

BLAIR TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
November 14, 2017
6:00 P.M.
APPROVED

CALL TO ORDER: The regular meeting of the Blair Township Board of Trustees was held at 6:00 P.M. on November 14, 2017 at the Township Hall and was called to order by Supervisor Blonshine.

OPENING CEREMONIES: The Pledge of Allegiance was recited.

ROLL CALL: Members Present: Kucera, Wolfgang, Blonshine, Campbell and Fitzpatrick. Clous and Zeits were excused. Also in attendance were Emergency Services Director, Eric Somsel, Zoning Administrator, Lindsey Wolf and six (6) guests.

LIMITED PUBLIC INPUT:

There was none.

APPROVAL OF AGENDA:

Board Member Wolfgang requested that Parks & Rec Expenditure and Budget Amendment be added to the agenda as New Business item “t” and Munetrix Proposal as New Business item “u”.

Moved by Fitzpatrick second by Wolfgang to approve the agenda with the addition of New Business items “t” and “u”. **Motion carried.**

DECLARATION OF CONFLICT OF INTEREST:

None stated.

PRESENTATIONS/SPECIAL REPORT:

County Commissioner’s Report: Cheryl Gore Follette reported that the Commissioners will be voting on a balanced budget at their meeting on November 15, 2017. She also stated that Soil Erosion will be moving to the Health Department Building.

Sheriff’s Report: Deputy Karczewski stated there were 496 calls for service in October. On September 30th he attended the Grawn Rural Health Fair at St. Patrick’s Catholic Church and collected 25lbs. of prescription medications. He also reported on the success of the Blair Township “drug take back” held on October 28th. The 73lbs. that he collected was the most in the surrounding counties.

EMS Report: Director of Emergency Services, Eric Somsel stated that he has been working on proposals for Paradise Township for emergency services and Long Lake Township to provide a transporting ALS ambulance. The interview committee has completed interviews to fill two vacant positions. EMS Chief Dan O'Brien initiated letters of appreciation to employees for their commitment during times of being short staffed. Fun was had by all at the annual Halloween party.

Grand Traverse County Road Commission: Andy Marek spoke regarding the approval of the Fleet Management Plan, building a new wash bay for county trucks and hiring a consultant for the east /west corridor.

ANNOUNCEMENTS/CORRESPONDENCE

Board Member Kucera spoke regarding how informative the Get Engaged class he attended was. He also reported that the Grand Traverse Planning Commission Awards Banquet acknowledged the great people of Grand Traverse County.

CONSENT CALENDAR

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>TOTALS</u>	<u>REPORTS</u>
Pooled Operating	#1000-1088	\$ 752,701.20	Assessing Report
General Fund	#33223	\$ 100,000.00	EMS Report
Ambulance Fund	#18261	\$ 100,000.00	Fire Dept. Report
Fire and Police Fund	#11349-11350	\$ 306,104.48	Water Dept. Report
Trust & Agency Fund	#1949-1952	\$ 6,362.00	Zoning Report
Sewer Bill Fund	#1935-1936	\$ 8,514.52	Minutes Regular Meeting
Sewer Assmt. Fund	# -0-	\$ -0-	October 10, 2017
Water Assmt. Fund	# -0-	\$ -0-	Minutes Quarterly Meeting
Water Bill Fund	#5275-5282	\$ 115,768.85	October 17, 2017
Milfoil Fund	# -0-	\$ -0-	
Tax Account	#6090-6120	\$ 262,945.18	
Payroll	#1000-1015	\$ 53,310.80	
Direct Deposits		\$ 87,084.35	

**Moved by Fitzpatrick second by Wolfgang to approve the Consent Calendar as presented.
 Motion carried.**

UNFINISHED BUSINESS:

a. Township Welcome Packet

The Board formed a committee to work on the Township Welcome Packet. The committee will consist of Supervisor Blonshine, board members Wolfgang and Campbell and Zoning Administrator Lindsey Wolf. The Board would like a member of the community to also be on the committee.

b. Township Newsletter

**Moved by Wolfgang second by Fitzpatrick to approve the 2017 Winter Newsletter with changes.
 Motion carried.**

c. Water Tower Rental Agreement

Moved by Wolfgang second by Fitzpatrick to postpone the Water Tower Rental agreement pending Township Attorney recommendation. **Yes:** Wolfgang, Blonshine, Kucera, Fitzpatrick and Campbell. **No:** None. **Motion carried.**

NEW BUSINESS:

a. Public Hearing Text Amendment #104-05-17-01

Open Public Hearing @ 6:34pm.

There was no public comment.

Close Public Hearing @ 6:35pm.

Moved by Fitzpatrick second by Kucera to approve the Blair Township Zoning Ordinance Text Amendment #104-05-17-01 based on the Planning Commission's recommendation. **Yes:** Fitzpatrick, Campbell, Kucera, Wolfgang and Blonshine. **No:** None. **Motion carried.**

b. Proposal for Professional Services-Iron Removal Treatment Plant Design

Moved by Wolfgang second by Fitzpatrick to approve expenditure for design of iron removal treatment plant by Wade Trim, not to exceed \$71,000.00 **Yes:** Wolfgang, Blonshine, Kucera, Fitzpatrick and Campbell. **No:** None. **Motion carried.**

c. Fire Chief Hiring Committee Recommendation

Moved by Wolfgang second by Fitzpatrick to approve hiring Bill Parker as Blair Township Fire Chief at a salary of \$56,000.00 per year plus non union benefit package starting December 1, 2017. **Yes:** Campbell, Fitzpatrick, Kucera, Blonshine and Wolfgang. **No:** None. **Motion carried.**

d. Full-time Paramedic/FF Hiring Committee Recommendation

Moved by Wolfgang second by Fitzpatrick to approve hiring Robert (Robbie) Przybylski as full time Paramedic/FF starting wage and benefits to be determined by Blair Township EMS/Fire Union contract, based on hiring committee recommendation, effective December 4, 2017. **Yes:** Kucera, Campbell, Fitzpatrick, Blonshine and Wolfgang. **No:** None. **Motion carried.**

e. EMS and Fire Budgets regarding Wages and Benefits

Moved by Wolfgang second by Kucera to approve all EMS/Fire employees' wages & benefits to be split 50/50 by EMS and Fire budgets, effective immediately. **Yes:** Wolfgang, Campbell, Blonshine, Kucera and Fitzpatrick. **No:** None. **Motion carried.**

f. Declare 1995 Ford Ambulance/Rescue as Surplus

Moved by Wolfgang second by Fitzpatrick to declare 1995 Ford Ambulance/Rescue as surplus. Disposal to be determined at December board meeting. **No: None. Motion carried.**

g. Request to Open the Union Contract for Wage Negotiations

A Union Contract Negotiating Committee was formed. The Committee will include Supervisor, ES Director, Trustee Fitzpatrick and a Union Officer.

Moved by Fitzpatrick second by Kucera to open current Union Contract for wage purposes only to renegotiate with the union to adjust the wages accordingly. **Yes: Fitzpatrick, Blonshine, Campbell, Wolfgang and Kucera. No: None. Motion carried.**

h. Proposal to Provide Emergency Services to Paradise Township

Moved by Fitzpatrick second by Kucera to approve the Emergency Services Director, with the consensus of this board, continue his initial negotiation process with Paradise Township. **Motion carried.**

i. Resolution #2017-23 to Apply for Grant from Michigan Par Plan

Moved by Wolfgang second by Campbell to approve Resolution #2017-23 to apply for grant from Michigan Par Plan. **Yes: Blonshine, Kucera, Fitzpatrick, Wolfgang and Campbell. No: None. Motion carried.**

j. Charter Franchise Fee Agreement

Moved by Wolfgang second by Fitzpatrick to direct the Township Supervisor to sign the Charter Franchise Fee Agreement for 5% gross revenues and no PEG fees for the next 10 years. **Yes: Campbell, Fitzpatrick, Blonshine, Kucera and Wolfgang. No: None. Motion carried.**

k. Proposed Revision to Blair Township Land Division Ordinance

Moved by Kucera second by Fitzpatrick to table the proposed Blair Township Land Division Ordinance. **Motion carried.**

l. Amendment to Water/Sewer Ordinance

Moved by Kucera second by Campbell to table the proposed Amendment to Water/Sewer Ordinance until the December board meeting. **Motion carried.**

m. Loan from Sewer Fund to Water Fund

Moved by Wolfgang second by Fitzpatrick to approve Resolution #2017-24 to loan water fund \$150,000 from sewer fund pursuant to Blair Township Water/Sewer Ordinance Article 13, section 1305 and 1306 with repayment as stated in Appendix D from Municipal Finance Consultants Inc. **Yes: Campbell, Blonshine, Wolfgang, Kucera and Fitzpatrick. No: None. Motion carried.**

n. Liquor Law Budget Amendment

Moved by Wolfgang second by Fitzpatrick to direct the Clerk to write a check from the fire fund to liquor law fund for \$9,800.00 to return the money that was transferred less Liquor Law inspection costs. **Yes:** Blonshine, Campbell, Fitzpatrick, Kucera and Wolfgang. **No:** None.
Motion carried.

o. Maintenance Coordinator Wages

Moved by Blonshine second by Wolfgang to pay the Maintenance Coordinator \$14.00 per/hr, with a possible \$.50 cent increase after 90 days. **Yes:** Campbell, Kucera, Fitzpatrick, Wolfgang and Blonshine. **No:** None. **Motion carried.**

p. Townhall and Grounds Budget Amendment

Moved by Fitzpatrick second by Kucera to amend Townhall & Grounds budget reducing it by \$15,080.00. **Yes:** Wolfgang, Campbell, Fitzpatrick, Blonshine and Kucera. **No:** None. **Motion carried.**

q. BS&A Additional Training Proposal

Moved by Kucera second by Fitzpatrick to approve additional BS&A training at a cost of \$3505.00. **Yes:** Fitzpatrick, Campbell, Blonshine, Wolfgang and Kucera. **No:** None.
Motion carried.

r. Revised Water Bill Register from September 12, 2017 minutes

Moved by Wolfgang second by Campbell to approve the revised water bill registers specifically checks #5223 - #5250 in the amount of \$744,389.86. **Yes:** Wolfgang, Blonshine, Campbell, Fitzpatrick and Kucera. **No:** None. **Motion carried.**

s. Discussion on Library Committee Shed on Township Property

There was discussion about the Library Committee shed on Township property and board members would like it removed.

t. Parks and Rec Budget Amendment

Moved by Fitzpatrick second by Kucera to approve expenditure of \$15,000.00 for the crushed stone pathway in the community garden, to be paid using grant money. **Yes:** Wolfgang, Fitzpatrick, Kucera, Blonshine and Campbell. **No:** None. **Motion carried.**

Moved by Wolfgang second by Fitzpatrick to amend the budget increasing Parks & Rec capital outlay expenditure by \$15,000.00. **Yes:** Campbell, Fitzpatrick, Kucera, Wolfgang and Blonshine. **No:** None. **Motion carried.**

u. Munetrix Proposal

Moved by Fitzpatrick second by Kucera to approve the Munetrix Software Premium Addition Proposal. **Yes:** Blonshine, Wolfgang, Kucera, Fitzpatrick and Campbell. **No:** None. **Motion carried.**

Moved by Fitzpatrick second by Kucera approving the Clerk to write check #1089 to Munetrix, dated 11-15-2017 for \$5,199.95.

PUBLIC COMMENT

Board Member Kucera thanked Supervisor Blonshine for her work on getting two Dangerous Buildings on Mobile Trail removed.

ADJOURNMENT: 8:40pm


Jane Beuthin
Deputy Clerk