

BLAIR TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
September 12, 2017
6:00 P.M.
APPROVED

CALL TO ORDER: The regular meeting of the Blair Township Board of Trustees was held at 6:00 P.M. on September 12, 2017 at the Township Hall and was called to order by Supervisor Blonshine.

OPENING CEREMONIES: The Pledge of Allegiance was recited.

The board observed a moment of silence in remembrance of Fire Chief Jim Carroll.

ROLL CALL: Members Present: Wolfgang, Campbell, Kucera, Clous, Fitzpatrick, Blonshine and Zeits. Also in attendance were Director of Emergency Services, Eric Somsel and eight (8) guests.

LIMITED PUBLIC INPUT:

Bill Crain with Crain Engineering spoke regarding a land division in the water district that will be on the agenda next month.

APPROVAL OF AGENDA:

Board Member Wolfgang requested that "Waive Penalties on Water Bills" be added to the agenda as New Business item "o". She also stated that New Business item "d" should read EMS/Fire Hiring Committee Recommendation.

Moved by Clous second by Zeits to approve the agenda with the addition of New Business item "o" and the change to New Business item "d". **Motion carried.**

DECLARATION OF CONFLICT OF INTEREST:

None stated.

PRESENTATIONS/SPECIAL REPORT:

County Commissioner's Report: Cheryl Gore Follette announced that the Land Bank has paid for a traffic study at Rennie School Road and US 31. New County Administrator Vicki Uppal has been busy getting to know staff and attending numerous meetings. She also spoke about the \$5.6M payment to MERS and Animal Control's campaign to encourage dog owners to purchase licenses.

Sheriff's Report: Deputy Karczewski stated there were 471 calls for service.

EMS Report: Director of Emergency Services, Eric Somsel reported on the continuous progress of Blair Township becoming an EMS Training Center. New intercept agreements are currently being negotiated and signed. Dan O'Brien, formerly EMS Director, has now assumed the position of EMS Chief and reports directly to the Director of Emergency Services.

Fire Department: Director of Emergency Services Eric Somsel spoke about Mayfield Township contract, Mutual Aide Agreements and education.

Grand Traverse County Road Commission: Andy Marek reported that the bids for S. Airport Road and East Bay Township's SAD's came in quite high, so those projects will be postponed and rebid this winter.

ANNOUNCEMENTS/CORRESPONDENCE

Board Member Kucera discussed Get Engaged! A Guide to Getting Involved in Your Community, sponsored by MSU and Grand Traverse County.

Board Member Campbell has been in communication with Ashley from MTA and Blair Township will be featured in the December issue of Township Focus. She asked board members to please submit ideas and/or pictures regarding the township.

CONSENT CALENDAR:

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>TOTALS</u>	<u>REPORTS</u>
General Fund	#33119-#33181	\$ 101,387.23	Assessing Report
Ambulance Fund	#18173-#18224	\$ 70,865.56	EMS Report
Fire and Police Fund	#11281-#11319	\$ 73,060.50	Fire Dept. Report
Trust & Agency Fund	# 1940-1944	\$ 178.00	Treasurer's Report
Sewer Bill Fund	#1922-#1927	\$ 3,257.98	Water Dept. Report
Sewer Assmt. Fund	# -0-	\$ -0-	Zoning Report
Water Assmt. Fund	# -0-	\$ -0-	Minutes August 8, 2017
Water Bill Fund	#5223-#523	\$ 744,714.45	Regular Meeting
RD RRI Account	# -0-	\$ -0-	
RD Debt Retirement	# -0-	\$ -0-	
Milfoil Fund	# -0-	\$ -0-	
Tax Account	#6054-#6083	\$ 1,786,336.57	

Clerk Wolfgang stated that Tax Fund register check #6066 amount should be \$161,971.55, not \$161,791.55.

Moved by Wolfgang second by Kucera to approve the Consent Calendar with correction of Tax Fund check register. **Yes:** Clous, Kucera, Wolfgang, Blonshine, Campbell, Zeits and Fitzpatrick. **No:** None. **Motion carried.**

UNFINISHED BUSINESS:

a. Appoint Planning Commission Member Term Expiring 11/30/2017

Moved by Fitzpatrick second by Wolfgang to appoint Travis Clous To the Planning Commission Board with a term ending 11/30/2020. **Yes:** Kucera, Fitzpatrick, Zeits, Wolfgang, Blonshine, Clous and Campbell. **No:** None. **Motion carried.**

NEW BUSINESS:

a. Proposed Revision of lots 5 & 6, Meadow Wood Pines

Moved by Kucera second by Fitzpatrick to approve the proposed revision of lots 5 & 6 in Meadow Pines Subdivision. **Yes:** Blonshine, Clous, Zeits, Kucera, Fitzpatrick, Campbell and Zeits. **No:** None. **Motion carried.**

b. ERT Team Member

Moved by Clous second by Zeits to approve Shawn Bottomley assuming the role as ERT Representative for Blair Township. **Yes:** Fitzpatrick, Zeits, Campbell, Blonshine, Wolfgang, Clous and Kucera. **No:** None. **Motion carried.**

c. Vacation Time Extension for EMS Employee

Director of Emergency Services, Eric Somsel, reported that due of the staffing situation, Mike Luther, whose anniversary date is October 12, will not be able to use up his vacation time. He is requesting that the board approve a one month extension for him to use his vacation time.

Moved by Fitzpatrick second by Zeits to extend the time that Mike Luther has to use his vacation time by one month. **Motion carried.**

d. Paramedic/Firefighter Hiring Committee Recommendation

Director of Emergency Services, Eric Somsel, reported that the Hiring Committee interviewed five applicants. Their recommendation is to hire Dan Kreft and Justin Runyon to fill the two vacant full time positions.

The discussion was interrupted when Eric had to leave to go on a call.

Moved by Clous second by Fitzpatrick to table item “d” until the end of the agenda. **Yes:** Wolfgang, Clous, Blonshine, Kucera, Campbell, Zeits and Fitzpatrick. **No:** None. **Motion carried.**

e. Township Engineer Recommendation

Supervisor Blonshine reported that five proposals were received, four of which were valid, the fifth was turned in after the deadline. She stated that this was a hard decision for the committee because the Township could not lose by using either of the firms interviewed. The final recommendation was Brian Sousa with Wade Trim.

Moved by Kucera second by Wolfgang to hire Brian Sousa with Wade Trim as the Township Engineer of Record. **Yes:** Wolfgang, Clous, Kucera, Fitzpatrick, Zeits, Campbell and Blonshine. **No:** None. **Motion carried.**

f. Corridor Improvement Authority – Felicia Randall

Felicia Randall, 3612 Perimeter Dr, discussed how a Corridor Improvement Authority works how it benefits the Township. Board members agree it's a great program, but don't think Blair Township is ready.

g. ZBA Member term expiring 11/30/2018

Moved by Wolfgang second by Fitzpatrick to appoint Karin Cascadden to the ZBA for a term ending 11/30/2018. **Yes:** Zeits, Fitzpatrick, Kucera, Clous, Wolfgang and Blonshine. **No:** Campbell. **Motion carried.**

h. BOR Alternate term expiring 12/30/2018

Moved by Wolfgang second by Kucera to appoint Felicia Randall as the BOR Alternate for a term ending 12/30/2018. **Yes:** Blonshine, Campbell, Zeits, Fitzpatrick, Kucera, Clous and Wolfgang. **No:** None. **Motion carried.**

i. Add Dillon Youker and Eric Somsel as Authorized Users on Township Credit Card

Moved by Blonshine second by Fitzpatrick to approve Dillon Youker as an authorized user on the Township credit card, order an additional card in just the Township's name, and order a card in Eric Somsel's name. **Yes:** Fitzpatrick, Zeits, Kucera, Campbell, Clous, Blonshine and Wolfgang. **No:** None. **Motion carried.**

j. Budget Amendments

Moved by Blonshine second by Fitzpatrick to amend the Townhall and Grounds line item 265-940, taking the budgeted amount of \$25,000 out for FY 2017/2018. Also, change line item 265-942 Hydrant Rental Payback to Water Payback and delete 265-937 Irrigation Payback. Also change 265-918 Water Usage to Irrigation, because the General Fund will be paying Township Grounds Irrigation and EMS/Fire is paying water usage inside the building. Under the Parks and Rec budget center, change 751-918 from Water Usage to Splash Pad/Irrigation. **Yes:** Wolfgang, Campbell, Zeits, Blonshine, Kucera, Fitzpatrick and Clous. **No:** None. **Motion Carried.**

k. Surplus items

Moved by Blonshine second by Clous to declare one HP Laserjet 4100 Printer, one HP Proliant ML350e Server and one Security System with 3 Speco cameras and digital video recorder as surplus. The maintenance Coordinator will attempt to sell for whatever value there is. **Yes:** Zeits, Fitzpatrick, Campbell, Blonshine, Wolfgang, Clous and Kucera. **No:** None. **Motion carried.**

l. MTA Luncheons

Moved by Blonshine second by Clous to follow the Township policy that “Meals will be reimbursed when required to be away from home overnight”. **Yes:** Campbell, Wolfgang, Clous, Blonshine, Zeits, Fitzpatrick and Kucera. **No:** None. **Motion carried.**

m. Welcome Packet

There was discussion regarding sending a Welcome Packet to new residents and business owners.

n. Treasurer’s Report

Board Member Campbell read her Treasurer’s report.

o. Waive Penalties on Water Bills

Moved by Blonshine second by Wolfgang to waive penalties for the August 2017 water bills. **Yes:** Wolfgang, Blonshine, Campbell, Zeits, Fitzpatrick, Kucera and Clous. **No:** None. **Motion carried.**

Paramedic/Firefighter Hiring Committee Recommendations

Moved by Campbell second by Fitzpatrick to hire Dan Kreft and Justin Runyon as Full Time Paramedic/Firefighters as recommended by the hiring committee. **Yes:** Campbell, Zeits, Fitzpatrick, Kucera, Clous, Wolfgang and Blonshine. **No:** None. **Motion carried.**

PUBLIC COMMENT

Jennifer Hodges with Gourdie-Fraser thanked the board for the opportunity to interview for the Engineer of Record.

ADJOURNMENT: 8:40pm



Jane Beuthin
Deputy Clerk