

BLAIR TOWNSHIP BOARD OF TRUSTEES

**Regular Meeting
September 11, 2018
6:00 P.M.**

APPROVED

CALL TO ORDER: The regular meeting of the Blair Township Board of Trustees was held at 6:00 P.M. on September 11, 2018 at the Township Hall and was called to order by Supervisor Blonshine.

OPENING CEREMONIES: The Pledge of Allegiance was recited. *A moment of silence was observed in remembrance of those who lost their lives as a result of the events of September 11, 2001.*

ROLL CALL: Members Present: Kucera, Zeits, Blonshine, Fleis, Campbell, Wolfgang and Fitzpatrick. Also in attendance were Emergency Services Director Eric Somsel and eight (8) guests.

LIMITED PUBLIC INPUT:

Erica Moon Mohr, candidate for TCAPS School Board, introduced herself and stated that she is running with a team of four other mothers.

Board Member Zeits stated that he brought a commemorative coin of the Twin Towers if anyone would like to see it.

APPROVAL OF AGENDA:

Board member Wolfgang asked that Road Naming be added to the agenda as item "n".

Moved by Fitzpatrick second by Wolfgang to approve the agenda with the addition. Motion carried.

DECLARATION OF CONFLICT OF INTEREST:

None stated.

PRESENTATIONS/SPECIAL REPORT:

Grand Traverse County Commissioner Report: No Commissioner present.

Sheriff's Report: Officer Karczewski apologized for missing the last two meetings while he was on vacation. He stated that his report is for July and August and the total number of calls for those two months was 928.

EMS Report: Emergency Services Director Somsel thanked everyone for coming to the 9/11 Memorial Ceremony earlier today and commended Fire Chief Parker on the work he did on it. He also thanked the crews for all of their work preparing for this ceremony. He congratulated Dan and Rochelle Kreft and Justin and Heatherly Runyon on their weddings. Somsel also reported on the new Echo unit, the FEMA grant that Dr. Smith received, the resignation of Rob Stahl and the Career Survival Class October 16 at 7:00pm.

Grand Traverse County Road Commission: Commissioner Andy Marek reported on the East/West Mobility Study and stated that there is a link on their website for the public to use for their input. He reported on the timber bridge being constructed on East Duck Lake Road, the possibility of the commission hiring a human resources director or consultant, right of way violations and wet land mitigation banking.

Wade Trim Report: Township Engineer Brian Sousa reported on the progress on the Iron Removal Plant and the rewrite of the Recreation Plan.

Supervisor Blonshine praised the water operators for their work when lightning struck the water treatment plant and asked Sousa to pass that information along to superiors.

ANNOUNCEMENTS/CORRESPONDENCE

Supervisor Blonshine read the card from Dana and Casey Cowell thanking the Emergency Services Department for their great care and professionalism.

CONSENT CALENDAR

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>TOTALS</u>	<u>REPORTS</u>
Pooled Operating	#1940-2028	\$ 839,254.43	Assessing Report
Trust & Agency Fund	#1007	\$ 78.00	Emergency Services Report
Tax Account	# 6245-6264	\$ 2,640,212.26	Water Dept. Report
Payroll Check/EFT	#1118-1224	\$ 39,378.42	Zoning Report
Direct Deposits		\$ 67,599.04	Minutes Regular Meeting August 14, 2018

Board member Wolfgang asked that the Assessing Report be added to the Consent Calendar and commended Assessor Wendy Witkop on the excellent job she does each year on the Audit of Minimum Assessing Requirements.

Moved by Wolfgang second by Kucera to approve the consent calendar with the addition of the Assessing Report. **Motion carried.**

UNFINISHED BUSINESS:

Videotaping of Meetings

Board member Kucera reported that he is not having much luck finding someone to videotape the meetings. He will continue looking as well as get pricing on equipment. No action taken.

Website Committee

Board member Campbell stated that she received quotes from two of the three companies that she contacted. The board would like to get one more quote. Campbell will bring one more to the meeting next month.

Library Shed

Supervisor Blonshine stated that the committee asked if they could put a “For Sale” sign in the window of the shed.

Moved by Campbell second by Fitzpatrick to offer the Library Committee \$5,000.00 for the shed. **Yes:** Blonshine, Fleis, Kucera, Zeits, Campbell, Wolfgang and Fitzpatrick. **No:** None. **Motion carried.**

Employee Assistance Program

Board member Wolfgang answered the question that the board had from last month on the proposal and stated that the Supervisor and herself recommend the following be included in this program: All full-time union and non-union, all part time, all Paid on Call employees, the Supervisor, Clerk and Treasurer.

Moved by Campbell second by Fitzpatrick to enroll in the Employee Assistance Program and include all full-time employees, union and non-union, all part time and paid on call employees, the Supervisor, Clerk and Treasurer. **Yes:** Kucera, Fitzpatrick, Zeits, Blonshine, Wolfgang, Fleis and Campbell. **No:** None. **Motion carried.**

NEW BUSINESS:

a. Resolution #2018-21 Contract with Consumer’s Energy for Street Lighting

Moved by Blonshine second by Fleis to adopt Resolution #2018-21 Contract with Consumer’s Energy for Street Lighting. **Yes:** Fitzpatrick, Zeits, Blonshine, Wolfgang, Fleis, Campbell and Kucera. **No:** None. **Motion carried.**

b. EMS Budget Amendment

Board member Wolfgang explained that this amendment is needed due to the grant that was received for mass casualty supplies.

Moved by Fleis second by Fitzpatrick to amend the EMS budget increasing the “Donations” revenue line item by \$7,038.66 and increasing the “Medical Supplies” expenditure line item by \$7,038.66. **Yes:** Zeits, Blonshine, Wolfgang, Fleis, Campbell, Kucera and Fitzpatrick. **No:** None. **Motion carried.**

c. Fire Budget Amendment

Board member Wolfgang explained that when the 2018-2019 budget was passed, the purchase of a new fire truck was not included, and that now that we are purchasing one, the budget needs to be amended. Supervisor Blonshine clarified that the reason the truck was not budgeted for is because we did not have a price yet.

Moved by Kucera second by Zeits to amend the Fire budget increasing the Capital Outlay expenditure line item by \$611,205.00. **Yes:** Blonshine, Wolfgang, Fleis, Clous, Kucera, Fitzpatrick and Zeits. **No:** None. **Motion carried.**

d. BS & A Delinquent Personal Property Tax

Board member Campbell explained that this software would streamline the process in both the Treasurer's office and the Clerk's office when receiving delinquent personal property tax payments.

Moved by Wolfgang second by Zeits to approve the purchase of BS & A Personal Property Tax Software in the amount of \$2,420.00. **Yes:** Wolfgang, Fleis, Campbell, Kucera, Fitzpatrick, Zeits and Blonshine. **No:** None. **Motion carried.**

e. EMS Coordinator Position and Pay

Emergency Services Director Somsel reported that this position would be an internal promotion with a yearly stipend of \$6,000.00 to be paid out quarterly and he is recommending Grant Johnson for the position.

Moved by Blonshine second by Fitzpatrick to approve the promotion of Grant Johnson to EMS Coordinator for a stipend of \$6,000.00 per year to be paid out quarterly. **Yes:** Fleis, Campbell, Kucera, Fitzpatrick, Zeits Blonshine and Wolfgang. **No:** None. **Motion carried.**

f. Hire Full-Time Paramedic/FF

Emergency Services Director Somsel reported that the interview committee of Captain Allman, Captain Tallman, Captain Darling and board member Wolfgang interviewed the two applicants for this position and stated their recommendation to hire Amy Wiggins.

Moved by Blonshine second by Fitzpatrick to approve hiring Amy Wiggins for the full-time Paramedic/FF position. **Yes:** Campbell, Kucera, Fitzpatrick, Zeits, Blonshine, Wolfgang and Fleis. **No:** None. **Motion carried.**

g. Hire Four (4) Paid on Call Emergency Services Personnel

Emergency Services Director Somsel reported that he can't ever remember having this many people, at one time, interested in working as Paid on Call members. He reported that two of the four are already certified firefighters and the other two are interested in attending fire school. All four have been interviewed by Captain Allman.

Moved by Wolfgang second by Kucera to hire Matthew Vandermeij, Nicholas Dobb, John Burkley and Richard Cebula IV as Paid on Call Emergency Services personnel. **Yes:** Kucera, Fitzpatrick, Zeits, Blonshine, Wolfgang, Fleis and Campbell. **No:** None. **Motion carried.**

h. Procure Services Agreement

Emergency Services Director Somsel reported that the power stretchers and power load systems have not had preventative maintenance like they should have over the years and now there is a repair bill for approximately \$5,700.00. If the service agreement is signed it will cover this repair and provide the preventative maintenance needed.

Moved by Campbell second by Fleis to approve the Procure Services Agreement for a one year term for a total of \$5,463.90. **Yes:** Fitzpatrick, Zeits, Blonshine, Wolfgang, Fleis, Campbell and Kucera. **No:** None. **Motion carried.**

i. Green Burials/Possible Amendment to the Cemetery Ordinance

Board member Wolfgang stated that she had received an inquiry as to whether we allow burials that turn cremains into a tree. There was discussion regarding allowing this in certain areas of the cemeteries, what kind of trees would be allowed and how much space to allow for each tree.

The Clerk and the Supervisor will look into what area would work for this purpose and further discussion will be had at the next meeting. No action taken.

j. Declare one (1) HP Elitebook Laptop Surplus

Board member Wolfgang reported that this laptop was turned in by Trustee Zeits. He is accessing his Township e-mail on his personal computer.

Moved by Blonshine second by Fitzpatrick to *give the computer to* EMS/Fire for possible use for inspections and investigations. **Motion carried.**

k. Stadium Drive Discussion

Supervisor Blonshine reported on the meeting she attended with the Grand Traverse County Road Commission.

Moved by Wolfgang second by Zeits to participate in the cost sharing for the Stadium Drive extension and Rennie School Road improvements with the Grand Traverse County Road Commission (25%), Blair Township (25%) and the developers (50%). **Yes:** Wolfgang, Blonshine, Fitzpatrick, Zeits, Campbell, Kucera, and Fleis. **No:** None. **Motion carried.**

l. Damage from Lightning Storm

Supervisor Blonshine reported that we have contacted our insurance company and are collecting invoices to send to them for reimbursement.

m. Treasurer's Report

Board member Campbell gave her report.

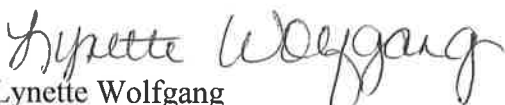
n. Naming of Road

Moved by Campbell second by Fitzpatrick to approve the road name Silverado Trail. **Motion carried.**

EXTENDED PUBLIC INPUT:

Board member Campbell asked the board to be thinking of ideas for the newsletter and have them submitted by November 1st.

ADJOURNMENT: 7:42 pm.


Lynette Wolfgang
Township Clerk