L. Wolfgang, Clerk

**Certificate**

I, the undersigned Clerk of the Township of Blair, Grand Traverse County, Michigan, do hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted at a meeting of the Township Board held at 6:00 P.M. on June 12, 2018, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and have been made available as required by said Open Meetings Act.

Dated: June13, 2018

\_\_\_\_\_  
Lynette L. Wolfgang, Clerk

**TOWNSHIP OF BLAIR**  
**GRAND TRAVERSE COUNTY, STATE OF MICHIGAN**  
**RESOLUTION #2018-17**

**RESOLUTION TO ADOPT SCHEDULE OF MEETINGS FOR 2018/2019 FISCAL YEAR**

**WHEREAS**, the Open Meetings Act, section 15.265 (2)-(5), provides that each public body in Michigan must prepare and make available a schedule of all regular meetings for the calendar or fiscal year, listing the times and places of the meetings.

**WHEREAS**, the Blair Township Board of Trustees holds regular meetings on the second Tuesday of each month; Planning Commission holds regular meetings on the third Wednesday of each month; Zoning Board of Appeals holds regular meetings on the second Wednesday of each month.

**WHEREAS**, Blair Township has prepared a regular meeting schedule for the fiscal year 2018/2019 for meetings to be held on the second Tuesday, second Wednesday and third Wednesday of the month, except where noted;

**THEREFORE BE IT RESOLVED, AUTHORIZED AND APPROVED** as follows:

1. That the regular meeting of the Blair Township Board of Trustees shall generally take place on the second Tuesday of the month; Planning Commission shall generally take place on the third Wednesday of the month; Zoning Board of Appeals shall generally take place on the second Wednesday of the month.
2. That the attached schedule of meetings shall be posted at the Blair Township Hall, 2121 County Road 633, Grawn, Michigan and shall be made available for public inspection.

The foregoing resolution offered by board member \_\_\_\_\_ second by \_\_\_\_\_  
Upon a roll call vote, the following voted:

YES:

NO:

ABSTAIN:

ABSENT: `

The Supervisor declared the resolution adopted.

\_\_\_\_\_  
Lynette L. Wolfgang Clerk

**Certificate**

I, the undersigned Clerk of the Township of Blair, Grand Traverse County, Michigan, do hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted at a meeting of the Township Board held at 6:00 P.M. on June 12, 2018, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and have been made available as required by said Open Meetings Act.

Dated: June 13, 2018

\_\_\_\_\_  
Lynette L. Wolfgang, Clerk

# BLAIR TOWNSHIP MEETING SCHEDULE

The following is the schedule for fiscal year 2018-2019 of all regular meetings of the Blair Township boards. Meetings of all boards will be held at the Blair Township Hall, 2121 County Rd. 633, Grawn, MI 49637.

## BOARD OF TRUSTEES

Regular Monthly Meetings  
2<sup>nd</sup> Tuesday 6:00 pm

## ZONING BOARD OF APPEALS

Regular Monthly Meeting  
2<sup>nd</sup> Wednesday 6:00 pm

## PLANNING COMMISSION

Regular Monthly Meetings  
3<sup>rd</sup> Wednesday 6:00 pm

## JOINT MEETINGS

Planning Commission, ZBA and Township Board  
Quarterly, 3<sup>rd</sup> Tuesday 6:00 pm

July 10, 2018	July 11, 2018	July 18, 2018	July 17, 2018
August 14, 2018	August 8, 2018	August 15, 2018	
September 11, 2018	September 12, 2018	September 19, 2018	
October 9, 2018	October 10, 2018	October 17, 2018	October 16, 2018
November 13, 2018	November 14, 2018	November 21, 2018	
December 11, 2018	December 12, 2018	December 19, 2018	
January 8, 2019	January 9, 2019	January 16, 2019	January 15, 2019
February 12, 2019	February 13, 2019	February 20, 2019	
March 12, 2019	March 13, 2019	March 20, 2019	
April 9, 2019	April 10, 2019	April 17, 2019	April 16, 2019
May 14, 2019	May 8, 2019	May 15, 2019	
June 11, 2019	June 12, 2019	June 19, 2019	

## FY 2019-2020 BUDGET MEETINGS

Each Wednesday in March  
9:00 am – 12:00 pm

March 6, 2019  
March 13, 2019  
March 20, 2019  
March 27, 2019  
April 10, 2019 if needed

BLAIR TOWNSHIP SCHEDULE OF FEES

Item		Application Fee
<b><u>Land Use Permits</u></b>		
Residential/Agricultural		\$.04 per square foot minimum \$20.00/maximum \$250.00
Multiple Family, Apartment Buildings Condominiums		\$125.00 first 1,000 sq. ft., \$25.00 each additional 1,000 sq. ft.
Commercial/Industrial		\$125.00 first 1,000 sq. ft., \$25.00 each additional 1,000 sq. ft.
Wind Energy System Under 35 feet		\$150.00
Wind Energy Systems Over 35 feet		\$15.00 per vertical foot \$1,000.00 minimum
<b><u>Sign Permits</u></b>		
Sign		\$1.50 per sq. ft. minimum \$25.00/maximum \$300.00
Temporary Sign		\$75.00
Billboards (not relating to premises)		\$10.00 per sq. ft. per side per sign
<b><u>Other Permits</u></b>		
Fence		\$20.00
Sexually Oriented Business		\$1,500.00 plus attorney fees
Private Road/Drive Application		\$75.00
Late Permits*		Original Fee x 1.5 minimum \$75.00
<b><u>Land Division</u></b>		
1-4 divisions		\$75.00
5-10 divisions		\$100.00
11 divisions or more		\$125.00
Boundary Adjustment/Property Transfer		\$75.00
<b><u>Documents</u></b>		
Zoning Ordinance		\$75.00
Zoning Map 11 x 17 Color		\$20.00
Master Plan		\$50.00
Subdivision Development Ordinance		\$25.00
Sexually Oriented Business Ordinance		\$75.00
Water/Sewer Ordinance		\$25.00
Tax Map Book		\$75.00
Land Division Ordinance		\$25.00

\*Late permit penalties will not be assessed on structures 100 sq. ft. or less.

These structures still require a land use permit. Late penalties waived on fence permits.

## BLAIR TOWNSHIP SCHEDULE OF FEES

Item	Application Fee
<b><u>Zoning Board of Appeals</u></b>	
Regular Meeting	\$750.00
Special Meeting	\$1,000.00
<b><u>Planning Commission</u></b>	
Rezoning - Regular Meeting	\$750.00
Rezoning - Special Meeting	\$1,000.00
Site Plan Review - Regular Meeting	\$500.00
Site Plan Review - Special Meeting	\$1,000.00
Site Plan Ext. as Admin. Review	\$100.00
Special Use/Site Plan Review - Regular	\$750.00
Special Use/Site Plan Review - Special	\$1,000.00
Escrow Account	Engineer Estimate
<b><u>Other</u></b>	
Alcoholic Beverage License	\$750.00
Alcoholic Beverage License Renew or Tran	\$300.00
Unkyard License	\$1,000.00
Unkyard License Renewal	\$400.00
Board of Trustees - Special Meeting	\$1,000.00
Temporary Use Deposit	\$100.00
Administrative Review	\$100.00 Publishing and Mailing Costs additional \$50.00
Notary Public	No Charge - Resident/Taxpayer \$10.00 Non- Resident
<b><u>Park Facilities</u></b>	
Small Pavilion	No Charge
Large Pavilion	No Charge

**Proposed Blair Township 2018/2019  
Holiday Schedule  
(for non-union employees)**

Wednesday, July 4, 2018	Independence Day
Tuesday, November 6, 2018	Election Day*
Thursday, November 22, 2018	Thanksgiving Day
Friday, November 23, 2018	Day after Thanksgiving
Tuesday, December 25, 2018	Christmas Day
Wednesday, December 26, 2018	(In lieu of Christmas Eve)
Tuesday, January 1, 2019	New Year's Day
Friday, April 19, 2019	Good Friday
	Floating Holiday**

\*Exception is the Deputy Clerk who will have the opportunity to choose a different day for a paid holiday.

\*\* To be taken at employee's discretion, upon approval from immediate supervisor.

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CLERK'S OFFICE MEMORANDUM

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TO: BLAIR TOWNSHIP BOARD  
FROM: LYNETTE  
SUBJECT: BUDGET AMENDMENTS  
DATE: JUNE 12, 2018

The following budget amendments are recommended for the end of the 2017/2018 Fiscal Year.

Take \$20,735.00 from General Fund Contingency and distribute the following amounts to each department's wages line item:

101-101-702.000 Township Board Wages	\$2,350.00
101-171-702.000 Supervisor Wages	\$2,350.00
101-215-702.000 Clerk Wages	\$3,060.00
101-253-702.000 Treasurer Wages	\$3,500.00
101-257-702.000 Assessor Wages	\$2,330.00
101-262-704.006 Election Assistant	\$ 725.00
101-265-702.000 Townhall & Grounds Wages	\$1,210.00
101-276-702.000 MG/MC Cemeteries Wages	\$3,000.00
101-722-702.000 Zoning Wages	<u>\$2,210.00</u>
Total	\$20,735.00

In the Fire Fund we had not budgeted for Management Services (Paradise Township) so we need to increase the budgeted amount in the revenue line item (205-000-638.001) to \$8,550.00.

On the expenditure side, take \$30,000.00 from Contingency and increase the Wages line item (205-345-702.000) by \$16,000.00 and the Insurance line item (205-345-840.000) by \$14,000.00.

In the EMS Fund we had not budget for Management Services (Paradise Township) so we need to increase the budgeted amount in the revenue line item (210-651-638.001) to \$8,550.00.

We budgeted \$295,000.00 for User Fees/Contracts (210-000-638.000) and we are at \$417,051.00 right now, so we need to increase that line item by \$122,000.00.

We did not budget anything for Office Pay because it was all coming out of Fire when the budget as created, so we need to increase EMS Officer Pay (210-651-701.001) to \$3,875.00, and we need to increase the Wages line item (210-651-702.000) by \$14,610.00

PERIOD ENDING 05/31/2018

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)		AVAILABLE BALANCE NORMAL (ABNORMAL)		% BDDT USED
		AMENDED BUDGET							
Fund 101 - GENERAL FUND									
Revenues									
Dept 000									
101-000-402.000	ADMIN/WATERSEWER/FIRE/EMS	28,000.00		28,000.00	0.00		0.00	100.00	
101-000-402.001	TAXES/REAL/PERSONAL/CF	215,000.00		222,887.37	0.00		(7,887.37)	103.67	
101-000-402.002	MOBILE HOME PARK TAX	550.00		832.00	0.00		(282.00)	151.27	
101-000-402.003	SWAMP TAX	3,500.00		4,455.69	0.00		(955.69)	127.31	
101-000-441.000	LCS SHARE TAX	2,600.00		3,637.19	0.00		(1,037.19)	139.89	
101-000-476.000	RECEIPTS/LICENSES, PERMITS/FEES	18,000.00		16,729.52	1,102.00		1,270.48	92.94	
101-000-477.000	CABLE TV FRANCHISE	50,000.00		68,588.67	0.00		(18,588.67)	137.18	
101-000-539.000	STATE GRANTS	0.00		0.00	0.00		0.00	0.00	
101-000-574.000	STATE SHARED REVENUE	650,000.00		590,921.00	0.00		59,079.00	90.91	
101-000-626.000	CHARGES FOR SERVICES	12,000.00		11,212.25	14.75		787.75	93.44	
101-000-626.001	GRAVE/OPEN/CLOSE	4,000.00		2,725.00	150.00		1,275.00	68.13	
101-000-642.000	SALE OF CEMETERIES LOTS	3,000.00		1,200.00	0.00		1,800.00	40.00	
101-000-664.000	INTEREST	5,000.00		11,638.61	0.00		(6,638.61)	232.77	
101-000-667.000	BUILDING/RENT	20,000.00		20,000.00	0.00		0.00	100.00	
101-000-672.000	SPECIAL ASSESS/LIGHTS/ROADS	7,500.00		0.00	0.00		7,500.00	0.00	
101-000-673.000	SALE OF FIXED ASSETS	500.00		0.00	0.00		500.00	0.00	
101-000-674.000	DONATIONS	100.00		0.00	0.00		100.00	0.00	
101-000-674.001	PLAYGROUND DONATIONS	500.00		0.00	0.00		500.00	0.00	
101-000-676.000	MISC/RENTS/REIMBURSEMENTS	3,000.00		5,338.24	253.47		(2,338.24)	177.94	
101-000-699.001	TRANSFER IN FROM SMR	30,000.00		0.00	0.00		30,000.00	0.00	
101-000-699.003	TRANSFER IN FROM PEG	12,000.00		11,514.39	0.00		485.61	95.95	
101-000-699.205	TRANSFER IN FIRE FUND	0.00		0.00	0.00		0.00	0.00	
Total Dept 000		1,065,250.00		999,679.93	1,520.22		65,570.07	93.84	
TOTAL REVENUES		1,065,250.00		999,679.93	1,520.22		65,570.07	93.84	
Expenditures									
Dept 000									
101-000-725.000	6560 - PAYROLL EXPENSES	0.00		0.00	0.00		0.00	0.00	
101-000-950.000	PEG FEES	0.00		0.00	0.00		0.00	0.00	
101-000-970.001	PEG FEES:970 CAPITAL OUTLAY	0.00		0.00	0.00		0.00	0.00	
101-000-999.000	0-999 TRANSFER OUT	0.00		0.00	0.00		0.00	0.00	
101-000-999.001	PEG FEES:999-TRANSFER OUT	0.00		11,514.39	0.00		(11,514.39)	100.00	
101-000-999.002	TRANSFER OUT OF GENERAL FUND	0.00		0.00	0.00		0.00	0.00	
Total Dept 000		0.00		11,514.39	0.00		(11,514.39)	100.00	
Dept 101 - TOWNSHIP BOARD									
101-101-701.000	PERSONAL SERVICES	0.00		0.00	0.00		0.00	0.00	
101-101-702.000	SALARIES/WAGES	26,000.00		23,933.48	2,166.68		2,066.52	92.05	
101-101-702.001	101-702 WAGES/WATER/SEWER	0.00		0.00	0.00		0.00	0.00	
101-101-703.001	DEFERRED COMPENSATION	0.00		0.00	0.00		0.00	0.00	
101-101-705.000	HOLIDAY PAY	0.00		0.00	0.00		0.00	0.00	
101-101-714.000	F.I.C.A.	1,989.00		1,830.96	165.77		158.04	92.05	
101-101-727.000	PENSION	0.00		0.00	0.00		0.00	0.00	
101-101-730.000	POSTAGE	2,500.00		1,922.43	550.17		577.57	76.90	
101-101-740.000	SUPPLIES	3,500.00		2,768.32	44.39		731.68	79.09	
101-101-790.000	CONTINGENCY	52,000.00		0.00	0.00		52,000.00	0.00	
101-101-800.000	OTHER SERVICES	45,600.00		54,596.14	0.00		(8,996.14)	119.73	
101-101-801.000	PROFESSIONAL SERVICES	20,000.00		10,690.39	0.00		9,309.61	53.45	
101-101-820.000	DUES	5,500.00		484.96	0.00		5,015.04	8.82	
101-101-840.000	INSURANCE	20,133.00		17,267.29	2,640.19		2,865.71	85.77	



GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USE
		AMENDED BUDGET	NORMAL (ABNORMAL)	05/31/2018	MONTH 05/31/2018 INCREASE (DECREASE)			
Fund 101 - GENERAL FUND								
Expenditures								
101-101-842.000	UNEMPLOYEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-101-860.000	MILEAGE	100.00	0.00	0.00	0.00	100.00	0.00	0.00
101-101-890.000	890-000 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-101-899.000	TAX TRIBUNAL REFUND	2,500.00	1,285.83	0.00	0.00	1,214.17	51.43	51.43
101-101-900.000	PUBLISHING	3,500.00	3,515.90	0.00	0.00	(15.90)	100.45	100.45
101-101-930.000	REPAIRS/MAINTENANCE	250.00	0.00	0.00	0.00	250.00	0.00	0.00
101-101-956.000	MISC EXPENSE	50.00	0.00	0.00	0.00	50.00	0.00	0.00
101-101-959.000	BANK ERROR/SERVICE CHARGE	100.00	326.26	0.00	0.00	(226.26)	326.26	326.26
101-101-960.000	EDUCATION/TRAINING	3,000.00	1,297.95	0.00	0.00	1,702.05	43.27	43.27
101-101-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 101 - TOWNSHIP BOARD		186,722.00	119,919.91	5,567.20		66,802.09	64.22	
Dept 171 - SUPERVISOR								
101-171-701.000	PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-171-702.000	SALARIES/WAGES	53,630.00	47,441.87	4,125.38		6,188.13	88.46	88.46
101-171-714.000	F.I.C.A.	4,103.00	3,832.30	333.24		270.70	93.40	93.40
101-171-727.000	PENSION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-171-740.000	SUPPLIES	300.00	544.02	0.00	0.00	(244.02)	181.34	181.34
101-171-840.000	INSURANCE	3,428.00	3,034.86	255.18		393.14	88.53	88.53
101-171-860.000	MILEAGE	500.00	0.00	0.00	0.00	500.00	0.00	0.00
101-171-960.000	EDUCATION/TRAINING	2,500.00	369.00	0.00	0.00	2,131.00	14.76	14.76
101-171-977.000	EQUIPMENT	500.00	0.00	0.00	0.00	500.00	0.00	0.00
Total Dept 171 - SUPERVISOR		64,961.00	55,222.05	4,713.80		9,738.95	85.01	
Dept 215 - CLERK								
101-215-701.000	PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-215-702.000	SALARIES/WAGES	52,401.00	46,354.66	4,030.84		6,046.34	88.46	88.46
101-215-704.005	DEPUTY CLERK	15,226.00	13,341.18	1,212.07		1,884.82	87.62	87.62
101-215-705.000	HOLIDAY PAY	531.00	454.50	0.00	0.00	76.50	85.59	85.59
101-215-714.000	F.I.C.A.	5,214.00	4,969.47	431.71		244.53	95.31	95.31
101-215-727.000	PENSION	5,764.00	5,099.10	443.40		664.90	88.46	88.46
101-215-730.000	POSTAGE	200.00	200.00	200.00		0.00	100.00	100.00
101-215-740.000	SUPPLIES	2,000.00	1,857.57	89.99		142.43	92.88	92.88
101-215-800.000	OTHER SERVICES	4,000.00	0.00	0.00	0.00	4,000.00	0.00	0.00
101-215-801.000	PROFESSIONAL SERVICES	2,000.00	150.00	0.00	0.00	1,850.00	7.50	7.50
101-215-840.000	INSURANCE	15,425.00	12,986.53	33.20		2,438.47	84.19	84.19
101-215-860.000	MILEAGE	200.00	291.88	87.20		(91.88)	145.94	145.94
101-215-900.000	PUBLISHING	100.00	0.00	0.00	0.00	100.00	0.00	0.00
101-215-930.000	REPAIRS/MAINTENANCE	300.00	0.00	0.00	0.00	300.00	0.00	0.00
101-215-960.000	EDUCATION/TRAINING	3,100.00	2,403.33	700.00		696.67	77.53	77.53
101-215-977.000	EQUIPMENT	2,200.00	2,214.85	0.00		(14.85)	100.68	100.68

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE		ACTIVITY FOR	AVAILABLE		% BDDT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	05/31/2018	MONTH 05/31/2018	NORMAL (ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 247 - BOARD OF REVIEW		2,315.00	1,405.10	0.00	909.90	60.70		
Dept 253 - TREASURER								
101-253-701.000	PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-253-702.000	SALARIES/WAGES	50,598.00	44,759.84	3,892.16	5,838.16	88.46		
101-253-704.001	DEPUTY TREASURER	29,547.00	25,952.85	2,352.00	3,594.15	87.84		
101-253-705.000	HOLIDAY PAY	1,029.00	1,029.00	0.00	0.00	100.00		
101-253-714.000	F.I.C.A.	6,439.00	5,672.76	493.73	766.24	88.10		
101-253-727.000	PENSION	0.00	0.00	0.00	0.00	0.00		
101-253-730.000	POSTAGE	4,000.00	4,995.64	0.00	(995.64)	124.89		
101-253-740.000	SUPPLIES	2,000.00	725.24	0.00	1,274.76	36.26		
101-253-800.000	OTHER SERVICES	2,500.00	1,920.50	0.00	579.50	76.82		
101-253-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00		
101-253-840.000	INSURANCE	8,257.00	7,067.34	273.46	1,189.66	85.59		
101-253-860.000	MILEAGE	1,000.00	373.27	0.00	626.73	37.33		
101-253-900.000	PUBLISHING	0.00	0.00	0.00	0.00	0.00		
101-253-930.000	REPAIRS/MAINTENANCE	0.00	0.00	0.00	0.00	0.00		
101-253-960.000	EDUCATION/TRAINING	3,000.00	1,302.17	0.00	1,697.83	43.41		
101-253-977.000	EQUIPMENT	500.00	0.00	0.00	500.00	0.00		
Total Dept 253 - TREASURER		108,870.00	93,798.61	7,011.35	15,071.39	86.16		
Dept 257 - ASSESSOR								
101-257-701.000	PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00		
101-257-702.000	SALARIES/WAGES	0.00	0.00	0.00	0.00	0.00		
101-257-703.000	CLERICAL	4,500.00	4,500.00	0.00	0.00	100.00		
101-257-704.000	FIELD ASSESSOR	22,500.00	18,750.00	1,875.00	3,750.00	83.33		
101-257-705.000	HOLIDAY PAY	1,709.00	1,708.70	0.00	0.30	99.98		
101-257-706.000	ASSESSOR HOURLY	49,065.00	43,108.11	3,905.60	5,956.89	87.86		
101-257-714.000	F.I.C.A.	3,884.00	3,778.85	329.32	105.15	97.29		
101-257-727.000	PENSION	5,585.00	4,929.89	429.62	655.11	88.27		
101-257-730.000	POSTAGE	3,400.00	2,709.89	0.00	690.11	79.70		
101-257-740.000	SUPPLIES	1,500.00	345.09	0.00	1,154.91	23.01		
101-257-800.000	OTHER SERVICES	4,000.00	2,964.23	0.00	1,035.77	74.11		
101-257-801.000	PROFESSIONAL SERVICES	5,000.00	0.00	0.00	5,000.00	0.00		
101-257-820.000	DUES	250.00	290.00	0.00	(40.00)	116.00		
101-257-840.000	INSURANCE	7,747.00	6,580.93	23.23	1,166.07	84.95		
101-257-860.000	MILEAGE	200.00	44.47	0.00	155.53	22.24		
101-257-960.000	EDUCATION/TRAINING	500.00	420.00	375.00	80.00	84.00		
101-257-977.000	EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00		
Total Dept 257 - ASSESSOR		110,840.00	90,130.16	6,937.77	20,709.84	81.32		
Dept 262 - ELECTION COMMISSION								
101-262-701.000	PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00		
101-262-702.000	SALARIES/WAGES	8,000.00	56.81	0.00	7,943.19	0.71		
101-262-704.006	ELECTION ASSISTANT	15,756.00	13,339.89	1,211.94	2,416.11	84.67		
101-262-705.000	HOLIDAY PAY	531.00	454.50	0.00	76.50	85.59		
101-262-714.000	F.I.C.A.	1,205.00	1,037.25	89.41	167.75	86.08		
101-262-727.000	PENSION	0.00	0.00	0.00	0.00	0.00		
101-262-730.000	POSTAGE	2,000.00	0.00	0.00	2,000.00	0.00		
101-262-740.000	SUPPLIES	2,000.00	922.19	230.55	1,077.81	46.11		

## PERIOD ENDING 05/31/2018

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE		ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE		% BDG USED
		AMENDED BUDGET	NORMAL	05/31/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)				
Fund 101 - GENERAL FUND									
Expenditures									
101-262-800.000	OTHER SERVICES	1,445.00		0.00		0.00	1,445.00		0.00
101-262-840.000	INSURANCE	4,192.00		3,559.42		9.65	632.58		84.91
101-262-860.000	MILEAGE	150.00		82.28		32.70	67.72		54.85
101-262-900.000	PUBLISHING	150.00		0.00		0.00	150.00		0.00
101-262-930.000	REPAIRS/MAINTENANCE	500.00		4.50		0.00	495.50		0.90
101-262-960.000	EDUCATION/TRAINING	1,700.00		0.00		0.00	1,700.00		0.00
101-262-977.000	EQUIPMENT	10,924.00		6,519.07		0.00	4,404.93		59.68
Total Dept 262 - ELECTION COMMISSION		48,553.00		25,975.91		1,574.25	22,577.09		53.50
Dept 265 - TOWNHALL AND GROUNDS									
101-265-701.000	PERSONAL SERVICES	0.00		0.00		0.00	0.00		0.00
101-265-702.000	SALARIES/WAGES	29,145.00		23,706.25		2,240.00	5,438.75		81.34
101-265-705.000	HOLIDAY PAY	870.00		710.00		0.00	160.00		81.61
101-265-714.000	F.I.C.A.	2,296.00		1,865.04		171.36	430.96		81.23
101-265-727.000	PENSION	0.00		0.00		0.00	0.00		0.00
101-265-740.000	SUPPLIES	3,000.00		6,887.69		11.16	(3,887.69)		229.59
101-265-751.000	GASOLINE	3,000.00		898.84		0.00	2,101.16		29.96
101-265-800.000	OTHER SERVICES	2,000.00		905.62		141.50	1,094.38		45.28
101-265-840.000	INSURANCE	5,000.00		3,922.14		18.15	1,077.86		78.44
101-265-850.000	PHONES	3,000.00		2,277.88		89.59	722.12		75.93
101-265-860.000	MILEAGE	0.00		0.00		0.00	0.00		0.00
101-265-918.000	IRRIGATION	1,500.00		2,153.87		0.41	(653.87)		143.59
101-265-919.000	CLEAN UP DAY	20,000.00		15,322.00		(480.00)	4,678.00		76.61
101-265-920.000	UTILITIES	8,500.00		8,538.01		518.74	(38.01)		100.45
101-265-930.000	REPAIRS/MAINTENANCE	10,000.00		4,950.65		0.00	5,049.35		49.51
101-265-937.000	IRRIGATION PAYBACK	1,500.00		0.00		0.00	1,500.00		0.00
101-265-939.000	SPLASHBACK PAYBACK	0.00		0.00		0.00	0.00		0.00
101-265-940.000	HYDRANT RENTAL	25,000.00		0.00		0.00	25,000.00		0.00
101-265-942.000	WATER PAYBACK	42,000.00		42,560.68		0.00	(560.68)		101.33
101-265-970.000	CAPITAL OUTLAY	15,000.00		14,124.85		0.00	875.15		94.17
101-265-977.000	EQUIPMENT	5,000.00		908.33		0.00	4,091.67		18.17
Total Dept 265 - TOWNHALL AND GROUNDS		176,811.00		129,731.85		2,710.91	47,079.15		73.37
Dept 276 - MAPLE GROVE/MONROE CEMETERY									
101-276-701.000	PERSONAL SERVICES	0.00		0.00		0.00	0.00		0.00
101-276-702.000	SALARIES/WAGES	4,000.00		3,375.00		650.00	625.00		84.38
101-276-714.000	F.I.C.A.	306.00		258.19		49.73	47.81		84.38
101-276-740.000	SUPPLIES	1,000.00		2,637.09		0.00	(1,637.09)		263.71
101-276-805.000	LICENSE FEES	0.00		0.00		0.00	0.00		0.00
101-276-805.001	CONTRACTUAL SERVICES	200.00		1,041.10		0.00	(841.10)		520.55
101-276-920.000	UTILITIES	400.00		290.58		39.00	109.42		72.65
101-276-930.000	REPAIRS/MAINTENANCE	2,500.00		1,287.10		0.00	1,212.90		51.48
101-276-970.000	CAPITAL OUTLAY	1,000.00		0.00		0.00	1,000.00		0.00
101-276-977.000	EQUIPMENT	0.00		0.00		0.00	0.00		0.00

PERIOD ENDING 05/31/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 446 - HIGHWAYS/STREETS/BRIDGES		40,000.00	2,899.59	0.00	37,100.41	7.25
Dept 450 - STREET LIGHTING						
101-450-701.000	PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-450-920.000	UTILITIES	16,000.00	11,484.59	958.52	4,515.41	71.78
Total Dept 450 - STREET LIGHTING		16,000.00	11,484.59	958.52	4,515.41	71.78
Dept 722 - ZONING COMMISSION						
101-722-701.000	PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-722-702.000	SALARIES/WAGES	46,385.00	35,774.35	2,000.00	10,610.65	77.12
101-722-703.000	CLERICAL	0.00	0.00	0.00	0.00	0.00
101-722-704.007	O.E.O.	0.00	0.00	0.00	0.00	0.00
101-722-705.000	HOLIDAY PAY	1,615.00	1,384.20	0.00	230.80	85.71
101-722-706.001	BRD OF APPEALS	2,600.00	1,670.00	300.00	930.00	64.23
101-722-707.000	PLANNING COMMISSION	9,000.00	6,680.00	740.00	2,320.00	74.22
101-722-714.000	F.I.C.A.	4,560.00	3,820.40	248.47	739.60	83.78
101-722-727.000	PENSION	3,960.00	2,707.70	220.00	1,252.30	68.38
101-722-730.000	POSTAGE	1,500.00	569.14	500.00	930.86	37.94
101-722-740.000	SUPPLIES	1,200.00	647.94	116.63	552.06	54.00
101-722-800.000	OTHER SERVICES	2,500.00	105.00	0.00	2,395.00	4.20
101-722-801.001	DANGEROUS BUILD INSPECT	2,000.00	625.00	0.00	1,375.00	31.25
101-722-802.000	PLANNER	5,000.00	0.00	0.00	5,000.00	0.00
101-722-840.000	INSURANCE	10,918.00	9,659.23	22.66	1,258.77	88.47
101-722-860.000	MILEAGE	400.00	0.00	0.00	400.00	0.00
101-722-900.000	PUBLISHING	2,000.00	1,288.98	0.00	711.02	64.45
101-722-930.000	REPAIRS/MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-722-960.000	EDUCATION/TRAINING	2,000.00	1,408.50	0.00	591.50	70.43
101-722-977.000	EQUIPMENT	1,000.00	823.90	823.90	176.10	82.39
Total Dept 722 - ZONING COMMISSION		96,638.00	67,164.34	4,971.66	29,473.66	69.50
Dept 751 - PARKS AND RECREATION						
101-751-701.000	PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-751-702.000	SALARIES/WAGES	0.00	0.00	0.00	0.00	0.00
101-751-714.000	F.I.C.A.	0.00	0.00	0.00	0.00	0.00
101-751-740.000	SUPPLIES	1,000.00	814.80	40.00	185.20	81.48
101-751-751.000	GASOLINE	0.00	0.00	0.00	0.00	0.00
101-751-800.000	OTHER SERVICES	1,000.00	476.67	0.00	523.33	47.67
101-751-805.000	LICENSE FEES	0.00	0.00	0.00	0.00	0.00
101-751-805.001	CONTRACTUAL SERVICES	5,000.00	2,857.50	0.00	2,142.50	57.15
101-751-860.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
101-751-880.000	COMMUNITY PROMOTION	4,000.00	398.51	0.00	3,601.49	9.96
101-751-918.000	IRRIGATION	8,000.00	10,397.75	0.00	(2,397.75)	129.97
101-751-919.000	WASTE DISPOSAL	400.00	512.00	128.00	(112.00)	128.00
101-751-927.000	WATER SPLASHPAD	6,500.00	7,657.11	0.00	(1,157.11)	117.80
101-751-930.000	REPAIRS/MAINTENANCE	15,000.00	178.40	0.00	14,821.60	1.19
101-751-937.000	IRRIGATION PAYBACK	3,500.00	3,430.06	0.00	69.94	98.00
101-751-939.000	SPLASHBACK PAYBACK	3,100.00	3,057.13	0.00	42.87	98.62
101-751-970.000	CAPITAL OUTLAY	30,000.00	26,514.39	0.00	3,485.61	88.38
101-751-977.000	EQUIPMENT	15,000.00	0.00	0.00	15,000.00	0.00

PERIOD ENDING 05/31/2018

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	05/31/2018 NORMAL (ABNORMAL)	05/31/2018 INCREASE (DECREASE)	MONTH 05/31/2018 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
Fund 101 - GENERAL FUND									
Expenditures									
Total Dept 751 - PARKS AND RECREATION		92,500.00	56,294.32		168.00		36,205.68		60.86
TOTAL EXPENDITURES		1,062,277.00	764,752.95		42,580.60		297,524.05		71.99
Fund 101 - GENERAL FUND:									
TOTAL REVENUES		1,065,250.00	999,679.93		1,520.22		65,570.07		93.84
TOTAL EXPENDITURES		1,062,277.00	764,752.95		42,580.60		297,524.05		71.99
NET OF REVENUES & EXPENDITURES		2,973.00	234,926.98		(41,060.38)		(231,953.98)		7,902.02

PERIOD ENDING 05/31/2018

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE		ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	NORMAL (ABNORMAL)	05/31/2018	05/31/2018	MONTH INCREASE (DECREASE)	BALANCE	
							NORMAL (ABNORMAL)	USED
Fund 205 - PUBLIC SAFETY FUND								
Revenues								
Dept 000								
205-000-476.000	RECEIPTS/LICENSES, PERMITS/FEES	0.00		0.00		0.00	0.00	0.00
205-000-539.000	STATE GRANTS	0.00		0.00		0.00	0.00	0.00
205-000-626.000	CHARGES FOR SERVICES	0.00		10.00		0.00	(10.00)	100.00
205-000-631.000	FIRE CONTRACTS	23,390.00		18,895.12		0.00	4,494.88	80.78
205-000-638.000	USERS FEES/CONTRACTS	0.00		0.00		0.00	0.00	0.00
205-000-638.001	MANAGEMENT SERVICES	0.00		8,552.50		0.00	(8,552.50)	100.00
205-000-664.000	INTEREST	300.00		1,432.30		0.00	(1,132.30)	477.43
205-000-672.001	SPECIAL ASSESSMENT DISTRICT	620,000.00		626,806.13		0.00	(6,806.13)	101.10
205-000-673.000	SALE OF FIXED ASSETS	0.00		6,000.00		0.00	(6,000.00)	100.00
205-000-674.000	DONATIONS	500.00		185.66		0.00	314.34	37.13
205-000-676.000	MISC/RENTS/REIMBURSEMENTS	0.00		621.59		0.00	(621.59)	100.00
205-000-676.001	REIMBURSEMENTS/REFUNDS	1,000.00		120.70		120.70	879.30	12.07
205-000-676.002	STAND BY	1,100.00		1,100.00		0.00	0.00	100.00
205-000-696.000	COST RECOVERY	12,000.00		13,657.08		8,096.68	(1,657.08)	113.81
205-000-699.002	TRANSFER IN FROM LL	2,500.00		200.00		0.00	2,300.00	8.00
Total Dept 000		660,790.00		677,581.08		8,217.38	(16,791.08)	102.54
TOTAL REVENUES								
		660,790.00		677,581.08		8,217.38	(16,791.08)	102.54
Expenditures								
Dept 000								
205-000-801.000	PROFESSIONAL SERVICES	0.00		0.00		0.00	0.00	0.00
Total Dept 000		0.00		0.00		0.00	0.00	0.00
Dept 345 - PUBLIC SAFETY								
205-345-701.001	OFFICER PAY	8,800.00		5,350.09		0.00	3,449.91	60.80
205-345-702.000	SALARIES/WAGES	352,329.00		295,556.84		28,545.28	56,772.16	83.89
205-345-703.002	FIRE ADMIN PER DIEM	0.00		0.00		0.00	0.00	0.00
205-345-714.000	F.I.C.A.	27,626.00		24,251.18		2,254.25	3,374.82	87.78
205-345-727.000	PENSION	30,048.00		23,489.10		2,006.43	6,558.90	78.17
205-345-730.000	POSTAGE	250.00		109.03		0.00	140.97	43.61
205-345-740.000	SUPPLIES	1,800.00		2,371.54		163.10	(571.54)	131.75
205-345-740.001	POLICE SUPPLIES	50.00		0.00		0.00	50.00	0.00
205-345-751.000	GASOLINE	2,000.00		2,241.70		0.00	(241.70)	112.09
205-345-768.000	UNIFORMS	4,000.00		2,511.86		0.00	1,488.14	62.80
205-345-790.000	CONTINGENCY	30,000.00		0.00		0.00	30,000.00	0.00
205-345-800.000	OTHER SERVICES	8,300.00		4,669.33		533.27	3,630.67	56.26
205-345-801.000	PROFESSIONAL SERVICES	2,500.00		1,946.00		0.00	554.00	77.84
205-345-810.000	BUILDING RENT	0.00		0.00		0.00	0.00	0.00
205-345-815.000	ADMIN FEES	7,000.00		7,000.00		0.00	0.00	100.00
205-345-820.000	DUES	2,500.00		1,044.89		0.00	1,455.11	41.80
205-345-830.000	LEASE AGREEMENT	0.00		0.00		0.00	0.00	0.00
205-345-831.000	WAGES/POLICE	79,000.00		58,715.75		0.00	20,284.25	74.32
205-345-840.000	INSURANCE	60,000.00		71,214.07		1,359.17	(11,214.07)	118.69
205-345-850.000	PHONES	2,000.00		2,277.91		89.59	(277.91)	113.90
205-345-860.000	MILEAGE	0.00		0.00		0.00	0.00	0.00
205-345-863.000	VEHICLE/EQUIP/MAINT	15,000.00		10,178.60		40.52	4,821.40	67.86
205-345-880.000	COMMUNITY PROMOTION	1,000.00		528.02		0.00	471.98	52.80
205-345-899.000	TAX TRIBUNAL REFUND	2,500.00		0.00		0.00	2,500.00	0.00
205-345-918.000	WATER USAGE	0.00		192.68		35.87	(192.68)	100.00
205-345-920.000	UTILITIES	6,500.00		5,737.73		316.66	762.27	88.27

User: LYNETTE

DB: Blair Township

PERIOD ENDING 05/31/2018

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	(ABNORMAL)	MONTH 05/31/2018	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 205 - PUBLIC SAFETY FUND									
Expenditures									
205-345-930.000	REPAIRS/MAINTENANCE	2,000.00		1,750.73		0.00		249.27	87.54
205-345-956.000	MISC EXPENSE	0.00		0.00		0.00		0.00	0.00
205-345-959.000	BANK ERROR/SERVICE CHARGE	0.00		288.21		0.00		(288.21)	100.00
205-345-960.000	EDUCATION/TRAINING	7,000.00		5,465.26		(593.16)		1,534.74	78.08
205-345-965.000	SPECIAL PURCHASES	0.00		0.00		0.00		0.00	0.00
205-345-970.000	CAPITAL OUTLAY	0.00		0.00		0.00		0.00	0.00
205-345-977.000	EQUIPMENT	0.00		1,765.95		0.00		(1,765.95)	100.00
205-345-977.001	EQUIPMENT: AIR PACKS	0.00		0.00		0.00		0.00	0.00
205-345-977.002	EQUIPMENT: FIRE GEAR	9,000.00		9,500.80		0.00		(500.80)	105.56
205-345-978.000	VEHICLE REPLACEMENT	0.00		0.00		0.00		0.00	0.00
Total Dept 345 - PUBLIC SAFETY		661,203.00		538,157.27		34,750.98		123,045.73	81.39
<hr/>									
TOTAL EXPENDITURES		661,203.00		538,157.27		34,750.98		123,045.73	81.39
<hr/>									
Fund 205 - PUBLIC SAFETY FUND:									
TOTAL REVENUES		660,790.00		677,581.08		8,217.38		(16,791.08)	102.54
TOTAL EXPENDITURES		661,203.00		538,157.27		34,750.98		123,045.73	81.39
NET OF REVENUES & EXPENDITURES		(413.00)		139,423.81		(26,533.60)		(139,836.81)	33,758.7

PERIOD ENDING 05/31/2018

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	05/31/2018	05/31/2018	MONTH	05/31/2018	BALANCE	% BDGT
				NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	INCREASE (DECREASE)	USE	
Fund 210 - AMBULANCE FUND									
Revenues									
Dept 000									
210-000-427.000	MILLAGE	398,743.00		398,460.12	0.00		282.88	99.93	
210-000-441.000	LCS SHARE TAX	4,800.00		6,466.14	0.00		(1,666.14)	134.71	
210-000-501.000	FEDERAL GRANTS	0.00		0.00	0.00		0.00	0.00	
210-000-626.000	CHARGES FOR SERVICES	500.00		100.93	38.55		399.07	20.19	
210-000-638.000	USERS FEES/CONTRACTS	295,000.00		424,051.24	18,470.23		(129,051.24)	143.75	
210-000-638.001	MANAGEMENT SERVICES	0.00		8,552.50	0.00		(8,552.50)	100.00	
210-000-664.000	INTEREST	500.00		602.76	0.00		(102.76)	120.55	
210-000-673.001	EQUIPMENT SALES	1,200.00		0.00	0.00		1,200.00	0.00	
210-000-674.000	DONATIONS	0.00		500.00	0.00		(500.00)	100.00	
210-000-676.001	REIMBURSEMENTS/REFUNDS	500.00		772.47	150.88		(272.47)	154.49	
210-000-676.002	STAND BY	8,000.00		9,095.00	0.00		(1,095.00)	113.69	
210-000-676.004	MEMORIALS	0.00		0.00	0.00		0.00	0.00	
Total Dept 000		709,243.00		848,601.16	18,659.66		(139,358.16)	119.65	
TOTAL REVENUES									
		709,243.00		848,601.16	18,659.66		(139,358.16)	119.65	
Expenditures									
Dept 651 - AMBULANCE									
210-651-701.001	OFFICER PAY	0.00		1,549.91	0.00		(1,549.91)	100.00	
210-651-702.000	SALARIES/WAGES	379,800.00		338,855.89	28,547.07		40,944.11	89.22	
210-651-703.003	CREWPAY/AMBULANCE PTS	0.00		0.00	0.00		0.00	0.00	
210-651-714.000	F.I.C.A.	29,500.00		26,927.82	2,248.18		2,572.18	91.28	
210-651-727.000	PENSION	33,000.00		23,610.51	2,000.00		9,389.49	71.55	
210-651-730.000	POSTAGE	75.00		149.59	0.00		(74.59)	199.45	
210-651-740.000	SUPPLIES	5,500.00		1,661.57	198.78		3,838.43	30.21	
210-651-751.000	GASOLINE	12,000.00		9,570.98	0.00		2,429.02	79.76	
210-651-755.000	MEDICAL SUPPLIES	38,000.00		29,751.93	149.90		8,248.07	78.29	
210-651-768.000	UNIFORMS	4,000.00		2,055.39	0.00		1,944.61	51.38	
210-651-790.000	CONTINGENCY	0.00		0.00	0.00		0.00	0.00	
210-651-800.000	OTHER SERVICES	6,000.00		3,134.02	533.27		2,865.98	52.23	
210-651-801.000	PROFESSIONAL SERVICES	2,000.00		1,981.00	0.00		19.00	99.05	
210-651-805.000	LICENSE FEES	675.00		150.00	0.00		525.00	22.22	
210-651-810.000	BUILDING RENT	0.00		0.00	0.00		0.00	0.00	
210-651-815.000	ADMIN FEES	7,000.00		7,000.00	0.00		0.00	100.00	
210-651-828.000	MEDICAL SERVICES	21,500.00		24,007.45	0.00		(2,507.45)	111.66	
210-651-829.000	ELECTRONIC AGREEMENT	6,500.00		3,399.00	309.00		3,101.00	52.29	
210-651-840.000	INSURANCE	98,500.00		83,191.97	2,233.94		15,308.03	84.46	
210-651-850.000	PHONES	5,000.00		5,207.00	282.42		(207.00)	104.14	
210-651-860.000	MILEAGE	400.00		0.00	0.00		400.00	0.00	
210-651-863.000	VEHICLE/EQUIP/MAINT	18,000.00		10,099.57	0.00		7,900.43	56.11	
210-651-880.000	COMMUNITY PROMOTION	500.00		198.18	0.00		301.82	39.64	
210-651-899.000	TAX TRIBUNAL REFUND	2,100.00		0.00	0.00		2,100.00	0.00	
210-651-918.000	WATER USAGE	0.00		335.37	0.00		(335.37)	100.00	
210-651-920.000	UTILITIES	5,800.00		5,609.66	316.65		190.34	96.72	
210-651-930.000	REPAIRS/MAINTENANCE	5,000.00		1,982.58	0.00		3,017.42	39.65	
210-651-956.000	MISC EXPENSE	1,000.00		0.00	0.00		1,000.00	0.00	
210-651-956.001	MISC. REFUNDS	5,000.00		5,737.67	0.00		(737.67)	114.75	
210-651-959.000	BANK ERROR/SERVICE CHARGE	15.00		288.21	0.00		(273.21)	1,921.40	
210-651-960.000	EDUCATION/TRAINING	6,700.00		4,877.74	162.47		1,822.26	72.80	
210-651-965.000	SPECIAL PURCHASES	2,500.00		0.00	0.00		2,500.00	0.00	
210-651-970.000	CAPITAL OUTLAY	50,000.00		3,999.00	0.00		46,001.00	8.00	
210-651-977.000	EQUIPMENT	6,000.00		2,799.39	0.00		3,200.61	46.66	



PERIOD ENDING 05/31/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018		ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDGT USED
			NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 210 - AMBULANCE FUND								
Expenditures								
210-651-982.000	MEDICAL EQUIP REPAIR	3,000.00	6,028.80		0.00	(3,028.80)		200.96
Total Dept 651 - AMBULANCE		755,065.00	604,160.20		36,981.68	150,904.80		80.01
TOTAL EXPENDITURES		755,065.00	604,160.20		36,981.68	150,904.80		80.01
Fund 210 - AMBULANCE FUND:								
TOTAL REVENUES								
TOTAL EXPENDITURES		709,243.00	848,601.16		18,659.66	(139,358.16)		119.65
NET OF REVENUES & EXPENDITURES		755,065.00	604,160.20		36,981.68	150,904.80		80.01
		(45,822.00)	244,440.96		(18,322.02)	(290,262.96)		533.46
TOTAL REVENUES - ALL FUNDS								
TOTAL EXPENDITURES - ALL FUNDS		2,435,283.00	2,525,862.17		28,397.26	(90,579.17)		103.72
NET OF REVENUES & EXPENDITURES		2,478,545.00	1,907,070.42		114,313.26	571,474.58		76.94
		(43,262.00)	618,791.75		(85,916.00)	(662,053.75)		1,430.34

# BLAIR TOWNSHIP

## Distribution of Principal Residence Exemption (PRE)

### Denial Interest

### Policy # 2018-01

Interest is distributed in accordance with MCL 211.7cc. Interest at the rate of 1.25% per month or fraction of a month collected shall be distributed as follows:

(a) If the assessor of the local tax collecting unit denies the exemption under this section, as follows:

(i) To the local tax collecting unit, 70%.

(ii) To the department of treasury, 10%.

(iii) To the county in which the property is located, 20%.

(b) If the department of treasury denies the exemption under this section, as follows:

(i) To the local tax collecting unit, 20%.

(ii) To the department of treasury, 70%.

(iii) To the county in which the property is located, 10%.

(c) If the county treasurer or his or her designee or the county equalization director or his or her designee denies the exemption under this section, as follows:

(i) To the local tax collecting unit, 20%.

(ii) To the department of treasury, 10%.

(iii) To the county in which the property is located, 70%.

An owner may appeal a denial by the assessor of the local tax collecting unit, a final decision of the department of treasury under subsection, or a denial by the county treasurer or his or her designee or the county equalization director or his or her designee to the residential and small claims division of the Michigan tax tribunal within 35 days of that decision. An owner is not required to pay the amount of tax in dispute in order to appeal a denial of a claim of exemption to the department of treasury or to receive a final determination of the residential and small claims division of the Michigan tax tribunal. However, interest at the rate of 1.25% per month or fraction of a month and penalties shall accrue and be computed from the date the taxes were last payable without interest and penalty. If the residential and small claims division of the Michigan tax tribunal grants an owner's appeal of a denial and that owner has paid the interest due as a result of a denial, the interest received after a distribution shall be refunded.

If a person claims an exemption and a substantially similar exemption, deduction, or credit in another state, that person is subject to a penalty of \$500.00.

clerk

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**From:** Jessica Marsh [jmarsh@frontstreetinsurance.com]  
**Sent:** Monday, May 21, 2018 2:18 PM  
**To:** clerk  
**Subject:** Blair Township: Dearborn Renewal, Effective 8/1/18  
**Attachments:** Blair Township\_Dearborn Renewal\_Eff 8-1-18.pdf; Blair Township\_Disability\_Eff 8-1-18.pdf; Blair Township\_Life\_Eff 8-1-18.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good afternoon, Lynette

I received a copy of your Dearborn renewal (attached), effective 8/1/18. I was pleased to see *no change* in STD and AD&D rates and minimal changes to LTD and life rates. I've attached revised copies of the carrier comparisons for your review. Even with the rate increases, you will see Dearborn is still competitively priced. As a kind reminder, Principal (with slightly lower life rate) cannot insure the Trustees for life unless they are actively at work (W2) minimum 17.5 hours per week. Therefore, I would recommend renewing "as is" with Dearborn. Please let me know of any questions and/or how you would like to proceed. Thank you for your time and consideration.

Jessica Marsh



808 W. Front Street  
Traverse City, MI 49684  
Ph: 231-922-9464  
Fax: 231-922-9479  
[jmarsh@frontstreetinsurance.com](mailto:jmarsh@frontstreetinsurance.com)



This transmission contains information that may be confidential or privileged, and is intended only for the recipient identified above. If you received this transmission in error, please notify the sender immediately, delete all copies, and be aware that any disclosure, copying, distribution or use of the contents of this transmission is strictly prohibited. Also, for your protection, coverage cannot be bound or changed via voice mail, email, fax, or online via the agency's website, and is not effective until confirmed directly with a licensed agent.

To remain HIPAA compliant, please do not send Social Security Numbers or other Protected Health Information within an unsecure email.



May 15, 2018

FRONT STREET INSURANCE AGENCY LLC  
808 W FRONT STREET  
TRAVERSE CITY MI 49684

**Subject: Renewal Analysis**  
**Group Name: BLAIR TOWNSHIP**  
**Group Policy Number: EAB2G00052**  
**Anniversary Date: August 1, 2018**

Dear Policyholder:

Dearborn National would like to thank you for allowing us the opportunity to provide their customer with Group insurance products.

We have reviewed the current demographics of your group insurance programs. As a result, it will be necessary to change the rates of your benefit program which will be effective on the anniversary date. Rate will be guaranteed until August 1, 2019.

<u>Products</u>	<u>Current Rates</u>	<u>Renewal Rates</u>
Life	\$0.163 per \$1,000	\$0.179 per \$1,000
AD&D	\$0.036 per \$1,000	\$0.036 per \$1,000
Short Term Disability	\$0.329 per \$10	\$0.329 per \$10
Long Term Disability	\$0.245 per \$100 MCP	\$0.282 per \$100 MCP

If you have any questions pertaining to your renewal, or would like more information including the availability of other products as well as a quote for additional benefit programs, please contact your local Dearborn National sales office.

We value our relationship with you and look forward to providing quality service to you in the future.

Sincerely,

Underwriting Department  
In Force Team

701 East 22nd Street, Lombard, IL 60148 ▲ Fax: 312.540.4706

Products and services marketed under the Dearborn National® brand and the star logo are underwritten and/or provided by Dearborn National Life Insurance Company (Downers Grove, IL) in all states (excluding New York), the District of Columbia, the United States Virgin Islands, the British Virgin Islands, Guam and Puerto Rico.

# Blair Township – Employer Paid Disability

Rates based on enrolled census (21), effective 8/1/18

Insurance Company		Dearborn (Current)	RECOMMENDED Dearborn (Renewal)	UNUM	Guardian
Participation		100% Participation	100% Participation	100% Participation	100% Participation
<b>STD</b>					
Benefit		Union: 66.67% of Weekly Salary Non-Union: 50% of Weekly Salary	Union: 66.67% of Weekly Salary Non-Union: 50% of Weekly Salary	Union: 66.67% of Weekly Salary Non-Union: 50% of Weekly Salary	Union: 66.67% of Weekly Salary Non-Union: 50% of Weekly Salary
Maximum		Union: \$750 Non-Union: \$300	Union: \$750 Non-Union: \$300	Union: \$750 Non-Union: \$300	Union: \$750 Non-Union: \$300
Elimination Period (Accidental/Sickness)		7 Days / 7 Days	7 Days / 7 Days	7 Days / 7 Days	7 Days / 7 Days
Duration		25 Weeks	25 Weeks	25 Weeks	25 Weeks
Rate		\$0.329	\$0.329	\$0.420	\$0.530
Estimated Monthly Premium		\$324.44	\$324.44	\$414.16	\$522.16
<b>LTD</b>					
Benefit		60% of Monthly Salary Union: \$6000 Non-Union: \$5000	60% of Monthly Salary Union: \$6000 Non-Union: \$5000	60% of Monthly Salary Union: \$6000 Non-Union: \$5000	60% of Monthly Salary Union: \$6000 Non-Union: \$5000
Maximum		180 Days	180 Days	180 Days	180 Days
Elimination Period		5 Years or to Age 70	5 Years or to Age 70	5 Year ADEA	5 Years
Duration					
Rate		\$0.245	\$0.282	\$0.280	\$0.320
Estimated Monthly Premium		\$196.23	\$225.86	\$223.55	\$255.48
Total Estimated Monthly Premium		\$520.67	\$550.30 (+5.69%)	\$637.71 (+22.63%)	\$777.64 (+49.54%)

Guaranteed for 1 year

2018 RATES,  
guaranteed for 2 years

2018 RATES,  
guaranteed for 2 years.  
Package sale w/dental and vision.

# Blair Township – Employer Paid Life

Rates based on enrolled census (25), effective 8/1/18

Insurance Company Participation	RECOMMENDED		Principal		UNUM
	Deatbom (Current) 100% Participation	Deatbom (Renewal) 100% Participation	100% Participation	100% Participation	
<b>Group Life and AD&amp;D</b>					
Benefit	Union: \$50,000 Non-Union and Trustees: \$15,000	Union: \$50,000 Non-Union and Trustees: \$15,000	Union: \$50,000 Non-Union and Trustees*: \$15,000	Union: \$50,000 Non-Union and Trustees: \$15,000	
Accelerated Death Benefit Reduction	75% to \$250,000 35% at Age 65, Further Reduce by 50% at Age 70	75% to \$250,000 35% at Age 65, Further Reduce by 50% at Age 70	75% to \$250,000 35% at Age 65, Additional 15% at Age 70	100% to \$250,000 65% at Age 70 and 50% at Age 75	
Waiver of Premium Conversion	Included (9 Month Elimination Period to Age 65) Included	Included (9 Month Elimination Period to Age 65) Included	Included (9 Month Elimination Period to Age 65) Included	Included (9 Month Elimination Period to Age 65) Included	
Rate	\$0.199	\$0.215	\$0.212	\$0.260	
Estimated Monthly Premium	\$154.67	\$167.11 (+8.04%)	\$164.73 (+6.5%)	\$205.34 (+32.76%)	

Guaranteed for 1 year

2018 RATES, guaranteed for 2 years

\*Principal will only offer life coverage to Trustees if actively at work (W2), minimum 17.5 hours per week. If you do not offer coverage to Trustees, rate would be \$0.187 / estimated \$137.45 monthly.

2018 RATES, if packaged with at least one other line of UNUM coverage.  
Guaranteed for 2 years

Prepared by Front Street Insurance Agency, LLC

APPENDIX 1

AGENCY CONTRACT BETWEEN  
THE BOARD OF PUBLIC WORKS OF THE COUNTY OF GRAND TRAVERSE  
AND  
BLAIR TOWNSHIP

2018 BLAIR TOWNSHIP WATER SYSTEM PROJECT

GRAND TRAVERSE COUNTY, MICHIGAN

DATED AS OF JUNE 1, 2018

## AGENCY CONTRACT

THIS AGENCY CONTRACT, made and entered into as of this 1<sup>st</sup> day of June, 2018 (the "Effective Date"), by and among THE BOARD OF PUBLIC WORKS OF THE COUNTY OF GRAND TRAVERSE (the "BPW") and BLAIR TOWNSHIP (the "Township"), located in Grand Traverse County, Michigan (collectively the "Parties").

### W I T N E S S E T H :

WHEREAS, it is immediately necessary and imperative for the public health and welfare of the present and future residents of the Township that adequate facilities be acquired and constructed for a 2018 Water System Project (the "Project") to serve the Township, or part thereof (the "System"); and

WHEREAS, the County OF GRAND TRAVERSE (the "County"), under the provisions of Act 185, Public Acts of Michigan, 1957, as amended (the "Act"), has established a Department of Public Works (the "DPW") for the administration of the powers conferred upon the County by the Act, which DPW is under the immediate control of a Board of Public Works (sometimes referred to as the "BPW"), and under the general control of the Board of Commissioners of the County (sometimes referred to as the "Board of Commissioners"); and

WHEREAS, the Act authorizes a county to construct water system improvements as defined in the Act, and to improve, enlarge, extend and operate such systems; and

WHEREAS, by the terms of the Act, the BPW and the Township agree to enter into a contract for the acquisition, improvement, enlargement or extension of a water system and for the payment of the cost thereof by the Township, with interest, over a period of not exceeding twenty one (21) years, and the County is then authorized, pursuant to appropriate action of its Board of Commissioners, to issue its bonds to provide the funds therefor, secured primarily by the full faith and credit contractual obligations of the Township, and secondarily by the full faith and credit pledge of the County, if duly authorized by proper resolution of its Board of Commissioners; and

WHEREAS, the Act provides, in the opinion of the Township and the BPW, the means of acquiring the Project necessary for the public health and welfare of the residents of the County residing in portions of the Township to be served at the most reasonable cost; and

WHEREAS, as indicated in Exhibit "A", WadeTrim consulting engineers of Traverse City, Michigan (the "consulting engineers") prepared plans, specifications and an estimate of cost for the Project to adequately serve the Township, with an estimated total cost of Nine Hundred Sixty Five Thousand Dollars (\$965,000); and



WHEREAS, in order to construct the Project, it is necessary that the BPW and the Township enter into this Agency Contract as provided in the Act; and

NOW, THEREFORE, in consideration of the premises and the covenants of each other, the Parties hereto agree as follows:

1. The BPW and the Township approve the 2018 Water System Project of the Township, under the provisions of Act 185, Public Acts of Michigan, 1957, as amended, (hereinafter referred to as the "Project") for use in the Township.

2. The System shall consist of the Project to be constructed pursuant to this Agency Contract and water facilities hereafter acquired by the BPW to serve the Township pursuant to the Act.

3. The BPW and the Township hereby approve and confirm the plans for the Project and approve the estimate of not to exceed \$965,000 as the total cost of the Project to be constructed pursuant to this Agency Contract and the estimate of twenty one (21) years and upwards as the period of usefulness thereof. The BPW and the Township hereby agree that the estimate of cost shall include all surveys, plans, specifications, acquisitions of property, or interests therein, construction of the Project, acquisition of all materials, machinery and equipment, a reasonable amount for contingencies and engineering supervision, administration, legal and financial expenses necessary in connection with the acquisition, construction and financing of the Project including reasonable capitalized interest and interest on the bonds for a period not exceeding the actual construction period and six months thereafter. The initial estimate of cost is set forth on Exhibit "A" hereto and by this reference made a part hereof and said Exhibit "A" shall be revised by the BPW, with the consent by resolution of the Township Board, as actual costs are incurred or ascertained for the various items.

4. Having approved the Project and after the execution of this Agency Contract by the BPW and the Township occurs, the BPW shall take the following steps:

(a) The BPW hereby designates the Township as its agent for the purpose of design and construction of the Project. The Township shall enter into a contract with the Township's consulting engineer WadeTrim for the design of the Project and shall thereafter bid out the Project for construction by a contractor acceptable to the Township.

(d) The Township shall not enter into any final contracts for the acquisition and construction of the Project if the contract prices will be such as to cause the actual cost of

the Project to exceed the cost heretofore or hereafter approved by the Township and the BPW.

5. It is understood and agreed by the Parties hereto that the System is to serve the Township and not the individual property owners and users thereof, unless by special agreement between the BPW and the Township in which the property is located. The BPW shall not be obligated by this Agency Contract to serve any area outside the Township, or to construct any facilities other than the Project.

6. The Project shall be acquired and constructed by the Township on behalf of the BPW in accordance with the plans and specifications therefor based upon plans approved by this Contract, in accordance with the engineering and construction contracts except that minor variations from said plans and specifications may be made without the approval of the Board, if such variations shall not materially affect the overall intent of the Project. All matters relating to the engineering plans and specifications, together with the making and letting of the construction contracts for the Project, the approval of work and material thereunder, and construction supervision, shall be under the control of the Township. The Township shall (1) negotiate all necessary contracts for the construction of the Project, (2) require all proper bonds to secure performance by the various contractors, and (3) carry out all matters in connection with the acquisition and construction of the Project in accordance with the approved plans and specifications.

7. After completion of the Project and payment of all costs thereof, any surplus remaining in the construction fund shall be used to extend and improve the Project, or shall be used to call the bonds to the extent bonds are then callable, or shall be credited to the respective obligations of the Township hereunder next falling due with respect to such bonds or shall be used to purchase bonds of such series on the open market, and in such event the Contract obligation of the Township shall be reduced (as specified in paragraph 8 of the Contract dated May 1, 2018 between the Township and the County of Grand Traverse) of such Township's amount of the credit or of the bonds so purchased or redeemed for the year or years of maturity of the bonds. Any bonds so purchased or redeemed shall be canceled.

8. The Project shall be constructed in part on property owned by the Township, on the streets and alleys within the Township, and on such easements and rights of way acquired for the Project, as shown on the plans and specifications, and the Township hereby consents to the use of such site by the BPW for the Project without payment of any rent or other consideration to the Township during the term of this Agency Contract.

9. Service charges for water within the Township shall be made by the Township upon the basis of a schedule of rates and charges promulgated from time to time by the Township. The rates and charges specified in such schedule shall be adjusted from time to time in order to provide funds to meet the costs of the System in accordance with the Agency Contract.

10. The Township shall establish rates to be collected for its individual users in an amount sufficient to pay its water operations, and the Township shall be responsible for billing and collecting such charges. Such rates may be fixed and established in such amounts as will produce additional moneys for Township to be used for any lawful purposes.

11. The Township shall be responsible for the character of the water originating in the System and shall comply with the applicable Federal and State laws regarding the character of the flow of water into the System.

12. The County shall be the owner of the System so long as bonds used to finance its acquisition are outstanding.

13. This Agency Contract shall become effective upon approval by the legislative body of the Township, by the BPW, and execution by the authorized officers of the Township and BPW. This Agency Contract shall terminate when all of the principal of and interest due and to become due on the bonds referred to in Paragraph 7 has been paid or the payment thereof has been fully provided for by the deposit of U.S. Government Obligations sufficient to defease the Bonds. Upon the occurrence of the foregoing, this Agency Contract shall terminate and full right, title and interest in the System, including all easements and rights-of-way acquired for the System, shall revert to the Township in a manner contemplated by Act 185 upon such terms as the Township and the BWP shall then reasonably determine. This Agency Contract may be executed in several counterparts. The provisions of this Agency Contract shall be in full force and effect and binding upon the successors and assigns of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto have caused this Agency Contract to be executed and delivered by their respective duly authorized representatives, all as of the Effective Date.

BOARD OF PUBLIC WORKS OF THE  
THE COUNTY OF GRAND TRAVERSE

TOWNSHIP OF BLAIR

By: \_\_\_\_\_  
Its: Chairman

By: \_\_\_\_\_  
Its: Supervisor

By: \_\_\_\_\_  
Its: Secretary

By: \_\_\_\_\_  
Its: Clerk

## EXHIBIT A

### PROJECT DESCRIPTION

The 2018 Water System Project will consist of constructing an Iron Removal Facility for the existing Well #4, including:

- three vertical pressure filters with sand media,
- a chemical oxidation, and
- an air scour backwash process with associated controls.

The Iron Removal Facility is sized to treat the permitted 300 gallon per minute flow from Well #4 but can be expanded in the future if more wells are constructed on the site.

Equipment will be placed in a new building on the existing Township owned site adjacent to Well #4 and backwash water will be discharged to an onsite infiltration basin.

Water pumped from Well #4 will be intercepted by modifications to the site piping, directed through the treatment plant and then returned to the existing site piping to supply the distribution system or fill the UST.

The current Plans and Project Manual (containing the specifications) prepared by Wadetrim are dated March 26, 2018 which will be updated upon completion of the final design and issued for bidding. The title pages for the current Plans and Project Manual are attached hereto.

### COST ESTIMATES

Construction Costs, Financing Costs  
including Bond Discount and Project  
Contingency

Not to exceed \$965,000

**REVISED  
TIMETABLE**

**GRAND TRAVERSE COUNTY DPW  
TO BE ISSUED FOR THE 2018 BONDS OF  
BLAIR TOWNSHIP WATER PROJECT**

<u>Action</u>	<u>Date</u>
1. Blair Township adopts resolution requesting the County to undertake the project on its behalf	April 10, 2018
2. The Grand Traverse County DPW Adopts a Resolution Recommending the Project to the Board of Commissioners	April 12, 2018
3. The Grand Traverse County Board of Commissioners Approves a Resolution Accepting the Project	May 2, 2018
4. Blair Township Board Adopts a Resolution Approving the Contract with the County of Grand Traverse	May 8, 2018
5. The Grand Traverse County DPW Approves the Contract and the Bond Resolution and Recommends the same to be Adopted by the Board of Commissioners	May 10, 2018
6. The Grand Traverse County Board of Commissioners Approves the Contract and the Bond Resolution	May 23, 2018
7. Blair Township Board Adopts a Resolution Approving the Agency Contract with the DPW	June 5, 2016\
8. Grand Traverse County BPW Approves the Agency Contract with Blair Township	June 7, 2018
9. Grand Traverse County DPW Receives Final Plans and Notice of Township Construction Bids	<hr/>
10. Blair Township Advertises for Construction Bids	<hr/>
11. Construction Bids on the Project are Received and Copies Provided to DPW	<hr/>
12. Township and County DPW	

Approve Construction Bids

13. Grand Traverse County Treasurer  
Awards Bonds

14. Construction can begin

15. Bonds are Delivered

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# Resolution 2018-18

## TOWNSHIP OF BLAIR

At a \_\_\_\_\_ meeting of the Township Board of the Township of Blair, Grand Traverse County, Michigan, held in the \_\_\_\_\_ City, Michigan on \_\_\_\_\_, 2018, at \_\_\_\_:\_\_\_\_.m. Eastern Standard Time, there were:

PRESENT:

\_\_\_\_\_  
\_\_\_\_\_

ABSENT:

\_\_\_\_\_  
The following preamble and resolution were offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

### RESOLUTION APPROVING THE AGENCY CONTRACT FOR THE 2018 BLAIR TOWNSHIP WATER SYSTEM PROJECT

WHEREAS, the County of Grand Traverse (the "County") by resolution of its Board of Commissioners has approved the establishment of a project known as the "2018 BLAIR TOWNSHIP WATER SYSTEM PROJECT" (the "Project"); and

WHEREAS, it is necessary for the Township of Blair (the "Township") to enter into an agency contract with respect to the Project, which agency contract is attached as Appendix 1.

NOW, THEREFORE, IT IS RESOLVED AS FOLLOWS:

1. The agency contract attached as Appendix 1 is hereby approved by the Township Board of the Township of Blair for execution by the designated officials.

2. All resolutions, or portions thereof, insofar as they may be in conflict with the foregoing, are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

YES:

\_\_\_\_\_  
\_\_\_\_\_

NO:

\_\_\_\_\_

ABSTAIN:

\_\_\_\_\_

The resolution was declared adopted.

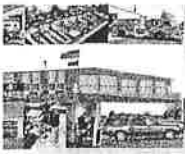
CERTIFICATION

The undersigned, being the Township Clerk of the Township of Blair, Grand Traverse County, Michigan hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2018, at which meeting a quorum was present and remained throughout, (2) that an original thereof is on file in the records of the Township, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended), and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

\_\_\_\_\_  
Township Clerk

SEAL





Blair Township Emergency Services  
2121 County Road 633  
Grawn, MI, 49637  
(231) 276-9354

**To:** Blair Township Supervisor, Director of Emergency Services, and Township Board  
**From:** Dan O'Brien, Blair Township EMS Section Chief  
**Subject:** Resignation of EMS Chief and Request to Change Employment Status  
**Date:** 5/14/2018

It is with a heavy heart that I submit this letter of resignation as Blair Township's EMS Section Chief. Please accept this letter as two(2) weeks' notice with my last day of service in this position on May 27th, 2018.

I have accepted another offer of employment which will not enable me to continue in my current role. It is not due to any conflict or dissatisfaction that prompts my resignation and believe that I will be leaving my position in good standing with the Township.

I would like to request, with the Township's approval, that I may remain on staff in the capacity of Part-Time Firefighter/ Paramedic as well as a Part-Time Instructor/Coordinator.

Please accept my resignation knowing that it was no easy decision and that I have enjoyed my tenure with the department as a full-time member and as EMS Section Chief. With the Township's approval, I will continue to be a dedicated member of the Department as a part-time member.

Sincerely,

Dan O'Brien  
EMS Section Chief

GRAND TRAVERSE

## WUERFEL PARK FIREWORKS SCHEDULE 2018

Motion is requested to approve the 2018 Wuerfel Park Schedule.



Blair Township Emergency Services  
2121 County Road 633  
Grawn, MI, 49637  
(231) 276-9354

## SITE PLAN REVIEW

Proposed Occupancy: Beach Bums fireworks display

Date: June 7, 2018

Occupancy: N/A

Permit: 18-12

### REFERENCE BLAIR TOWNSHIP FIRE PREVENTION CODE

3308.1 General: The display of fireworks, including proximate audience displays and pyrotechnic special effects in motion picture, television, theatrical, and group entertainment productions, shall comply with this chapter and NFPA 1123 or NFPA 1126.

The Blair Township Fire Department has reviewed the application to display fireworks at Wuerfel Stadium for the 2018 season. All parameters have been met for the fire prevention code and Township Ordinance upon approval of the Township Board of Trustee's meeting June 12, 2018.

<u>Event Date</u>	<u>Rain Date</u>
7/04/2018	N/A
7/06/2018	7/07/2018
7/13/2018	7/14/2018
7/27/2018	7/28/2018
8/03/2018	8/04/2018
8/31/2018	9/01/2018

Eric Somsel  
Director of Emergency Services  
Blair Township

## **BLAIR TOWNSHIP EMERGENCY SERVICES**

May 31, 2018

Request for motion to approve Firehouse shared expense agreement.

Having the current Inter-Governmental agreement in place with Paradise Township enables us to have shared expenses with a written agreement for each item. MTA has been contacted, they have verified this to be an acceptable practice. Firehouse is our fire reporting system we use for submitting reports to National Fire Incident Reporting System (NFIRS).

Thank you

Eric Somsel

## SHARED EXPENSE AGREEMENT

This is an agreement, made this first day of June 2018, by and between Blair Township Emergency Services, a Michigan Governmental Entity, of 2121 County Road 633, Grawn, Michigan, 49637, and Paradise Emergency Services of 2300 E M-113, Kingsley, Michigan 49649, in the County of Grand Traverse, State of Michigan.

WHEREAS, Blair Township Emergency Services and Paradise Emergency Services have agreed under and in accordance with the terms of this instrument, upon a comprehensive plan for shared expenses of software online services.

WHEREAS, the parties desire to enter a new agreement; therefore the following agreement is to be in effect for a term of 2 years beginning June 1, 2018

WHEREAS, this agreement is intended to be a joint agreement among both parties and shall be of no force and effect until approved by the respective boards of trustees of said Townships and properly executed by their respective officers.

### SCOPE OF SERVICES

1. Blair Township Emergency Services agrees to maintain Firehouse subscription or compatible software for the utilization of comprehensive internet report documentation software.
2. Blair Township Emergency Services agrees to host such subscription enabling Paradise Emergency Services to remote into host computer for reporting purposes only.

### CHARGE AND PAYMENT FOR SERVICES

WHEREAS, upon execution of this agreement on the date above, Paradise Emergency Services shall pay Blair Township Emergency Services for half of the Support Contract fees. Any additional fees incurred from this joint agreement, such as additional license or bundled fees will be billed to Paradise Emergency Services from Blair Township Emergency Services with proof of invoice.

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Nicole Blonshine  
Supervisor  
Blair Township

---

Rob Lajko  
Supervisor  
Paradise Township



# Invoice

**Date** 05/19/2018  
**Invoice #** INV00007198

**Terms** Net 30  
**Due Date** 06/18/2018  
**PO#**  
**Previous Balance** \$ 0.00

Please send payments to:  
 ESO Solutions, Inc.  
 PO Box 670324  
 Dallas, TX 75267-0324

## Bill To

Blair Twp Fire Dept (MI)  
 2121 CO Rd 633  
 Grawn, Michigan 49637  
 United States  
 fire@blairtownship.org

Description	From	To	Quantity	Rate	Amount (without Tax)	Tax Paid	Amount (with Tax)
<b>ENDUSER: Blair Twp Fire Dept (MI)</b>							
FH Standard Additional License Support Contract Renewal Annual support for additional users of FH7 Standard Edition.	06/01/2018	05/31/2019	2	\$120.00	\$ 240.00	\$ 0.00	\$ 240.00
FH Standard Support Contract Renewal Annual support for FH Standard bundled system.	06/01/2018	05/31/2019	1	\$675.00	\$ 675.00	\$ 0.00	\$ 675.00
FH Standard Support Contract Renewal Annual support for FH Standard bundled system.	06/01/2018	05/31/2019	1	\$450.00	\$ 450.00	\$ 0.00	\$ 450.00
					<b>\$1,365.00</b>	<b>\$ 0.00</b>	<b>\$1,365.00</b>

**Total (without Tax) :** \$1,365.00  
**Tax:** \$ 0.00  
**Grand Total:** \$1,365.00  
**Amount Paid:** \$ 0.00  
**Total Recurring:** \$1,365.00  
**Total One-Time:** \$ 0.00  
**Current Balance:** \$1,365.00

Remit Payment to: PO Box 670324, Dallas, TX 75267-0324

Questions? Contact:  
 AccountsReivable@ESOSolutions.com  
 866-766-9471 option 8

## **BLAIR TOWNSHIP EMERGENCY SERVICES**

May 31, 2018

Request for motion to approve Aladtec shared expense agreement.

Having the current Inter-Governmental agreement in place with Paradise Township enables us to have shared expenses with a written agreement for each item. MTA has been contacted, they have verified this to be an acceptable practice. Aladtec is our internet scheduling program that allows us to text and/or email open shifts and messages to the employees. Employees are able to log into Aladtec from their phones or computers to sign up for shifts or request time off and trades.

Thank you

Eric Somsel

## SHARED EXPENSE AGREEMENT

This is an agreement, made this first day of June 2018, by and between Blair Township Emergency Services, a Michigan Governmental Entity, of 2121 County Road 633, Grawn, Michigan, 49637, and Paradise Emergency Services of 2300 E M-113, Kingsley, Michigan 49649, in the County of Grand Traverse, State of Michigan.

WHEREAS, Blair Township Emergency Services and Paradise Emergency Services have agreed under and in accordance with the terms of this instrument, upon a comprehensive plan for shared expenses of software online services.

WHEREAS, the parties desire to enter a new agreement; therefore the following agreement is to be in effect for a term of 2 years beginning April 1, 2018

WHEREAS, this agreement is intended to be a joint agreement among both parties and shall be of no force and effect until approved by the respective boards of trustees of said Townships and properly executed by their respective officers.

### SCOPE OF SERVICES

1. Blair Township Emergency Services agrees to maintain Aladtec subscription or compatible software for the utilization of comprehensive internet employee scheduling software.
2. Blair Township Emergency Services agrees to host such internet subscription enabling Paradise Emergency Service employees internet access to scheduling subscription.

### CHARGE AND PAYMENT FOR SERVICES

WHEREAS, upon execution of this agreement on the date above, Paradise Emergency Services shall pay Blair Township Emergency Services for half of the Support Contract fees. Any additional fees incurred from this joint agreement, such as additional license or bundled fees will be billed to Paradise Emergency Services from Blair Township Emergency Services with proof of invoice.

---

Nicole Blonshine  
Supervisor  
Blair Township

---

Rob Lajko  
Supervisor  
Paradise Township





Aladtec, Inc.  
387 Arrow Court, Ste 101  
River Falls, WI 54022

## INVOICE

Please update your records to reflect our new contact information and direct all future correspondence to the new address found above.

**Bill To**

Blair Township EMS  
Attn: Jim Carroll  
2121 County Road 633  
Grawn, MI 49637

<b>Invoice #</b>	2017-102283
<b>Invoice Date</b>	8/28/2017
<b>Due Date</b>	10/12/2017
<b>PO #</b>	
<b>Contact Us</b>	billing@aladtec.com 888.545.2500 support@aladtec.com 888.749.5550 www.aladtec.com

Description	Users	Amount
Aladtec Online Employee Scheduling and Workforce Management System: Subscription Includes hosting, phone and e-mail support, and upgrades.	34	1,665.00

Discount applied. \$2,495 - discount of \$830 (Grandfathered discount from 2012) = \$1,665

10/12/2017 through 10/11/2018

132.50

~~651 - 8279~~

210-651-800  
205-345-800

NOTE: Future invoices may change as you change the number of users. Beyond that, next year's price will not increase by more than \$100 or 5% (whichever is greater). Please budget accordingly.

Payments/Credits	\$0.00
<b>Balance Due</b>	<b>\$1,665.00</b>
Open Balance	\$1,665.00

\*Payable in US Dollars\*

## **BLAIR TOWNSHIP EMERGENCY SERVICES**

May 31, 2018

Request for motion to hire Robert Kirk and Curtiss Walters as part-time FF/Paramedics.

The inactivity of some part-time employees and the resignation of a couple in the past several months is creating a shortage of part-time employees for staffing open shifts. Curtiss and Robert are respected in the field and will make a good fit to our respected service.

Thank you

Eric Somsel

	Plainfield	Sugar Maple/Iron	Old Maple Trail	Manorwood	Meadowoods	Ramblewood
	#9900700	#9904200	#9906800	#9909300	#8888400	#3016900
amount billed to the Township by Cherryland for the year 2017	\$500.40	\$1,458.72	\$812.05	\$2,458.98	\$498.03	\$2,028.51
Billed amount plus 5%	\$525.42	\$1,531.65	\$852.65	\$2,581.92	\$522.93	\$2,129.93
<b>Total Collected in 2016</b>	\$498.68	\$1,495.20	\$814.44	\$2,445.56	\$512.20	\$2,052.75
per parcel	26 @ \$19.18	71 @ \$16.80	44 @ \$18.51	119 @ \$20.33	26 @ \$19.70	119 @ \$17.25
		8 @ \$25.20		2 @ \$10.16		
		3 @ \$33.60		1 @ \$5.97		
<b>Difference</b>	\$1.72	\$36.48	\$2.39	(\$13.42)	\$14.17	\$24.24
<b>Proposed to collect for 2018</b>	26 @ 19.50	71 @ 17.00	44 @ 18.75	119 @ 21.00	26 @ 19.85	119 @ 17.50
will have to be doubled because the	equals \$507.00	8 @ 25.50	equals \$825.00	2 @ 10.50	equals \$516.10	equals \$2,082.50
Treasurer did not put the assessment on		3 @ 34.00		1 @ 5.25		
the 2017 winter bill		equals \$1,513.00		equals \$2,525.25		

	Plainfield	Sugar Maple/Iron	Old Maple Trail	Manorwood	Meadowoods	Ramblewood
	#9900700	#9904200	#9906800	#9909300	#8888400	#3016900
amount billed to the Township by Cherryland for the year 2017	\$500.40	\$1,458.72	\$812.05	\$2,458.98	\$498.03	\$2,028.51
Total Collected in 2016	\$498.68	\$1,495.20	\$814.44	\$2,445.56	\$512.20	\$2,052.75
per parcel	26 @ \$19.18	71 @ \$16.80	44 @ \$18.51	119 @ \$20.33	26 @ \$19.70	119 @ \$17.25
	26 @ \$19.18 = \$498.68	8 @ \$25.20 = \$201.60		2 @ \$10.16 = \$20.32		
	-52000	3 @ \$33.60 = \$100.80		1 @ \$5.97 = \$5.97		
Difference	\$1.72	\$36.48	\$2.39	(\$13.42)	\$14.17	\$24.24

**BLAIR TOWNSHIP INVENTORY LIST**  
**July 1, 2013 – June 30, 2014**

<u>Date</u>	<u>Office</u>	<u>Description</u>	<u>Serial/Model#</u>	<u>Tag#</u>	<u>Amount</u>
4/24/14	WATER/SEWER Coordinator	HPZ200 Computer w/Windows 7 Office 2007	2UA0120519	#2207	\$692.00

Declare  
Surplus

Declare 3 HP Elite Books Surplus

Summer 2018

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# Blair Township Newsletter

## OUR MISSION

Blair Township provides a proud, proactive, progressive team committed to innovation and leadership. We pledge to enhance the quality of life in our Township by bringing people, partnerships and possibilities together.

## FROM THE SUPERVISOR - Nicole Blonshine

I will use this newsletter as a continued opportunity to keep you informed of some of our accomplishments as well as some projects currently being worked on by your Township Board and staff.

- Blair Township has entered into a contractual agreement with Grand Traverse County for the issuance of bonds to construct an Iron Removal Treatment Facility. Our municipal water system is nearly at full capacity, therefore in order to continue with new developments, the Township must be able to provide increased water.
- Blair Township is going to be the "home" of a Blain's Farm and Fleet Store. Blain's purchased 18 acres on the corner of US-31 and Rennie School Road from the Grand Traverse County Land Bank. Blain's is a privately held, family-owned business that emphasizes on employee retention and "neighborhood" customer service. The sale of this property has brought back to Blair Township \$1.4 million dollars which will enable the township to completely pay off the sewer bond debt that was placed on this piece of property over a decade ago. MDOT has authorized a traffic signal to be placed at this intersection as well.
- Blair Township will also be the "home" for the new Demas T. Craw Department of Veterans Affairs Traverse City VA Community based Outpatient clinic. This approximate 29,000 square foot, 9.5 million dollar clinic will assist in making Blair Township a destination where Veterans will seek quality Medical and Health services. This clinic will encompass 4 parcels of land including the vacant Save A Lot building on US 31, totaling nearly 7 acres.
- Our "Prescription Drug Drop Off Days" continue to be a huge success. Officer Matt Karczewski, our Community Police Officer, has collected over 200 pounds of unused or expired prescription medications. We will continue to host this event at least twice a year.
- I am actively participating on the East/West Corridor study group that was formed by the G.T. County Road Commission. One of the focuses of the group is to figure out a solution to move traffic more efficiently East and West throughout our County. I am very well aware of the traffic backups and concerns through our Chums corner area.
- I will continue my communications with MDOT regarding the desperate need for traffic signals at the intersections of M-37/Vance Road and M-37/Blair Townhall Road.
- We are continuing to work diligently on cleaning up blight in our township as well as removing dangerous structures. We have successfully had four structures removed and/or demolished and due to Township Clean-Up day being reinstated, we have hauled away over 510 yards of compacted garbage, (8) 30 yard canisters full of concrete, couches and mattresses, 200 plus yards of appliances, metals and aluminum and over 450 tires.
- Blair Township Board of Trustees has adopted Hoosier Valley through the DNR Adopt A Forest Program. I coordinated a Hoosier Valley Clean Up day which was a huge success! We even had our State Senator Wayne Schmidt participating! Thank you to everyone who participated in this event, together, we can make a difference!
- Blair Township Emergency Services has hired a new Fire Chief. His name is Bill Parker. Chief Parker has 22 years of experience in the fire service field and is a great asset to our community. Chief Parker demonstrates very pro-active decision making and is a huge advocate of continuing education, training and community outreach.

I would like to thank everyone for allowing me to serve you, it truly is my absolute pleasure. Feel free to contact me at anytime to share your thoughts and please check out our Facebook page and/or Website to stay up to date on current Township events. Have a great summer everyone! Kind Regards, Nicole

## CLERK'S OFFICE

The second half of 2018 will be busy with the State Primary on August 7, 2018 and the State General Election on November 6, 2018. Michigan will elect a new Governor, Lieutenant Governor, Secretary of State, Attorney General and several more state level positions and proposals will be on the ballot. Locally you will vote for County Commission. If you have questions regarding who is running for these offices, if you are registered to vote, or where your polling location is, please visit [www.michigan.gov/sos](http://www.michigan.gov/sos) and click on Voter Information Center. We will post sample ballots on our website [www.blairtownship.org](http://www.blairtownship.org) as soon as they are available.

Michigan election law requires that you are registered thirty days prior to the election in which you wish to vote so the following are registration deadlines for upcoming elections:

July 9, 2018

Last day to register for August 7, 2018 Primary

October 9, 2018

Last day to register for November 6, 2018 General

If you have any other questions, please call us at 231-276-9263, and then press 2.

Thank you,  
Lynette Wolfgang  
Township Clerk

Jane Beuthin  
Deputy Clerk



## ROGER ZEITS, TRUSTEE

In the past year I've visited many sites from Appleton, WI to Charlotte, MI to research fire trucks. I've toured both the Pierce and Sparta factories and facilities, and I've ridden in Rosenbauer and Pierce fire trucks locally. I've learned everything from the assembling and manufacturing of the trucks, to how the cabs and chassis are built, to how the fire trucks actually perform while on the road. We are one step closer to purchasing a new fire truck; we have requested bids from different manufacturers and are waiting for replies.

On a different note, both the township clean up day, as well as the clean up of Vance Road were a huge success in eliminating trash from our township. I hope you will all notice the improvement of our local environment due to the absence of waste.

## ASSESSING DEPARTMENT

Aaron Plowman, Nancy Blanke, and I would like to thank you for your cooperation during our summer field work reviews. Our annual review includes properties where Land Use Permits have been recently issued, properties that have sold recently, and approximately 20% of the remaining properties in the Township. We will not ask to enter your home, but will take measurements from the outside and update our pictures. Please contact our office if you have concerns.

REMINDER...our Assessing data, Treasurer's tax collection, and Sewer and Water billing and payment information is available on the web at no charge and is updated daily! Please visit our website at [blairtownship.org](http://blairtownship.org). and use the "Tax, Assessing & Utility Lookup" link in the Quick Links box on the home page.

18 mil Principle Residence Exemption (PRE) - just a reminder that while several factors affect your qualification to receive a PRE on your property, commonly reviewed items include the address on your Driver's license, where you are registered to vote, where you receive mail, and from what address you file your annual income tax forms.

If you have questions or updated information please contact our office by calling 231.276.9263 Ext 107 or email to [assessor@blairtownship.org](mailto:assessor@blairtownship.org).

Have a wonderful Summer. Wendy Witkop, Township Assessor



## EMERGENCY SERVICES DEPARTMENT



Blair Township Emergency Services received the Michigan Par Plan Grant enabling us to host the Inspector 1 class and Plan Review class here in Blair Township. Due to this grant, we became the only location in Northern Michigan to host these classes.

Congratulations are in order to some of our Blair Township firefighters:

Rob Stahl- Inspector 1 and Plan Review Certifications

Robert Przybylski- Inspector 1 Certification

Eric Somsel- Plan Review Certification

Captain Matt Tallman- Plan Review Certification

Amy Wiggins- Firefight I & II Certification.

With summer at our doorstep, there are a few things I would like to remind our residents about; Prior to having any fire, remember to check the DNR website, [Michigan.gov/burnpermit](http://Michigan.gov/burnpermit). Public Act 102 of 2012 prohibits burning of household waste from a family dwelling with the exception of untreated paper. Trash that contains plastic, rubber, foam, chemically treated wood, textiles, electronics, or hazardous materials are prohibited as they release emissions that are both harmful to people and the environment.

Have fun and remember to stay safe and hydrated throughout the summer months.

Thank you,

Eric Somsel

Director of Emergency Services

## TREASURER'S OFFICE



Just a reminder that summer property tax bills are mailed out on July 1st and are due on September 14th. If you have not received your tax bill please contact the treasurer's office for a copy.

Also, monthly water and sewer bills are due each month on the 25th. If the office is not open on the 25th we have a drop box in the parking lot and one at the front door, please feel free to drop it off. If you would like a receipt mailed to

you please indicate that on the payment envelope.

Have a safe and fun summer.

Tracie and Jacob

## WATER DEPARTMENT

Summer is upon us and irrigating can be costly, here are some helpful tips to help keep your water bills lower: Don't over water your lawn, only water every few days; to prevent water loss from evaporation. Do not water during hottest part of the day or when it is very windy; use a broom

rather than hose to clean sidewalks & driveways. If you would like to learn more, we have a brochure at the township hall, 10 Secrets to a Perfect Lawn.

One of the biggest water thieves is a running toilet. This can waste 10,000+ gallons in a month. To

test, put 8 drops of food coloring in the toilet tank, let sit for 10 min and check the bowl. If the coloring appears in the bowl, the toilet is leaking and time to replace the inner parts of the tank. This quick fix can save you dollars on your water bill every month.



## DENNIS FITZPATRICK, TRUSTEE



Spring is in the air and with that comes the debris left from the long winter, which means clean up time. We just finished the spring clean up and it was a huge success. The township will finish with the clean up of Vance Road and Hoosier Valley and look forward to preparing the community garden. We can always use your help and appreciate all those who give their time. We would like to thank all of the people and companies who participated in the clean up days, which helps make Blair Township a more attractive community.



## CARL KUCERA, TRUSTEE

Hi everybody. Well, we all made it through a long winter; the flowers and trees are blooming and the days are longer now. In April, many of the board members attended the Annual Michigan Township Conference which was held at the Grand Traverse Resort. It was a great learning experience and the knowledge gained can now be used to help our community. We will always strive to gain new knowledge to serve you better and to make Blair a safer community.

Happy Summer Everyone!

Carl Kurera

## IMPORTANT DATES TO REMEMBER!

### Monthly Meetings:

Board of Trustees-2nd Tuesday-6 PM

Planning Commission-3rd Wednesday-6 PM

Zoning Board of Appeals-2nd Wednesday-6 PM

Quarterly Joint Meeting-3rd Tuesday-6 PM

Summer Property Taxes Due-September 14, 2018

Winter Property Taxes Due-February 14, 2019

### 2018 Elections:

Primary-August 7, 2018

General-November 6, 2018

### Fall Clean Up:

September 8, 2018

### Spring Clean Up:

May 10, 2019

BLAIR TOWNSHIP  
2121 COUNTY RD 633  
GRAWN, MI 49637



# Treasurer's Report

June 12, 2018

# Charge Type Summary, May 2018

## Blair Township

6/1/2018 5:28 AM

Charge Type	Count	Dollars
<b>Profit Center: &lt;None&gt;</b>		
ALS Emergency	40.00	40,000.00
ALS Emergency II	2.00	2,200.00
BLS Emergency	16.00	11,200.00
BLS Non Emergency	1.00	700.00
Medical First Responder	90.80	2,270.00
Mileage	285.00	7,125.00
Misc Fee	18,509.00	6,184.93
Misc. Services	26.00	9,770.00
Misc. Supplies	10.00	500.00
<b>Totals For: &lt;None&gt;</b>	<b>18,979.80</b>	<b>\$79,949.93</b>
<b>Profit Center: Fire Service Billing</b>		
Cost Recovery/Fire Service	4.00	1,800.00
<b>Totals For: Fire Service Billing</b>	<b>4.00</b>	<b>\$1,800.00</b>
<b>Period Totals</b>	<b>18,983.80</b>	<b>\$81,749.93</b>

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# Aging Summary, May 2018

## Blair Township

6/1/2018 5:08 AM

Profit Center	Current	31-60	61-90	91-120	121-180	Over 180	Total
1 <None>	116,470.03	44,718.79	53,369.16	2,930.00	12,440.83	16,637.50	246,566.31
2 Fire Service Billing	1,800.00	956.00					2,756.00
<b>Totals</b>	<b>118,270.03</b>	<b>45,674.79</b>	<b>53,369.16</b>	<b>2,930.00</b>	<b>12,440.83</b>	<b>16,637.50</b>	<b>249,322.31</b>
Payor Category	Current	31-60	61-90	91-120	121-180	Over 180	Total
1 BCBS	3,355.00	90.58	103.10				3,548.68
2 Commercial	21,440.19	21,829.58	40,807.27	1,030.00	5,716.00	12,450.00	103,273.04
3 Facility	850.00			900.00			1,750.00
4 Medicaid	6,163.09	1,835.00				1,000.00	8,998.09
5 Medicaid HMO	45,261.88	9,287.50	3,000.00		1,000.00	1,000.00	59,549.38
6 Medicare	25,800.00	3,372.50	3,367.01		5,634.73	2,187.50	40,361.74
7 Private Pay	15,399.87	9,259.63	6,091.78	1,000.00	90.10		31,841.38
<b>Totals</b>	<b>118,270.03</b>	<b>45,674.79</b>	<b>53,369.16</b>	<b>2,930.00</b>	<b>12,440.83</b>	<b>16,637.50</b>	<b>249,322.31</b>
Payor Name	Current	31-60	61-90	91-120	121-180	Over 180	Total
1 AAA Michigan Claim Center (Mitchell International)	1,225.00						1,225.00
2 ACUITY (FS)		478.00					478.00
3 AETNA BETTER HEALTH MI CAID HMO			1,000.00				1,000.00
4 ALMIRA TOWNSHIP	390.00						390.00
5 American Family		69.87					69.87
6 Auto Owners/Convel ALL PIP CLAIMS		488.71					488.71
7 BCBS of Michigan	2,175.00	90.58	103.10				2,368.68
8 Bill Patient	15,399.87	9,259.63	6,091.78	1,000.00	90.10		31,841.38
9 BLUE CARE NETWORK ADV SR			776.18				776.18
10 Blue Care Network01	1,180.00						1,180.00
11 Blue Cross Complete of Michigan	2,000.00	1,000.00	1,000.00				4,000.00
12 Farm Bureau ALL CLAIMS	925.00						925.00

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CASH SUMMARY BY FUND FOR BLAIR TOWNSHIP  
FROM 05/01/2018 TO 05/31/2018  
FUND: ALL FUNDS  
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 05/01/2018	Total Debits	Total Credits	Ending Balance 05/31/2018
101	GENERAL FUND	3,327,243.26	537,400.82	613,285.37	3,251,358.71
205	PUBLIC SAFETY FUND	846,002.14	81,052.80	156,984.04	770,070.90
210	AMBULANCE FUND	670,202.00	104,964.88	136,023.80	639,143.08
211	METRO ACT FUND	46,174.06	0.00	0.00	46,174.06
212	LIQUOR LAW ENFORCEMENT FUND	15,342.73	0.00	0.00	15,342.73
590	SEWER FUND	861,823.23	830,084.08	23,430.94	1,668,476.37
591	WATER FUND	516,450.12	713,812.36	79,634.48	1,150,628.00
703	CURRENT TAX COLLECTION	5,330.33	573.00	163.00	5,740.33
750	PAYROLL CLEARING	591.50	311,736.26	311,898.48	429.28
870	MILFOIL FUND	10,012.90	0.00	0.00	10,012.90
	TOTAL - ALL FUNDS	6,299,172.27	2,579,624.20	1,321,420.11	7,557,376.36

Bank Code Fund	Description	Beginning Balance 05/01/2018	Total Debits	Total Credits	Ending Balance 05/31/2018
CHASE 101	CHASE POOLED SAVINGS (DEPOSIT ONLY)				
205	GENERAL FUND	425,847.09	86,252.81	414,804.25	97,295.65
210	PUBLIC SAFETY FUND	606,544.54	16,345.38	101,795.83	521,094.09
212	AMBULANCE FUND	351,400.83	28,503.32	91,937.77	287,966.38
590	LIQUOR LAW ENFORCEMENT FUND	15,342.73	0.00	0.00	15,342.73
591	SEWER FUND	861,513.91	819,634.07	11,862.50	1,669,285.48
750	WATER FUND	401,171.04	679,096.90	35,965.91	1,044,302.03
870	PAYROLL CLEARING	160.65	155,793.67	155,954.32	0.00
	MILFOIL FUND	10,012.90	0.00	0.00	10,012.90
	CHASE POOLED SAVINGS (DEPOSIT ONLY)	2,671,993.69	1,785,626.15	812,320.58	3,645,299.26
CHEMG 101	CHEMICAL BANK GENERAL CD GENERAL FUND	250,000.00	0.00	0.00	250,000.00
CHEMT 101	CHEMICAL BANK GENERAL CD CHEMICAL/TRUST & AGENCY GENERAL FUND	250,000.00	0.00	0.00	250,000.00
		15,692.53	15,078.00	30,156.00	614.53
	CHEMICAL/TRUST & AGENCY	15,692.53	15,078.00	30,156.00	614.53
EMS4F 210	EMS ACCOUNTS:EMS 4FRONT AMBULANCE FUND	29.99	0.00	0.00	29.99
		29.99	0.00	0.00	29.99
EMSCK 210	EMS ACCOUNTS:EMS 4FRONT EMS ACCTS:EMS HONOR STATE AMBULANCE FUND	152,743.86	13,048.74	0.00	165,792.60
		152,743.86	13,048.74	0.00	165,792.60
EMSMB 210	EMS MBIA VEHICLE REPLACEMENT AMBULANCE FUND	21,492.64	0.00	0.00	21,492.64
		21,492.64	0.00	0.00	21,492.64
FMBIA 205	EMS MBIA VEHICLE REPLACEMENT FIRE MBIA CAPITAL IMPROVEMENT PUBLIC SAFETY FUND	151,660.65	0.00	0.00	151,660.65
		151,660.65	0.00	0.00	151,660.65
FPCHK 205	FIRE MBIA CAPITAL IMPROVEMENT FIRE/POLICE ACCT:FIRE CHKNG FCB PUBLIC SAFETY FUND	83,493.61	0.00	0.00	83,493.61
		83,493.61	0.00	0.00	83,493.61
G101 101	FIRE/POLICE ACCT:FIRE CHKNG FCB GEN FUND ACCT:GEN CHECK/5TH THIRD GENERAL FUND	1,545,664.17	22,864.00	80,000.00	1,488,528.17
		1,545,664.17	22,864.00	80,000.00	1,488,528.17

Bank Code Fund	Description	Beginning Balance 05/01/2018	Total Debits	Total Credits	Ending Balance 05/31/2018
POOL	POOLED CASH GENERAL OPERATING				
101	GENERAL FUND	78.00	65,907.59	70,708.62	(4,723.03)
205	PUBLIC SAFETY FUND	1,800.00	50,865.75	53,936.54	(1,270.79)
210	AMBULANCE FUND	0.00	41,512.73	42,107.20	(594.47)
590	SEWER FUND	0.00	8,734.92	11,413.78	(2,678.86)
591	WATER FUND	75.00	32,811.53	43,496.74	(10,610.21)
		<u>1,953.00</u>	<u>199,832.52</u>	<u>221,662.88</u>	<u>(19,877.36)</u>
PR	PAYROLL CLEARING ACCOUNT				
101	GENERAL FUND	5,000.00	0.00	0.00	5,000.00
750	PAYROLL CLEARING	430.85	155,942.59	155,944.16	429.28
		<u>5,430.85</u>	<u>155,942.59</u>	<u>155,944.16</u>	<u>5,429.28</u>
TAX	TAX CHASE ACCOUNT				
703	CURRENT TAX COLLECTION	5,330.33	573.00	163.00	5,740.33
		<u>5,330.33</u>	<u>573.00</u>	<u>163.00</u>	<u>5,740.33</u>
WRETI	WATER DEBT RETIRE				
591	WATER FUND	15.15	0.00	0.00	15.15
		<u>15.15</u>	<u>0.00</u>	<u>0.00</u>	<u>15.15</u>
		<u>4,905,500.47</u>	<u>2,192,965.00</u>	<u>1,300,246.62</u>	<u>5,798,218.85</u>
	TOTAL - ALL FUNDS				



User: TREASURE1

Post Date from 05/01/2018 - 05/31/2018

Open And Completed Receipts

DB: Blair Township

Bank

Receipt Item

Receipt #

Reference Number

Count

Amount

Bank CHASE CHASE POOLED SAVINGS (DEPOSIT ONLY)

CLERK	VERIFY WITH CLERK	10	1,489,155.63
CONTRACT	FIRE CONTRACTS	1	3,250.00
COSTREC	COST RECOVERY	1	8,096.68
GRAVE	GRAVE OPEN/CLOSE	5	1,800.00
LAND USE	RECEIPTS/LICENSES, PERMITS/FEES	28	3,451.00
SBENEFIT	SEWER BENEFIT	1	4,865.00
SERVICE	CHARGES FOR SERVICES	2	14.75
SPEC	Special Assessments	87	22,592.08
SPERMIT	SEWER PERMITS	1	75.00
UB	Utility Billing	899	51,780.45
USEFEES	USER FEES/CONTRACTS	12	28,253.48
WBENEFIT		3	8,644.50
WPERMIT	WATER PERMIT	7	3,291.04

Totals: Bank CHASE CHASE POOLED SAVINGS (DEPOSIT ONLY)

1057

1,625,269.61

Bank CHATA CHASE TRUST & AGENCY

CLERK	VERIFY WITH CLERK	1	15,000.00
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Totals: Bank CHATA CHASE TRUST &amp; AGENCY

1

15,000.00

Bank EMSCK EMS ACCTS:EMS HONOR STATE

CLERK	VERIFY WITH CLERK	17	13,048.74
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Totals: Bank EMSCK EMS ACCTS:EMS HONOR STATE

17

13,048.74

Bank G101 GEN FUND ACCT:GEN CHECK/5TH THIRD

CLERK	VERIFY WITH CLERK	1	22,864.00
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Totals: Bank G101 GEN FUND ACCT:GEN CHECK/5TH THIRD

1

22,864.00

Bank TAX TAX CHASE ACCOUNT

MOBILE	MOBILE HOME TAXES	1	573.00
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Totals: Bank TAX TAX CHASE ACCOUNT

1

573.00

Grand Totals

1077

1,676,755.35

## Receipting Summary

Billing Item	Billing Amt	Sales Tax	Penalty	Interest	Total
READY TO USE	\$20,012.36	\$0.00	\$827.51	\$0.00	\$20,839.87
WATER	\$12,436.54	\$0.00	\$563.01	\$0.00	\$12,999.55
READY TO USE 1"	\$832.03	\$0.00	\$66.47	\$0.00	\$898.50
FIRE LINE 6"	\$210.00	\$0.00	\$1.50	\$0.00	\$211.50
SEWER ONLY	\$5,725.39	\$0.00	\$14.59	\$0.00	\$5,739.98
METER METRON	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00
TURN OFF	\$35.00	\$0.00	\$0.00	\$0.00	\$35.00
SEWER READY TO USE	\$7,781.47	\$0.00	\$0.00	\$0.00	\$7,781.47
SEWER/WATER USAGE	\$924.95	\$0.00	\$0.00	\$0.00	\$924.95
FIRE LINE 6" W/O SRV	\$105.75	\$0.00	\$0.00	\$0.00	\$105.75
SEWER BENEFIT DEFER	\$259.18	\$0.00	\$0.00	\$0.00	\$259.18
READY TO USE 3"	\$219.65	\$0.00	\$0.00	\$0.00	\$219.65
FIRE LINE 8" +	\$180.00	\$0.00	\$0.00	\$0.00	\$180.00
READY TO USE 2"	\$515.00	\$0.00	\$0.00	\$0.00	\$515.00
TURN ON	\$25.00	\$0.00	\$1.25	\$0.00	\$26.25
READY TO USE 1 1/2"	\$563.04	\$0.00	\$0.00	\$0.00	\$563.04
FIRE LINE 8" W/O SRV	\$105.76	\$0.00	\$0.00	\$0.00	\$105.76
FIRE LINE 4"	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00
FIRE LINE 12"	\$45.00	\$0.00	\$0.00	\$0.00	\$45.00
METER CHARGE	\$80.38	\$0.00	\$19.62	\$0.00	\$100.00
	\$50,286.50	\$0.00	\$1,493.95	\$0.00	\$51,780.45

Payment Type	Amount
K	\$42,414.04
C	\$3,790.12
CER	\$5,262.50
MULTIPLE	\$303.79
ACH	\$10.00

## GL Section Summary Breakdown

Section	Category	GL Numbers	Debit	Credit
1COMMERCIAL	ACH Payments	591-000-005.000	\$10.00	\$0.00
1COMMERCIAL	ACH Payments	591-000-040.000	\$0.00	\$10.00
1COMMERCIAL	CR Payments	591-000-005.000	\$6,374.25	\$0.00
1COMMERCIAL	CR Payments	591-000-040.000	\$0.00	\$6,374.25
1COMMERCIAL	CR Payments	590-000-005.000	\$14,325.68	\$0.00
1COMMERCIAL	CR Payments	590-000-040.000	\$0.00	\$14,325.68
	SECTION TOTALS		\$20,709.93	\$20,709.93
BRENTWOOD R-1	CR Payments	591-000-005.000	\$5,044.14	\$0.00
BRENTWOOD R-1	CR Payments	591-000-040.000	\$0.00	\$5,044.14
	SECTION TOTALS		\$5,044.14	\$5,044.14
CAPITALS R-2	CR Payments	591-000-005.000	\$4,765.51	\$0.00
CAPITALS R-2	CR Payments	591-000-040.000	\$0.00	\$4,765.51
	SECTION TOTALS		\$4,765.51	\$4,765.51
MANOR WOOD R-3	CR Payments	591-000-005.000	\$5,151.10	\$0.00
MANOR WOOD R-3	CR Payments	591-000-040.000	\$0.00	\$5,151.10
	SECTION TOTALS		\$5,151.10	\$5,151.10

METRON COM R-8 C1	CR Payments	591-000-005.000	\$269.28	\$0.00
METRON COM R-8 C1	CR Payments	591-000-040.000	\$0.00	\$269.28
METRON COM R-8 C1	CR Payments	590-000-005.000	\$241.43	\$0.00
METRON COM R-8 C1	CR Payments	590-000-040.000	\$0.00	\$241.43

SECTION TOTALS			\$510.71	\$510.71
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METRON R-8	CR Payments	591-000-005.000	\$1,937.82	\$0.00
METRON R-8	CR Payments	591-000-040.000	\$0.00	\$1,937.82
METRON R-8	CR Payments	590-000-005.000	\$138.47	\$0.00
METRON R-8	CR Payments	590-000-040.000	\$0.00	\$138.47

SECTION TOTALS			\$2,076.29	\$2,076.29
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NORTHERN ESTATES R-4	CR Payments	591-000-005.000	\$3,792.76	\$0.00
NORTHERN ESTATES R-4	CR Payments	591-000-040.000	\$0.00	\$3,792.76

SECTION TOTALS			\$3,792.76	\$3,792.76
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RAMBLE WOOD R-5	CR Payments	591-000-005.000	\$3,462.13	\$0.00
RAMBLE WOOD R-5	CR Payments	591-000-040.000	\$0.00	\$3,462.13

SECTION TOTALS			\$3,462.13	\$3,462.13
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US 31 R-6	CR Payments	591-000-005.000	\$5,017.23	\$0.00
US 31 R-6	CR Payments	591-000-040.000	\$0.00	\$5,017.23

SECTION TOTALS			\$5,017.23	\$5,017.23
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WESTFIELDESTATES R-7	CR Payments	591-000-005.000	\$1,250.65	\$0.00
WESTFIELDESTATES R-7	CR Payments	591-000-040.000	\$0.00	\$1,250.65

SECTION TOTALS			\$1,250.65	\$1,250.65
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GRAND TOTALS			\$51,780.45	\$51,780.45
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# GL Number Summary

GL Numbers	Category	Debit	Credit
591-000-005.000	ACH Payments	\$10.00	\$0.00
591-000-040.000	ACH Payments	\$0.00	\$10.00
591-000-005.000	CR Payments	\$37,064.87	\$0.00
591-000-040.000	CR Payments	\$0.00	\$37,064.87
590-000-005.000	CR Payments	\$14,705.58	\$0.00
590-000-040.000	CR Payments	\$0.00	\$14,705.58
		\$51,780.45	\$51,780.45

Population: Special Assessment Districts (100, 200)

Current Installment Year: 2018

Sp. Assessment	Tot Principal Pd		Tot Admin Pd		Tot Interest Pd		Tot Penalty Pd		Tot Addtl Penlty Paid		Tot CertFee Pd		Total Pd	
	Cur	Prncpl	Cur	Admin	Cur	Interest	Cur	Penalty	Cur	Addtl	Cur	CertFee	Cur	Pd
100		19,956.03		0.00		2,636.05		0.00		0.00		0.00		22,592.08
WATER ASSESSMENT		10,714.87		0.00		2,584.00		0.00		0.00		0.00		13,298.87
200		799,898.20		0.00		0.00		0.00		0.00		0.00		799,898.20
COMMERCIAL SEWER		0.00		0.00		-17,997.71		0.00		0.00		0.00		-17,997.71
Grand Totals		819,854.23		0.00		2,636.05		0.00		0.00		0.00		822,490.28
		10,714.87		0.00		-15,413.71		0.00		0.00		0.00		-4,698.84