

BLAIR TOWNSHIP BOARD OF TRUSTEES

Budget Workshop

March 31, 2021

APPROVED

CALL TO ORDER: The Budget Workshop meeting of the Blair Township Board of Trustees was called to order at 9:00 am on March 31, 2021 at the Township Hall, 2121 County Road 633, Grawn, MI to prepare for the operations of the 2021-2022 fiscal year. This meeting was held in person with a ZOOM option.

ROLL CALL: Members present: Fitzpatrick, Wolfgang, Zeits, and Kucera. Blonshine joined by phone and Fleis arrived at 9:10 am.

The board reviewed the changes to the proposed Employee Handbook.

The vacation payout for salaried employees was discussed.

The board reviewed the changes proposed Code of Ethics and Conduct for Elected Officials and Members of Appointed Boards, Commissions and Committees.

The board reviewed the changes to Township policies.

Board member Wolfgang brought to the board's attention that the Treasurer is not following the Credit Card policy by submitting receipts for purchases within the next working day.

Board member Wolfgang will make the discussed changes and the board will adopt the Employee Handbook, Code of Ethics and the Township Policies at the June 2021 meeting.

PUBLIC INPUT: There was none.

Adjourned at 10:05 am

Lynette Wolfgang
Township Clerk