

BLAIR TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
October 11, 2016
6:00 P.M.
APPROVED

CALL TO ORDER: The regular meeting of the Blair Township Board of Trustees was held at 6:00 P.M. on October 11, 2016 at the Township Hall and was called to order by Clerk Wolfgang.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

ROLL CALL: Members Present: Zeits, DeKuiper, Rademaker, Wolfgang, and DeVaan. Clous arrived at 6:16 pm. Pahl was excused. Also in attendance were Medical Director Ed Draper, Fire Chief Jim Carroll, Assistant Fire Chief Eric Darling and sixteen (16) guests.

Moved by Rademaker second by DeVaan to appoint board member DeKuiper to chair the meeting. **Motion carried.**

LIMITED PUBLIC INPUT:

Debra Hunt with Grand Traverse County Road Commission spoke regarding the November millage renewal request and how millage funds would be used.

Andy Marek, Grand Traverse County Road Commissioner, also spoke regarding the millage and state funding.

Gloria VanHoose and Karen Giddis with the Blair Library Committee again asked the board to donate funds toward a building for the Library. Board member DeKuiper reiterated previous discussions regarding the Township donating funds, ownership of a library building, and TADL's commitment to the project. Gloria and Karen also announced the passing of Dorothy Biegler.

Marilyn Fleis, 5237 Norton Road, commended Brenda DeKuiper on the great job she has done on the playground.

APPROVAL OF AGENDA:

Moved by Rademaker second by Zeits to approve the agenda with the following addition:

Add item k: Resignation of Medical Director

Motion carried.

DECLARATION OF CONFLICT OF INTEREST:

Rademaker stated a conflict with item i. Agreement with Oleson's for easement.

PRESENTATIONS/SPECIAL REPORT:

County Commissioner's Report: Alisa Kroupa spoke regarding meetings to discuss Easling Pool, the Historic Clock, and County Parks.

Sheriff's Report: Deputy Matt Karczewski stated that Township stats were not available, but gave the remainder of his report.

ANNOUNCEMENTS/CORRESPONDENCE

There were none.

CONSENT CALENDAR:

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>TOTALS</u>	<u>REPORTS</u>
General Fund	#32470-#32523	\$ 114,660.89	Assessing Report
Ambulance Fund	#17648-#17704	\$ 95,052.59	EMS Report
Fire and Police Fund	#10936-#10973	\$ 33,348.85	Fire Dept. Report
Trust & Agency Fund	#1904-#1905	\$ 1,152.00	Supervisor's Report
Sewer Bill Fund	#1791-#1803	\$ 8,301.12	Treasurer's Report
Sewer Assmt. Fund	#1061	\$ 296,032.50	Water Dept. Report
Water Assmt. Fund	#1262	\$ 75,000.00	Zoning Report
Water Bill Fund	#4886-#4919	\$ 53,200.34	Minutes September 13, 2016
RD RRI Account	# -0-	\$ -0-	Regular Meeting
RD Debt Retirement	# -0-	\$ -0-	
Milfoil Fund	# -0-	\$ -0-	

Moved by Clous second by Rademaker to approve the Consent Calendar as presented.
Motion carried.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

a. Intercept Payments

Brenda Fate and Sue Boyko with Northflight Billing were in attendance to discuss payments owed to other municipalities per the Township's intercept agreements.

Moved by Rademaker second by Zeits to table this item until the next meeting.
Motion carried.

b. Amendment to Water Ordinance Technical Specifications

The following is the proposed addition:

The Township engineer, as selected and approved by the Townboard, shall do all inspections for the installation and connection of all water and/or sewer mains which will become the property of Blair Township.

Moved by DeVau second by Clous to approve the amendment to the Water Ordinance – Technical Specifications Section 1 General Requirements 1.02A as presented. **5 yes, 1 no** (Rademaker). **Motion carried.**

c. Payment for Quickbooks

The Clerk reported that the cost of her Quickbooks has gone up to \$3,100.00. Quickbooks only will accept payment by credit card or bank transfer. The limit on the credit card is \$5,000.00 which may lead to the renewal being denied if the card is near it's limit. There was discussion regarding why the price of Quickbooks has increased, the Clerk will inquire about it and report back at the next meeting.

Moved by Clous second by Zeits to increase the credit card limit to \$7,500.00. **Yes:** Rademaker, DeVau, Wolfgang, Zeits, Clous, DeKuiper. **No:** None. **Motion carried.**

d. Water/Sewer Surplus Items

Moved by DeKuiper second by Rademaker to declare surplus, the 4 radio devices model-FGR-2-DE-U and add to the list of items to sell at auction. **Motion carried.**

e. EMS Budget Amendment

Moved by Rademaker second by Clous to approve the budget amendment moving \$30,000.00 from EMS Contingency to Equipment. **Yes:** Rademaker, DeVau, Wolfgang, Zeits, Clous, DeKuiper. **No:** None. **Motion carried.**

f. Cemetery Budget Amendment

Moved by DeVau second by Rademaker to approve the budget amendment moving \$3,000 from Contingency to Cemeteries Capital Outlay. **Yes:** Wolfgang, Zeits Clous, DeKuiper, Rademaker, DeVau. **No:** None. **Motion carried.**

g. EMS and Fire Surplus Items

Moved by DeVau second by Clous to declare surplus, 18 Motorola Minitor V pagers, 3 Vertex and 17 Kenwood portable radios, and 3 Kenwood mobile radios, and add to the list of items to sell at auction. **Motion carried.**

h. EMS/Fire Resignations

Moved by DeVau second by Rademaker to accept the resignations of Austin Groesser and TJ Taylor. **Motion carried.**

Board member Rademaker left the meeting room.

i. Agreement with Oleson's for Easement

Board member DeKuiper stated that this easement should have been obtained at the time the Sewer System went in, but wasn't.

Moved by DeVau second by DeKuiper to approve the non-exclusive easement for water and sewer that was presented on October 6, 2016. **Yes:** DeKuiper, DeVau, Wolfgang, Zeits, and Clous. **No:** None. **Motion carried.**

Board member Rademaker returned to the meeting.

j. Township Newsletter

Moved by DeVau second by Clous to approve the Township newsletter as presented. **5 yes – 1 no** (Wolfgang). **Motion carried.**

k. Resignation of Medical Director

Medical Director Ed Draper announced that he is taking a new position and stated that he would like to stay on as a part-timer. He reported that his last day will be October 31. Draper also recommended that the Fire Chief be on the interview committee.

Board member Rademaker thanked Ed for the phenomenal job he has done.

Moved by Wolfgang second by Rademaker to regretfully accept the resignation from Ed Draper and post the job per the Township policy. **Yes:** Wolfgang, Zeits, Clous, Rademaker, DeVau and DeKuiper. **No:** None. **Motion carried.**

Moved by DeVau second by Zeits to appoint an interview committee consisting of Fire Chief Jim Carroll, Dan DeVau, Mike Rademaker, and Lynette Wolfgang. **Motion carried.**

PUBLIC INPUT: There was none.

ADJOURNMENT: 7:07 pm

Lynette L. Wolfgang

Lynette L. Wolfgang
Township Clerk