

BLAIR TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
December 12, 2017
6:00 P.M.
APPROVED

CALL TO ORDER: The regular meeting of the Blair Township Board of Trustees was held at 6:00 P.M. on December 12, 2017 at the Township Hall and was called to order by Supervisor Blonshine.

OPENING CEREMONIES: The Pledge of Allegiance was recited.

ROLL CALL: Members Present: Clous, Wolfgang, Campbell, Blonshine, Fitzpatrick and Kucera. Zeits was excused. Also in attendance were Emergency Services Director, Eric Somsel, Water & Sewer Coordinator Lisa Guerrieri and seven (7) guests.

LIMITED PUBLIC INPUT:

There was none.

APPROVAL OF AGENDA:

Board Member Wolfgang requested that credit card authorization for Fire Chief Parker be added as item "i" under new business.

Moved by Clous second by Blonshine to approve the agenda with the addition of New Business item "i".
Motion carried.

DECLARATION OF CONFLICT OF INTEREST:

None stated.

PRESENTATIONS/SPECIAL REPORT:

Sheriff's Report: Deputy Karczewski stated there were 443 calls for service in November.

EMS Report: Director of Emergency Services, Eric Somsel stated that they are still working on the proposals with Paradise Township for management services and Long Lake Township to provide a transporting ALS ambulance. Employee meetings are being scheduled quarterly and officer meetings are on a monthly basis. Fire Chief Parker has started his new position and doing a great job.

Grand Traverse County Road Commission: Andy Marek stated that the Road Commission budget was approved on December 11, 2017. He also spoke in regards to the work session planned on December 13, 2017 for the east/west corridor project.

ANNOUNCEMENTS/CORRESPONDENCE

Supervisor Blonshine informed the board members and guests that she has received numerous compliments in regards to the Township Newsletter.

CONSENT CALENDAR

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>TOTALS</u>	<u>REPORTS</u>
Pooled Operating	#1089-1215	\$ 98,083.36	Assessing Report
Trust & Agency Fund	#1953-1954	\$ 6,343.00	EMS Report
Tax Account	#6121-6128	\$ 23,557.35	Fire Dept. Report
Payroll	#1000-1015	\$ 21,969.93	Water Dept. Report
Direct Deposits		\$ 58,917.21	Zoning Report
			Minutes Regular Meeting November 14, 2017

Moved by Clous second by Wolfgang to approve the Consent Calendar as presented.
Motion carried.

UNFINISHED BUSINESS:

a. Water and Sewer Ordinance Amendment

Moved by Wolfgang second by Fitzpatrick to approve amendment #100-17-17-01 to the Water & Sewer Ordinance. **Yes:** Fitzpatrick, Wolfgang, Clous, Campbell and Blonshine. **No:** Kucera.
Motion carried.

b. Land Division Ordinance Amendment

Moved by Fitzpatrick second by Clous to deny the request for the elimination of 2 administrators and create a land division committee to consist of Water/Sewer, Zoning, Fire Chief, and Supervisor with the assessor informing the committee if there is a land division allowed. **Yes:** Wolfgang, Clous, Kucera, Fitzpatrick, Campbell and Blonshine. **No:** None. **Motion carried.**

c. Water Tower Rental Agreement

Postponed until next meeting.

NEW BUSINESS:

a. Water Fund Budget Amendment

Moved by Wolfgang second by Fitzpatrick to amend water budget by increasing the proceeds of loan revenue line item by \$1,708,245.00, increasing the interest expense expenditure line item by \$8,700.00 and increasing the rural development loan expenditure line item by \$2,425,000.00.
Yes: Wolfgang, Fitzpatrick, Clous, Kucera, Blonshine and Campbell. **No:** None. **Motion carried.**

b. Additional Compensation for Water/Sewer Coordinator filling in for ZA

Moved by Wolfgang second by Campbell to give the supervisor the authority to enforce the Zoning Ordinance while the Zoning Administrator is on maternity leave. **Motion carried.**

Moved by Fitzpatrick second by Blonshine to appoint the water/sewer coordinator Lisa Guerrieri as acting Zoning Administrator while current ZA Lindsey Wolf is on maternity leave.

Moved by Fitzpatrick second by Clous to compensate Lisa \$1,000.00 per pay period during the time she is acting ZA. **Yes:** Clous, Kucera, Fitzpatrick, Wolfgang, Blonshine and Campbell. **No:** None. **Motion carried.**

c. Kent Stiner –Water Main Variance

Mr. Stiner not in attendance.

d. RFP for Employee Benefit Broker/Consulting Services

Moved by Clous second by Fitzpatrick to send out a request for proposals for Employee Benefit Broker/Consulting Services, to be published on Township's website and the Record Eagle. **Motion carried.**

Moved by Fitzpatrick second by Campbell to establish a committee for Employee Benefits Broker/Consulting Services. The committee will consist of board members Campbell, Wolfgang, Kucera, Director of Emergency Services Eric Somsel and Captain Matt Tallman. **Motion carried.**

e. RFP for Audit Services

Moved by Blonshine second by Fitzpatrick to establish a committee for audit services that will consist of Treasurer Campbell, Clerk Wolfgang and Trustee Clous. **Motion carried.**

Moved by Wolfgang second by Clous to request proposals for auditing services to be published on the Township's website and in the Record Eagle. **Motion carried**

f. Disposal of Surplus Ambulance/Rescue

Moved by Blonshine second by Fitzpatrick to authorize Emergency Service Director Somsel to advertise the ambulance/rescue by sealed bid with a minimum bid of \$4,000.00 to be advertised at the Director's discretion. **Yes:** Fitzpatrick, Kucera, Campbell, Wolfgang, Blonshine and Clous. **No:** None. **Motion carried.**

g. Resolution #2017-25 Annual Adoption of Poverty Exemption Policy & Guidelines

Moved by Kucera second by Wolfgang to adopt Resolution #2017-25 Annual Adoption of Poverty Exemption Policy & Guidelines. **Yes:** Clous, Fitzpatrick, Kucera, Blonshine, Wolfgang and Campbell. **No:** None. **Motion carried.**

h. Agreement to Collect Summer Taxes TBAISD

Moved by Wolfgang second by Fitzpatrick to authorize the Treasurer, Supervisor and Clerk to sign the agreement with TBAISD for the collection of summer school property taxes for the year 2018. .
Yes: Wolfgang, Blonshine, Campbell, Clous, Kucera and Fitzpatrick. No: None. **Motion carried.**

i. Credit card Authorization for Fire Chief Marvin Parker

Moved by Wolfgang second by Fitzpatrick to approve applying for a credit card for the township in the name of Fire Chief Marvin Parker. Yes: Clous, Kucera, Wolfgang, Fitzpatrick, Campbell and Blonshine. No: None. **Motion carried.**

PUBLIC COMMENT

None stated.

ADJOURNMENT: 8:12pm



Jane Beuthin
Deputy Clerk